

City of Milpitas
Approved Minutes
Telecommunications Commission
April 16, 2007

I. Call to Order & Roll Call:

Telecommunications Commission Vice Chair Niranjana Gupta called the meeting to order.

Members Present: D. Gupta, R. Shaw, S. Bansal, H. Tran, I. Munir, S. Bilgrami, N. Gupta, V. Mathur, and W. Lam

City Council: A. Gomez, B. Livengood

I.S. Staff: B. Marion, E. Pasion

Members Absent: Albert Alcorn P. Peterson

II. Pledge of Allegiance:

The members of the Commission recited the Pledge of Allegiance.

III. Announcements:

No announcements were made for the record.

IV. Approval of the Agenda:

Motion to approve the agenda as submitted.

M/S I. Munir / D. Gupta Ayes: 9

**V. Approval of the Minutes
March 19, 2007**

Motion to approve the minutes as amended.

M/S D. Gupta / I. Munir Ayes: 9

VI. Citizen's Forum

No comments made for the record.

VII. Continued-New Business:

1. T-Mobile Cellular Mono Pole 1680 S. Main

Planning staff introduced the T-Mobile cellular monopole installation proposal at 1680 South Main Street. T-Mobile is seeking approval to install a 45-foot cellular monopole antenna at an existing storage facility business. T-Mobile has redesigned the project several times in the past and has committed to provide a non-obtrusive option to provide cellular coverage in this area

of the city. The technology is similar that has been approved in previous requests from T-Mobile. The area surrounding the T-Mobile cellular site is planned for future high-density residential homes.

The Commissioners questioned if a new technical study was done citing the potential cellular coverage pattern with respect to the future residential developments being planned and that if that was considered as part of the application.

Representatives with T-Mobile noted that it was not initially considered has part of the application at that time.

The Commissioners asked if new and detailed reports would be done to address these concerns for the record and as part of the documentation.

T-Mobile agreed with the concerns of the commission and offered to submit another report addressing their concerns regarding the cellular coverage with respect to the proximity of the planned residential development.

The commissioner requested that this item be brought back at it May 21st meeting to review this project request.

Motion to continue the item to the May 21 commission.

M/S N. Gupta / R. Shaw Ayes: 9

2. Review of Cable Studio Policy Working Group

Staff noted that the commission-working group did not formally meet to discuss policy review. Commissioner D. Gupta added that meetings were focusing advertising of the future public access channel and the second item would address programs that would be scheduled on the cable 26.

Commissioner D. Gupta noted that the working group has created a handout brochure for the upcoming commissioners annual recognition event and invite them to create programs and tour the public access studio. Staff will present to answer questions and give tours of the facility. Staff added it would be opportunity to recruit community volunteers to help operate and create content for the cable channel.

Hands-on training will be given to staff and the commissioners interested in operating the channel. However, in the meantime programming will need to be created before any is shown on the cable channel. Commissioner D. Gupta also added that the web site has also been designed and is ready for visitors interested in creating programming for the for cable 26.

Commissioner Bilgrami noted that the website is ready for use. Workflow matters are being addressed and the commission will have the ability to review requests. Staff noted that the MilpitasTV.org website will eventually have a link from the city's web page. Commissioner D. Gupta noted the user policies have been added to the web site for the potential users to review as part of the application process. The website has detailed information that can be viewed by the commissioners that can aid in the programming content submittal and review process.

Commissioner D. Gupta added that the programming schedule will publish and submitted for public notice. He reiterated that the contents of the program is still being worked out and will be addressed in the next 30 days.

Motion to note receipt and file.

M/S I. Munir / R. Shaw Ayes: 9

3. Cable Studio Equipment and Training.

Commissioner D. Gupta noted that working group needs to address the training on the use of the equipment.

Staff noted testing and software updates are being done. On going testing is being done to all of the equipment. Staff noted that the public access studio will be open for the commissioners' recognition event.

Staff noted that a grand opening event will be the next item for the commission to considered for the.

City Councilmember Bob Livengood suggested that the commission plan for an early evening weeknight would possibly work best for the city officials to attend the commission's event.

Staff noted that numerous group has requested use of the studio to record programs.

Commissioner Munir noted that the commissions produce a introduction video to invite the community create content for the new public access channel.

Commissioner Bilgrami asked that if there was other ways to view the cable 26. Staff noted that it would review that an internet connection be feasible. Commissioner D. Gupta suggested that the commissioners sign up for the basic cable to receive cable 15 and 26.

Motion to have the working group review the tentative plan for a grand opening event for the public access studio on either May 21 or June 4.

M/S D.Gupta / V. Mathur Ayes 9

Motion to note receipt and file.

M/S N. Gupta / D. Gupta Ayes: 9

4. March '07 I.S. Monthly Report.

Bill Marion, Director of Information Services, reported on the highlights of the Information Services Department.

Telecom Master Plan Equipment replacement schedule. New plan for 2007 for 2008-2009-budget cycle. Similar review for the commission to review on a Saturday work session. Programmed over the next several years. Set a date sometime during the summer for review.

Pilot project Silicon Valley Interoperability project. Involve Milpitas, San Jose and Santa Clara county emergency 911 systems. Milpitas is hosting the system in the city's data center. Real time event tracking for analysis of possible threats. Home Land Security project. Side benefit, ability to hand off request calls to the proper agency with the minimal amount of work.

Additional fiber optic cable through Able Street to the added to the Croallice Sr. Center and Milpitas Fire station one and station four. The ability will provide fiber redundancy and communications back up in the event that a line is accidentally severed. Staff reported that it would allow for the connection to the new library location.

The Milpitas Permitting system was launched on March 1st. and the next modes of ability for voice messaging and scheduling for the users and the city departments to offer to the public.

The city website went over one million hits in March. The hits with various visits to the numerous section of the city's website through Google, ABAG and direct URLs.

Motion to note receipt and file.

M/S N. Gupta / V. Mathur Ayes: 9

5. Round Table Discussion

Commissioner Lam reported to that he is continually experiencing slow Internet access speed with the Comcast. He noted that a Comcast technician has already tested the connection to his residence and no problem with the equipment. He and Comcast cited that age of the equipment in Milpitas.

Staff reported that Comcast has started upgrading the city's cable network to offer much faster access speeds.

Comcast will be replacing specific cable node equipment throughout the city to improve the service and speeds.

Staff reported that it would seek intervention with the new Comcast cable representative but reiterated to the Commission that the city has no jurisdictional authority over the Comcast Internet service based on a federal ruling designating Internet service as an inter-state product. However, staff will contact the new Comcast representative on behalf of Commissioner Lam.

Staff also reported that Comcast has announced that it has named Laura Macia as that new replacement for the Eddie Garcia. The commission would like to invite the representative to the grand opening.

Commissioner Bansal asked about the Earthlink WiFi contract obligation

Staff reiterated that the annual Commissioners Recognition event is scheduled for the Wednesday, April 18 at City Hall. Commission asked if the City Council should see the public access facility prior to the Wednesday evening event.

Motion note receipt and file

D. Gupta / W. Lam

Ayes 9

VIII. Adjournment of Meeting

The Commission adjourned the meeting to Monday, May 21, 2007.

#