I. Call to Order & Roll Call:
Chair D. Gupta called the meeting to order.


I.S. Staff:  M. Luu, E Pasion

City Council:  A. Polanski

Members Absent:  A. Alcorn (e), H. Tran (e), D. Lax (e),

II. Pledge of Allegiance:
The members of the Commission recited the Pledge of Allegiance.

III. Announcements:
No announcements made for the record.

IV. Approval of the Agenda:
Chair D. Gupta recommended to the Commission to reverse the order of the agenda items.

Motion to approve the agenda as submitted.

M/S  N. Gupta / W. Lam  Ayes: 8

V. Approval of the Minutes:
Motion to approve the minutes of July 15 as amended.

M/S  W. Lam / E. Bautisa  Ayes: 8

VI. Citizen’s Forum:
None from the audience.

VII. New and Continued Business:

1. July 2013 Information Services Report

Staff provided an overview of the monthly Information Services report for July 2013.

Staff updated the commission on the new mobile app and its presentation to the city council. Staff reported that a go live date is planned for late September 2013. The mobile phone application will be available on the Apple iTunes store web site.

Staff added there are several third-party mobile application developers that are offering similar services to local governments. These developers are offering mobile applications
but at a cost of programming and marketing of local services to interested local governments interested in paying for the services.

Meanwhile, the City of Milpitas will be conducting an aggressive outreach program using mailers, bill notices and others, to publicize the release of the new mobile application.

Commissioners Bohan commented that explanation videos are becoming normally associated with the release of a new programs or applications. He suggested that similar video would be helpful in explaining use of a new application or program.

Staff also reported that the VOIP phone project is nearing completion. Staff is reviewing outstanding items for the VOIP project in order to begin the final acceptance of the project.

Staff is also preparing updates to the city’s mobile computer system. Updated computer hardware is being deployed with faster processors and improved wireless capabilities that allow for fire department apparatus to act like a mobile hot spot for emergency response staff. The technology will also provide real time information with Santa Clara County medical services and area hospitals.

Motion to approve the July 2013 report.

M/S N. Gupta / S. Singh Ayes: 8

2. Master Plan Meeting Schedule 2013

Chair D. Gupta reviewed the 2012 Master Plan for the commission highlighting the accomplishments and planned goals from the current document. He welcomed the commissioners to add comments and recommendations as they reviewed the information.

The commission recommended that Cloud storage "drop box like" for internal use by various departments and staff to upload network and applications for.

The commission supported Expanding web presence for the website and its importance to the users and visitors.

The commission supported Application development and suggested that it maybe cloud base.

The commission supported the Facilities and Infrastructure development and to keep it on going. The commission noted to consider the next technology equipment upgrades and all technologies to be considered 5-10-15 years into the future for the City’s operations and the Milpitas community.

The commission commented that solar technologies not need further discussion for the master plan document.
The commission reviewed the need for MCTV to conduct fund raising, sponsoring and adding advertising to support its operations. The commission noted that MCTV needs grant funding. It was noted that the process must be handled by the MCTV Board (nonprofit group must make the decision. Vice Mayor Polanski noted that it was the MCTV Board to make and develop suggestions and bring forth those ideas for possible consideration and discussion on the Telecom Master Plan document. Before that is even done the Telecom Commission cannot make any recommendations for the MCTV Board on how it operates as a non-profit entity from the City. Chair D. Gupta concurred and recommended commissioner Bohan to start the discussion with the MCTV board members before bringing recommendation items for review by the Telecom Commissioners.

Under TELECOMMUNICATIONS the New VOIP phone and fiber network systems that can be maintained and upgraded to the life of the city’s fiber communications network. The commission recommended to MONITOR AND ENHANCE THE NETWORK TECHNOLOGIES that exists in the Milpitas fiber optic data network.

The commission recommended a REVIEW of THE SERVICE SLA FOR SVU Silicon Valley Unwired.

The commissioners recommended removal of the discussion of LOCAL BOARD BAND expansion.

Under PUBLIC SAFETY the commission suggested to EXPLORE the POSSIBLY OF USING THE COUNTY WIDE RADIO NETWORK.

THE CITY-WIDE EMERGENCY NOTIFICATION WAS ALREADY IN USE and needed no additional updates.

EOC WAS CONTINUED AS NEEDED and needed no additional updates.

Under the APPLICATIONS the commission noted it should develop mobile applications for cell phones and tablet technologies.

Chair Dinesh Gupta concluded the discussion for the evening recommending that the commission continue this item to the September 16 meeting. The commission requested staff to recommend that next meeting location for the September meeting. Staff noted that it would check on the room availability for the City Hall committee conference room, city hall fourth floor conference room and the public works conference meeting room.

Motion to note receipt and file.

M/S    N. Gupta / W. Lam    Ayes: 8
3. ROUND TABLE DISCUSSION

No discussion items recorded for the record.

VIII. Adjournment of Meeting:

Next meeting scheduled for Monday, September 16, 2013.