I. Call to Order & Roll Call:

Chair Alcorn called the meeting to order.

**Members Present**: A. Alcorn, H. Tran, W. Lam, R. Shaw, D. Gupta, K. Bohan, N. Gupta, S. Bansal

**I.S. Staff**: B. Marion, E. Pasion

**City Council**: A. Gomez

**Members Absent**: S. Ahuja, I. Munir,

II. Pledge of Allegiance:

The members of the Commission recited the Pledge of Allegiance.

III. Announcements:

No announcements made for the record.

IV. Approval of the Agenda:

Motion to approve the agenda as submitted.

M/S S. Bansal / D. Gupta  Ayes: 8

V. Approval of the Minutes:

Motion to approve the minutes as submitted.

M/S S. Bansal / H. Tran  Ayes: 8

VI. Citizen’s Forum:

No comments made for the record.

VII. New and Continued Business:

1. December 20th Meeting Cancellation.

The Commission voted to cancel its Monday, December 20th meeting. The next meeting will be scheduled for Monday, January 24th, 2011.

Motion to cancel the Monday, December 20th meeting.

M/S D. Gupta / S. Bansal  Ayes: 8

2. Comcast follow up.

Staff introduced Lennies Gutierrez representing Comcast as its director of government affairs for the Silicon Valley and Monterey
service area. Ms. Gutierrez returned to the meeting with information that was requested from the August commission meeting. She provided information regarding customer service levels and the levels of escalation that were addressed by Comcast throughout Santa Clara, San Mateo and Monterey Counties. Each community had varied ranges of customer escalations that required greater attention due to wide variety of issues. Milpitas favored much better than some other adjoining communities when addressing customer services matters and that overall rates of success and approval was positive.

In the area of channel advertising, Ms. Gutierrez, added that a third-party company would be used to promote that city's PEG access channel programming. The annual cost would be $900.00 to provide channel lineup information.

Commissioner Bohan expressed his interests in seeking ways to generate revenue for the Milpitas public access channel. He was seeking ways to create commercial advertising on, commercial channels that Comcast operates, which are produced by the Milpitas public access channel. The goal is to generate a potential revenue stream that could support on going Milpitas public access programs and equipment needs.

Ms. Gutierrez said that she would do further research and follow up on the commission's questions revenue sharing and commercial revenue in order to possibly support PEG operations in Milpitas.

Motion to note, receipt and file.

M/S N. Gupta / R. Shaw Ayes: 8

3. October Information Services Report

Staff provided a summary of the activities from the Information Services Department for the month of October.

Staff provided technical and audio visual support for the Milpitas chamber of commerce candidates' forum that was held in the City Hall Council Chambers. The event was video taped and relayed on the Milpitas Community Television channel 26 throughout the month of October.

The City’s public wireless Silicon Valley Unwired WiFi network equipment is being evaluated for possible upgrades. Staff is reviewing the cost of upgrading the equipment and also determining a possible funding source. The goal would be to replace the four back-haul sites and its equipment that would increase the overall delivery speeds of the wireless network. Staff first must determine a financing plan before any upgrade can be done to the Silicon Valley Unwired WiFi network.

The City's GIS maps will be updated with parcel data that will be accessible through the city's webpage. This will allow the user to
obtain parcel data for future developments and planning purposes. In time, the public would also be able to gain access via the city’s webpage.

Staff continues to complete upgrades to the police department mobile computers as well as a new video investigations systems. Staff is also working on digital voice recorder system for the E911 dispatch center. Finally, staff has been working securing information and mapping of the natural gas pipe lines located in Milpitas. The information was provided by P.G.&E. as part of the city’s emergency operations.

Motion to note, receipt and file.

M/S N. Gupta / H. Tran  Ayes:  8

4. Round Table Discussion

Commissioner Bansal asked what the status of implementation of the City’s online time card project. Staff noted that the online time card project has been undergoing testing with several city departments. Employees will soon be able to print out their own pay stubs as part of the new functionality of the online time card project.

VIII. Adjournment of Meeting:

Meeting adjourned to January 24th, 2011.