I. Call to Order & Roll Call:

Telecommunications Commission Vice Chair N. Gupta called the meeting to order.

**Members Present:** S. Bilgrami, R. Shaw, N. Gupta, W. Lam, and H. Tran

**I.S. Staff:** B. Marion, E. Pasion

**Members Absent:** A. Alcorn, D. Gupta, V. Mathur, I. Munir, S. Bansal

**City Council:** A. Gomez

II. Pledge of Allegiance:

The members of the Commission recited the Pledge of Allegiance.

III. Announcements:

No announcement made for the record.

IV. Approval of the Agenda:

Motion to approve the agenda as submitted.

M/S W. Lam / S. Bilgrami  Ayes: 5

V. Approval of the Minutes

**August 20, 2007**

Motion to approve the minutes as amended.

M/S W. Lam / S. Bilgrami  Ayes: 5

VI. Citizen’s Forum

Larry Krasno introduced himself to the commission. He is developing software that would address the needs of automating city clerk agendas.

VII. Continued-New Business:

1. Telecom Master Plan Review.

Bill Marion, Information Services Director, outlined the items discussed during the Saturday, September 15 telecom master plan work session.

Staff is planning on completing the updated master plan document and will have another review from the
commission in October. The final draft of the master plan will be presented to the city council at its second meeting in November.

Motion to note receipt and file.

M/S W. Lam / S. Bilgrami Ayes: 5

2. MCTV Staff Meeting.

The Commissioners provided updates to the recent activities involving Milpitas cable channel 26.

Commissioner Roger Shaw reported that additional studio equipment is being purchased and training of commissioners is on going. Chair Alcorn will be taking the lead of training community members and a future training class offered to the community through the Milpitas Adult Education program.

Commissioner William Lam asked about the future of getting and operating a mobile video production van. Staff noted that is being researched in what costs are involved and whether the incorporation of a non-profit corporation is being planned.

Commissioner Hai Tran reported that several in-studio programs have been completed with the help of staff. He added staff has been instrumental in assisting in completing new television programming. Importantly, the future needs of getting volunteers involved helping produce and record more local programming. Staff added that once an established training and use program for the studio and the production equipment is set up then more individuals will be able the cable channel.

Commissioner Syed Bilgrami reported on the programming calendar through Google Gmail. There was a minor technical hang up but all is working again. Commissioner Bilgrami reported that the MCTV website has great functionality to located and request programming line up on the website. There are coordinator users established to help add programming information to the website.

Motion to note receipt and file.

M/S W. Lam / S. Bilgrami Ayes: 5

3. August Monthly Report

Bill Marion, Information Services Director,-* reported on the several items for the month of August 2007.
Staff is working with the library technology group evaluating existing and future technology being considered for the new Milpitas library.

The city’s police and fire department vehicles have successfully moved its wireless technology on to the Earthlink wireless network. Additionally, staff is replacing all the police vehicle on-board computers and mobile displays with ruggedized laptop computers from Panasonic. Staff is also testing Verizon’s 1XRT wireless data network and a redundancy service for public safety. Several of the police mobile computers will be redeployed on to the city’s fire response apparatus, which will provide updated connectivity to the city’s wireless data network.

Public safety has also requested additional mapping features to the city’s existing G.I.S. base map. Mapping of areas outside of the Milpitas city limits will be added in the areas along Calaveras road in the eastern foothills area of Santa Clara County.

Service requests are frequently made outside of the city limits for public safety requests. The G.I.S. base map information will be acquired through Santa Clara County.

Mr. Marion also reported of the planned reorganization of staff and duties within the information services department as well as planning for the next fiscal year’s operational budget review.

The commission asked of the status of the participation of the Milpitas Unified School District on the Telecommunications Commission. Staff noted that school has been in discussion with the city in seeking representative on the commission.

Finally, staff also obtained studio furniture and additional office supplies and equipment for the cable studio.

Motion to note receipt and file.

M/S W. Lam / S. Bilgrami Ayes: 5

4. Round Table Discussion

No comments made for the record.

VIII. Adjournment of Meeting

The Commission adjourned the meeting to Monday, October 15, 2007.

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