

**City of Milpitas  
Approved Minutes  
Telecommunications Commission  
March 16, 2009**

---

**I. Call to Order & Roll Call:**

Telecommunications Commissioner Niranjana Gupta called the meeting to order.

Members Present: N. Gupta, I. Munir, R. Shaw, W. Lam, S. Bansal, K. Bohan, S. Ahuja, H. Tran

I.S. Staff: B. Marion, E. Pasion

Members Absent:

D. Gupta, A. Alcorn

City Council: A. Gomez

**II. Pledge of Allegiance:**

The members of the Commission recited the Pledge of the Allegiance.

**III. Announcements:**

No announcements were made for the record.

**IV. Approval of the Agenda:**

Motion to approve the agenda as submitted.

M/S                      S. Bansal / R. Shaw                      Ayes: 8

**V. Approval of the Minutes:**

Motion to approve the minutes as submitted.

M/S                      S. Bansal / R. Shaw                      Ayes: 8

**VI. Citizen's Forum:**

No comments made for the record.

**VII. New and Continued Business:**

1. MCTV Corporation Group.

Commissioner Bohan reported that the use agreement with MCTV 26 nonprofit and the city of Milpitas were being reviewed by the city attorney's office.

Bill Marion, director of information services, reported that the language of the agreement had been approved by the city attorney's office. The city's finance subcommittee and the city council will review agreement with the MCTV 26 board. The use agreement document will be placed on an April city council agenda for a final review and acceptance.

Insurance coverage is still being obtained and it is required in order to operate the facility at city hall. There is a 30 day period to obtain insurance once funding is approved by the city.

Commissioner Bohan reported that the insurance coverage is necessary in order to provide liability coverage for the public use of the cable access studio and to expand the facilities after hours evening usage for studio productions and video editing.

Commissioner Tran reported that there are over 30 programs currently being shown on the MCTV 26 as part of the daily programming. These are shows that are produced by other local public access studios and are delivered to the MCTV 26 studios for weekly programming.

Motion to note, receipt and file.

M/S

H. Tran / S. Bansal

Ayes: 8

## 2. February –'09 Information Services Report

Staff reminded the commissioners the annual Form 700 documents are being requested by the city clerk's office. The documents can be completed online.

Staff reported on the monthly highlights for February 2009.

The city's new web site has been launched and information services staff is working on making new updates and minor changes to various city departments. Updated stats will be reported at the next commission meeting in April.

The network updated has been approved and implementation would occur around May or June of this year.

The Google/Silicone Valley Unwired wireless network is in progress. There are two mobile expansion antennas being relocated in Milpitas to accommodate the new wireless venture in the city. Staff is also working on acquiring a street easement to support a communications conduit to support the new network.

Information service is also reviewing new cellular rate plans for the city's mobile telephones. Staff is also reviewing new scheduling software to assist with the daily fire records system. Staff is also working on a new E911 telephone system as part of the upgrade of overall dispatch center.

City Hall is also received replacement computers in the all the building's conference rooms to support the overall usage of each room. A budget will be dedicated in the next fiscal year to support the departments continued work on all the city's technology needs.

Staff reported that Comcast will be present at the April 20<sup>th</sup> meeting to address the new digital channel conversion that will require the use of the converter box.

Motion to note, receipt and file.

M/S                      S. Bansal / W. Lam                      Ayes: 8

3. Roundtable Discussion

Commissioner N. Gupta reported that discussion for the weekend work session should be brought back at the April meeting to determine a work session meeting date.

Staff reminded the Commissioners of the Saturday April 4<sup>th</sup> annual city commissions' brunch at Dave and Busters restaurant.

Commission Tran asked of the details regarding the street easement to support the Google/Silicon Valley Wire. The city is seeking an additional easement, located on the property of Milpitas Materials, to install a new conduit to support the new wireless venture. There is no set date for the launch of the new free Wi-Fi wireless network. There will be some need to educate the public about the free Wi-Fi wireless network and to provide a better method of notifying the users in the Milpitas area. This Wi-Fi service is not a complete replacement to mobile or higher speed broadband options currently being provided; however, it is a form of convenience to gaining access to the internet.

Motion to note, receipt and file.

M/S                      S. Bansal / H. Tran                      Ayes: 8

**VIII. Adjournment of Meeting:**

Meeting adjourned to April 20, 2009.