



# ***Agenda***

## ***Sister Cities Commission***

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May 23, 2013  
Milpitas City Hall, Committee Conference Room  
455 E. Calaveras Blvd.  
7:00 PM

**I. Roll Call**

**II. Seating of Alternates**

**III. Pledge of Allegiance**

**IV. Approval of Minutes: April 25, 2013**

**V. Approval of Agenda: May 23, 2013**

**VI. Announcements / Correspondence**

Items directly related to the Sister Cities Commission (SCC) and City of Milpitas business.

**VII. Public Forum**

Members of the audience are invited to address the commission on any subject not on tonight's agenda. Speakers must supply their name and address for the record. Commissioners cannot respond to issues brought forward, but may request that the matter be added to the agenda of a future meeting.

**VIII. New Business**

**1. Inquiry from Milpitas Executive Lions Club for Host Families**

**Background:** Marie Pham, Chair for International Exchange Students and Hosting Facilitator for this Milpitas service organization seeks host families for 30 international students. Home stays are needed in July. Ms. Pham is also interested in hearing how the SCC facilitates student home stays.

**Recommendation:** Receive Ms. Pham's inquiry and discuss.

**2. Potential Support of Economic Development Aspects for Sister City Relationships**

**Background:** At the invitation of Alternate Commissioner Peter Chang, Chair Peoples of the Economic Development Commission (EDC) attended the April 25 meeting. Purpose of attending was to discuss expanding the EDC's role to include support of economic development aspects of current and possible future Milpitas sister cities.

**Recommendation:** Receive report from Chair Peoples and discuss.

### **3. Consider Starting SCC Meetings at 6PM**

**Background:** At the April 25 meeting, Council Liaison Montano asked the SCC if it would consider starting its meeting at 6PM. This would require a recommendation to the City Council to change to the by-laws.

**Recommendation:** Review request and take formal action, as needed.

## **IX. Old Business**

### **1. Printed Materials**

**Background:** At the March 28 meeting, the SCC discussed preparing a brochure about sister cities and its programs. A subsequent discussion at the April 25 meeting reviewed the SCC's Purpose Statement. No changes to the SCC's mission statement were proposed and staff was asked to proceed with preparation of a brochure. The SCC's expense listing is included in the agenda packet.

**Recommendation:** Review and comment on draft text and provide direction for design and images.

### **2. City of Taitung, Taiwan**

**Background:** The SCC reviewed this inquiry for a sister city relationship at its March meeting. Alternate Commissioner Chen offered to conduct additional research and maintain contact with the Taiwanese American Chamber of Commerce.

**Recommendation:** Receive Alternate Commissioner Chen's report.

### **3. Use of Social Media for Sister Cities Relationships**

**Background:** At the March meeting, the SCC reviewed steps needed to continue "e-pal" relationships between Milpitas and its sister city students.

**Recommendation:** Receive report from Chair Grilli, Commissioner Arbaugh and Student Liaison Su.

### **4. Tsukuba City, Japan**

**Background:** Commissioner Arbaugh leads this sister city relationship. Current developments: Tsukuba staff decided it will continue the e-pen pal relationships with Milpitas High School Students.

Milpitas and Tsukuba signed an updated Memorandum of Understanding (MOU) on September 1, 2009 for a five-year term, ending September 1, 2014.

**Recommendation:** Receive report from Lead Commissioner Arbaugh.

**5. Dagupan City, Philippines**

**Background:** Commissioner Mateo leads this sister city relationship.

Milpitas and Dagupan signed an updated MOU in September 15, 2009 for a five-year term, ending September 15, 2014.

**Recommendation:** Receive report from Lead Commissioner Mateo.

**6. Huizhou Municipality, China**

**Background:** Chair Grilli leads this sister city relationship.

Milpitas and Huizhou signed an updated MOU on September 20, 2008 for a five-year term, ending September 20, 2013.

**Recommendation:** Receive report from Chair Grilli.

**7. Comune de Figline Valdarno, Italy**

**Background:** Vice Chair Serpa leads this sister city relationship.

Milpitas and Figline Valdarno signed their first MOU on May 8, 2012 for a two-year term.

**Recommendation:** Receive report from Vice Chair Serpa.

**X. City Council Liaison Report**

**XI. School District Liaison Report**

**XII. Future Agenda Items**

1. Sister City Relationships / Cultural Exchanges
  - i. Tsukuba, Japan
  - ii. Dagupan, Philippines
  - iii. Huizhou, China
  - iv. Figline Valdarno, Italy
2. Sister City Visit and Promotional Expenses and / or Printed Materials
3. Sister Cities International 2014 Conference
4. Fundraising for Student Visits to Sister Cities
5. Use of Social Media for Sister Cities Relationships
6. Addition of a Sister City in China
7. City of Taitung, Taiwan

**XIII. Adjournment**

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