I. Call to Order & Roll Call:

Chair D. Gupta called the meeting to order.


I.S. Staff: M. Luu, E Pasion

City Council: A. Polanski

Members Absent: N. Gupta (e), D. Lax (e), E. Batista

II. Pledge of Allegiance:

The members of the Commission recited the Pledge of Allegiance.

III. Announcements:

Commissioner Alcorn reported that he volunteered with Center Stage theatrical productions, formerly Rainbow Theatre, at the Milpitas Community. The group was able to test and operate 11 out of 14 existing theatre mics for the current production and that Center Stage productions would oversee the sound system for the current shows.

IV. Approval of the Agenda:

Motion to approve the agenda as submitted.

M/S A. Alcorn / H. Tran Ayes: 8

V. Approval of the Minutes:

Motion to approve the minutes of May 20 as submitted.

M/S A. Alcorn / I. Munir Ayes: 8

Motion to approve the minutes of June 17 as amended.

M/S A. Alcorn / S. Singh Ayes: 8

VI. Citizen’s Forum:

Syed Mohsin announced and welcomed the commissioners to participate in the August 8th National Night Out event in the City of Milpitas. It will be the 30th anniversary of the National Night Out event and welcomed participation by all city residents.

VII. New and Continued Business:

1. Comcast Presentation
Staff welcomed back Lennies Gutierrez, with Comcast, to the Telecommunications Commission as she provided an update on the products and services being offered to the Milpitas community.

She noted that Comcast has made and continues to offer innovative and competitive cable and internet services to consumers and continues to participate in community service and activities in Milpitas.

She reported that Comcast continues to add new service to its cable line up programs as well as continue to upgrade its cable and internet network services. She noted that Comcast will be conducting another round of digital encryption programs that will convert non-digital channels to an all digital programming content. Cable services will continue but subscribers will need digital set top boxes to receive cable and internet services.

Comcast has also started offering home security service products through its X-Finity products along with home remote control services.

Comcast is also providing WiFi services in Milpitas for its Comcast / X-Finity customers. Comcast has 30 WiFi hotspots in Milpitas that its customers can use as part of their subscription.

Comcast is also offering to families on school lunch assisted programs discounted Comcast high-speed internet services at a discounted rate of $9.95/ month with download speeds of 3 mbps.

Motion to note receipt and file.

M/S  H. Tran / A. Alcorn  Ayes: 8

2. Master Plan Meeting Schedule 2013

Chair Dinesh seeking an informal meeting process and should be held in a smaller setting.

He is seeking minor revisions to the master plan document. He added the copy was made for brain storming and possibly holds the meeting at the Milpitas IS Dept offices.

Meeting should be held in August at the Information Services Dept on the second floor.

Commission Alcorn noted that the August agenda should still include the monthly report items.

Motion to note receipt and file.

M/S  K. Bohan / A. Alcorn  Ayes: 8

3. May and June 2013 Information Services Report
Staff provided an overview of the monthly Information Services report for the month of May and June 2013.

For the May monthly report staff reported that it is continuing with ten existing technology projects for various city departments.

Motion to approve the May 2013 report.

M/S A. Alcorn / K. Bohan Ayes: 8

For the June monthly report, staff provided a demonstration of the newly developed mobile phone reporting application.

The new phone application was completely developed by the City’s Information Services staff. Testing of the mobile phone reporting application has been underway for the past several weeks and used by several city staff members to see how the mobile phone application can work as a field reporting tool.

Staff provided a demonstration of its layout and reporting functionality in real-time. It showcased the ability to capture an image with an on board camera phone and attach the photo to an online report along with the geographical coordinates associated with the report. The report was then displayed on an active map of the Milpitas community that showed existing reports that were filed during the week.

Currently, the mobile phone application was developed for users of the Apple iPhone, iPad and iTouch devices. Staff determined this need based on a national survey that was completed citing that nearly 70 percent of mobile Smartphone users own and use the Apple iPhone devices followed by the Android mobile phones.

The commissioners welcomed the new mobile application and added that there needs to be a way for the user to get a receipt of the reported item so that it can be updated on the status of the item. They also suggested that the commission be able to join staff in the final presentation of the application city council at the August meeting.

Motion to approve the June 2013 report.

M/S K. Bohan / A. Alcorn Ayes: 8

4. ROUND TABLE DISCUSSION

Commission Munir asked if there was use of social media websites like FaceBook by the City of Milpitas. Staff noted the Milpitas Police Department actively uses social media to communicate issues and events to the Milpitas community. Staff added the other city departments are evaluating policies to use social media activities and who would be responsible for its maintenance and responses.
VIII. Adjournment of Meeting:

Next meeting scheduled for Monday, August 19, 2013.