I. Call to Order & Roll Call:  
Chair D. Gupta called the meeting to order.

**Members Present:** D. Gupta, W. Lam, 
K. Bohan, A. Alcorn, I. Munir, N. Gupta, E. Batista

**I.S. Staff:** M. Luu, E Pasion

**City Council:** A. Polanski

**Members Absent:** D. Lax (e), H. Nguyen (e), H.Tran (e), S. Singh

II. Pledge of Allegiance:  
The members of the Commission recited the Pledge of Allegiance.

III. Announcements:  
No announcement made for the record.

IV. Approval of the Agenda:  
Motion to approve the agenda as submitted.

M/S A. Alcorn / N. Gupta Ayes: 7

V. Approval of the Minutes:  
Motion to approve the minutes of August 19 as submitted.

M/S A. Alcorn / N. Gupta Ayes: 7

VI. Citizen’s Forum:

VII. New and Continued Business:

1. Master Plan Review 2013

Chair Dinesh Gupta continued the discussion by reviewing the changes that were added to the document at the August commission work session.

The commissioner proceeded to make comments and recommendations to the 2013 Master Plan document that included Milpitas Community Television, Telecommunications, Public Safety Communications, Applications and City Facilities and Infrastructure.

The Chair noted that at the October commission meeting they will then review and discuss further the highlighted items that were suggested for inclusion for the revised document.

Staff noted the Master Plan was presented to the mayor and city council at their February 2012 meeting and this would be enough
time for the commission to make any refinements to the document.

Motion to continue discussion of the highlighted red-marked items at the October meeting.

M/S N. Gupta / A. Alcorn Ayes: 7

2. August 2013 Information Services Report

Staff provided an overview of the monthly Information Services report for the month of August 2013.

Staff reported on the ongoing outreach campaign to inform the Milpitas community and local businesses of the release of new City of Milpitas mobile application. The new mobile application will be made available on September 26th. A web link has been established on the City’s website and will redirect interested users to the Apple I-Tunes store for download.

Staff reported on the expansion of the EPLAN program. Very soon the City’s Building Inspectors will be able to provide real-time inspections and review from the field with the use of tablet devices that will be networked to the City data network.

Finally, staff noted that it is continuing to review and test the CAD-to-CAD data sharing program with Santa Clara and Alameda County.

Motion to approve the August 2013 report.

M/S N. Gupta / A. Alcorn Ayes: 7

3. ROUND TABLE DISCUSSION

Commissioner Lam asked if the City’s Information Services department shared resources with the Milpitas Unified School District. Commissioner Alcorn noted that the school district did have, at one time, a representative on the Telecom Commission.

Staff noted that it did not share technology resources with the school district do to different technology needs and operational requirements.

VIII. Adjournment of Meeting:

Next meeting scheduled for Monday, October 21, 2013.