I. Call to Order & Roll Call:

Commissioner Chair Alcorn called the meeting to order.

*Members Present:* A. Alcorn, H. Tran W. Lam, R. Shaw, K. Bohan, I. Munir, N. Gupta, D. Gupta, S. Bansal

*I.S. Staff:* B. Marion E. Pasion

*City Council:* A. Polanski

*Members Absent:* D. Lax, S. Ahjuha

II. Pledge of Allegiance:

The members of the Commission recited the Pledge of Allegiance.

III. Announcements:

AA thank for the work session participation meeting

IV. Approval of the Agenda:

Motion to approve the agenda as submitted.

M/S N. Gupta / R. Shaw Ayes: 9

V. Approval of the Minutes:

Motion to approve the minutes as submitted.

M/S N. Gupta / R. Shaw Ayes: 9

VI. Citizen’s Forum:

Mr. Moshien with the CAC updated the commission regarding the August 4th National Night Out program. He invited the members of the telecom commission to join in the August 4th event.

VII. New and Continued Business:

1. Discussion Five-Year Master Plan

Staff provided an updated copy of the Telecommunications Master Plan document that was initially reviewed and discussed at the Saturday, July 9th work session.

The commission continued to discuss the history and service of the members of the commissioners. They requested approximate dates of start of service on the telecom commission
and the length of service on the telecom commission as it relates to the master plan document.

Staff reiterated the updated segments of the master plan document to the commission for discussion and planning. The slide outlines included the MCTV 26 community access studio, the continued support of the cable channel and possible live mobile production of community events.

In the area of telephone technology the master plan slides addressed the planning and review for a future city telephone/VOIP phone system. The slide also outlined recommendations for planning of a complete replacement of the city’s telephone system in the coming years. The slide also reviewed the concept of possible revenue generation through the use of the city’s telecommunications technology.

In the area of public safety and technology, there was support to work with the Santa Clara County interoperability project. Staff also listed a recommendation to support a city-wide emergency notification system. The system may be expanded through the use of technology to notify the general public in Milpitas during an emergency.

The commission suggested the expanded support and review of the Milpitas Emergency Operations Center technology in order to provide a cost effective use of technology. The commission also suggested the review of technology being used for mobile computing in the city’s public safety vehicles.

In the area of applications, the commission added to support the city’s data network and provide redundancy technology in the event of hardware failure, in order to secure the safety of the city’s data. The commission added there should be listed all the recent technology applications being used and what those applications support throughout the city’s department operations and users. The commission suggested adding a separate item for virtualization of servers and technology, as well as, the use of the web for better ease and accessibility of information for the users. The commission wanted to know the city’s total storage capacity in order to address the means of retention and accessing of archival data. They wanted to understand the means of supporting and accessing the city’s archival data for the future.

Chair Alcorn noted that there should be a slide addressing the AV technology being replaced for the city hall and city council chambers and the various layers of technology being replaced to improve the city’s business. The chair added that the role of the commission will aid in the review of the AV technology processes. Councilmember Polanski also added that there should be a plan to help and support the project in the long term for the next decade in the event that replacement is needed in the next ten years. This would be part of the added slide.
In the area of general recommendations, Chair Alcorn reiterated the need and support of using technology for a revenue generation through the use of the city’s technology. Once again, support of remote monitoring of city systems and operations and added responsiveness with an added cost savings to the city. Also address the use of solar powered devices to support a portion of the electrical operations of those locations and it devices.

The commission also added that would address a the possibility of providing a broadband service that would be made either free or paid for a faster better technology service that would be offered to

Staff will continue to update and revise the master plan document and return back at the August 15th commission meeting.

Motion to note receipt and file:
M/S N. Gupta / H. Tran Ayes: 9

2. June 2011 Information Services Report

Staff provided a summary of the activities from the Information Services Department for the month of June.

Staff reported on the meeting with the city’s AV consultant, The Shalleck Collaborative, and planning for the bid specifications and calendar planning for the next year. The approach would be to address the use of off the off-the-shelf technology that is cost effective and easier to support in the long run.

The SVIRIA operations and public safety network has been launched and would be cost saving to the city in the long run.

The XO communications contract have been rebundled into a new single use agreement that would help address outstanding connectivity matters such as the Gibraltar pump station and possibly connection the Milpitas sports center complex. Staff added that AT&T will be addressing the construction of the final leg of that connection to the Sports center complex since it involves AT&T owned conduit.

Motion to note, receipt and file.
M/S N. Gupta / D. Gupta Ayes: 8

4. Round Table Discussion

No comments made for the record.

VIII. Adjournment of Meeting:

Meeting adjourned to Monday, August 15, 2011.