

**City of Milpitas
Unapproved Minutes
Telecommunications Commission
June 16, 2008**

I. Call to Order & Roll Call:

Telecommunications Commission Chair Albert Alcorn called the meeting to order.

Members Present: A. Alcorn, I. Munir, R. Shaw, D. Gupta, H. Tran, W. Lam, S. Bansal, S. Ahuja Alt 2

I.S. Staff: B. Marion, E. Pasion

Members Absent:

Excused: N. Gupta

City Council: A. Gomez

II. Pledge of Allegiance:

The members of the Commission recited the Pledge of the Allegiance.

III. Announcements:

IV. Approval of the Agenda:

Staff reported that discussion item 1, Metro PCS at Great Mall, had requested that the item be removed from the agenda and continued to a future meeting date to be determined.

Motion to approve the agenda as amended.

M/S S. Bansal / D. Gupta Ayes: 8

**V. Approval of the Minutes
May 19, 2008:**

Motion to approve the minutes as submitted.

M/S R. Shaw / H. Tran Ayes: 8

VI. Citizen's Forum:

Said Mosheim from the CAC invited the commission to the annual National Night Out program scheduled for August 7, 2008. Various neighborhoods in Milpitas participated last year.

Bob Burial added that he as spoken with the Milpitas Post regarding adding the MCTV26 programming schedule in its weekly schedule.

VII. New and Continued Business:

1. EarthLink Wi-Fi Update.

Bill Marion, director of the city's Information Services Department, updated the commissioners on the status of the Milpitas EarthLink W-Fi assets transfer agreement.

On May 19th, 2008, the city's information services department took over operational responsibilities of the former EarthLink wireless data network. It is currently working on establishing free Wi-Fi access at the city's Sports Center Complex, Community Center, Senior Center and in the City Hall Council Chambers through the city's network.

Currently, the city has received interests letters in operating the former EarthLink Wi-Fi network. VeriLoft and Google/iNet Solutions have expressed interest in seeking use to operate the Wi-Fi network. Staff is reviewing the proposals and will have the city's legal department to advise the city of its next steps.

Motion to note receipt and file.

M/S D. Gupta / S. Bansal Ayes: 8

2. MCTV Studio and Working Group.

Vice Chair D. Gupta reported that the working group met regarding participation on the growth of MCTV26.

He reported that formal filing of the of non-profit status has been applied with the State and the next goal will be to develop by-laws language for the non-profit.

Vice Chair D. Gupta expressed his gratitude of the Milpitas volunteers, Kurt Bohan and Bob Burrell, in the operation of the studio as well as Hai Tran and information services staff in managing the day to day operation of the studio.

Chair Alcorn also added that he has been using the MCTV video PC editor as well as using the studio for prerecorded studio videos.

Motion to note, receipt and file.

M/S S. Bansal / H. Tran Ayes: 8

3. May 2008 Information Services Report

Staff reported on the monthly highlights for May 2008.

Staff noted that a newly implemented city wide card key reader access program is nearing completion for various city buildings. The city's police department will also have an updated card key access program that will involve bio-metrics. Card key readers will also be added to the MCTV26 studios eventually eliminating the need of traditional hard key usage.

The public safety computer aided dispatch system received grant funding to upgrade its operational equipment. The commission requested an updated field trip to review the newly installed equipment.

Staff also reported that the new online building permitting system has been gaining heavy use from its end customers. Staff noted that 80% of its request for permits have been through the online building permitting system.

In regards to the city's telephone and data network, staff is working on a program that would address the replacement budget needs of the city telecommunications equipment. Chair Alcorn asked of the current condition of the city's fiber optic network. Staff reported that upgrades are also being done to replace the larger older 94 count fiber cables with smaller 144 count fiber cables throughout the city's existing data network. A updated report on the network will be given to the commission at a future meeting. The commission asked of VOIP technology being used and staff noted that substantial equipment upgrades will need to be made before it can support a VOIP network.

Motion note, receipt and file.

M/S

D. Gupta / H. Tran

Ayes: 8

4. Milpitas G.I.S. Program Report.

GIS Manager, Alan Rich, provided an updated report on the city's various GIS mapping projects currently being used.

Existing GIS projects that are currently available are the city's bike routes, recreation services park locations and numerous other programs.

GIS staff has been actively working with the city's police, fire, public works, engineering and building departments updating and documenting various components of the city's infrastructure to immediately locate and address any emergency or utility issues that may occur.

GIS is also reviewing the needs of obtaining a revised air-photograph taken of the Milpitas area. The last updated air-photograph was taken in 2004. Since then there was considerable construction and development changes in the Milpitas area to document.

The Commission asked of the use of GIS data information and VOIP telephone services. Staff noted that its read cases where 911 dispatch centers have taken calls with local addresses but was being reported from out of state. VOIP users are now instructed to update data their accounts when dialing out of state.

The Commission asked of the cost and use of the city's GIS data by third party private users. Staff reported that it can only recoup for the cost of processing the data as per the California records act. It is currently watching a legal case involving the Santa Clara County regarding the release and use of information county parcel map information and its related charges for use.

Staff note that the air-photography is currently contract through Towill surveying and engineering firm San Francisco.

Motion note, receipt and file.

M/S N. Gupta / R. Shaw Ayes: 8

5. July 21 TC Meeting.

Staff updated that the commission on the current meeting schedule for the month of July. The city clerk's office requested information on the commission meeting schedule regarding scheduled meetings for July.

The Commission concurred that it would continue with its current meeting scheduled as planned for Monday, July 21, 2008, adding that there was no outstanding reasons to cancel the July Telecom meeting.

Motion to note receipt and file.

M/S S. Bansal / N. Gupta Ayes: 8

6. Roundtable Discussion

Chair Alcorn asked if a school district representative has been committed to serve on the commission. Staff noted that it has not received any information on this matter adding that appointments are typically handled through the mayor and city council.

Vice Chair D. Gupta addressed the AT&T U-verse product being offered in Milpitas. Staff added that the U-verse product is being offered to Milpitas residents; however, there is no current reporting method to track the level of service being offered to Milpitas residents.

Comcast, through the city's current cable television franchise, reports information as needed. Vice Chair D. Gupta added that he is a AT&T U-verse subscriber.

Commissioner Lam asked what companies provide telephone services other than AT&T. Staff noted that Comcast, Verizon and AT&T are the current providers of traditional telephone service.

Commission Ahuja reported that he is employed by AT&T. He would attempt to get a presentation together at a future meeting and provide the requested information.

Chair Alcorn requested to have a future meeting at the I.S.Deprtment and police department dispatch center. Staff would confirm this once the necessary equipment has been put into operation. It would advise the commission that a future meeting will be scheduled at the public works/information services department building for a tour of the facilities and mobile equipment.

VIII. Adjournment of Meeting:

Meeting adjourned to July 21, 2008 commission meeting.