



Agenda ***Sister Cities Commission***

September 25, 2014
Milpitas City Hall, Committee Conference Room
455 E. Calaveras Blvd.
6:00 PM

- I. Roll Call**
- II. Seating of Alternates**
- III. Pledge of Allegiance**
- IV. Approval of Minutes: August 28, 2014**
- V. Approval of Agenda: September 25, 2014**
- VI. Announcements / Correspondence**
Items directly related to the Sister Cities Commission (SCC) and City of Milpitas business.
- VII. Public Forum**
Members of the audience are invited to address the commission in any subject not on tonight's agenda. Speakers must supply their name and address for the record. Commissioners cannot respond to issues brought forward, but may request that the matter be added to the agenda of a future meeting.
- VIII. New Business**

- 1. Fundraising Presentation & Workshop: Preliminary Discussion, 30 Minutes**

Background: The SCC's work plan calls for a study of fundraising as the main topic of the October 23 agenda. Holly Lofgren, a professional consultant for nonprofit fundraising, will initiate a 30-minute discussion about fundraising, what the SCC is interested in covering during the October 23 session, and a possible vision the SCC may have for fundraising activities. Included in the agenda packet is a brief biography of Ms. Lofgren and her code of ethics as a nonprofit fundraising professional.

Recommendation: Engage in the discussion led by Ms. Lofgren.

IX. Old Business

2. Student E-Pal Project: Sister Cities & Milpitas High School Digital Business Academy

Background: Progress continues with the launch of an updated website representing Digital Business Academy students. Staff visited two classrooms in September to present information about the sister cities.

Recommendation: Receive update from staff.

3. Dagupan Officials' Delegation and Student Home Stays, October 4 – 12, 2014

Background: At the August 28 meeting, the SCC conditionally approved this student visit and home stays. All conditions have been met and new developments have occurred.

Recommendation: Receive staff report.

4. Tsukuba City, Japan

Background: The updated Memorandum of Understanding (MOU) with a five-year extension will be on the October 7 Council agenda with the SCC's recommendation for approval. The staff recommendation will be that the mayor be authorized to sign the MOU.

Recommendation: Receive staff report.

5. Dagupan City, Philippines

Background: The updated Memorandum of Understanding (MOU) with a five-year extension will be on the October 7 Council agenda with the SCC's recommendation for approval. The staff recommendation will be that the mayor be authorized to sign the MOU. A signing ceremony is scheduled at the October 7 Council Meeting with a reception to follow.

Recommendation: Note receipt and file.

6. Huizhou Municipality, China

Background: Other than participation in the E-Pal Project, there is no new information to report.

Milpitas and Huizhou signed an updated MOU on October 15, 2013 for a five-year term, ending October 15, 2018.

Recommendation: Receive report from Chair Grilli and staff.

X. City Council Liaison Report

XI. School District Liaison Report

XII. Future Agenda Items

1. Sister City Relationships / Cultural Exchanges
 - i. Tsukuba, Japan
 - ii. Dagupan, Philippines
 - iii. Huizhou, China
2. Figline-Incisa, Italy
3. Sister Cities on City Welcome Signs
4. Sports Promotion Presentation
5. Nonprofit Association
6. Review of Future Student Visits
7. Reschedule November Meeting to November 20?
8. Cancel December 25 Meeting

XIII. Adjournment

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