1. Call to Order

2. Pledge of Allegiance

3. Roll Call

4. Seating of Alternates

5. Approval of Agenda: November 18, 2019

6. Approval of Meeting Minutes: October 21, 2019

7. Public Forum
   Members of the audience are invited to address the Commission on any subject not on the agenda. Speakers must state their name (address is optional) for the record, and limit their remarks to three minutes or less. For items not listed on the agenda, no response is required of City staff or Commissioners. However, Commissioners may ask staff to place the item on a future meeting agenda.

8. Announcements

9. Business Items
      Recommendation: Hear and accept presentation
   
   b. October 2019 Information Services Dept. Report – A Synopsis [5-10 min*]
      Recommendation: Hear and accept presentation
   
   c. Work Plan Review Topics – Review from Activity Leader [10-15 min*]
      Recommendation: Hear and accept presentation
   
   d. Work Plan Presentation scheduled to be presented at the January 21st, 2020 City Council Meeting Discussion on 1st draft [10-15 min*]
      Recommendation: Hear and approve presentation
   
   e. Items for next meeting agenda [5 min*]
      Recommendation: Provide input for December 2019 agenda

10. City Liaison Reports
    Councilmember Nuñez – Commission membership – Commission applications will be provided

11. Adjournment

* Presentation & Discussion
KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE

Government’s duty is to serve the public, reaching its decisions in full view of the public. Commissions and other agencies of the City exist to conduct the people’s business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people’s review. For more information on your rights under the Open Government Ordinance or to report a violation, contact the City Attorney’s office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, CA 95035

e-mail: cdiaz@ci.milpitas.ca.gov / Phone: 408-586-3040

The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City’s website www.ci.milpitas.ca.gov by selecting “I Want to . . . View “ link.

Materials related to an item on this agenda submitted to the Commission after initial distribution of the agenda packet are available for public inspection at the Information Technology office at 1265 N. Milpitas Blvd., Milpitas and on the City website. Commission agendas and related materials can be viewed online: http://www.ci.milpitas.ca.gov/our-government/commission/ (select meeting date)

APPLY TO SERVE ON A CITY COMMISSION

Commission application forms are available online at www.ci.milpitas.ca.gov or at Milpitas City Hall. Contact the City Clerk’s office at 408-586-3003 for more information.

If you need assistance, per the Americans with Disabilities Act, for a City of Milpitas public meeting, please call Eliren Pasion at 408-586-2700 or send an e-mail to epasion@ci.milpitas.ca.gov prior to the meeting. You may request a larger font agenda or arrange for mobility assistance. For hearing assistance, headsets are available in the City Council Chambers for all meetings.