

**City of Milpitas
Approved Minutes
Telecommunications Commission
May 18, 2009**

I. Call to Order & Roll Call:

Telecommunications Chair, Albert Alcorn called the meeting to order.

Members Present: N. Gupta, A. Alcorn, R. Shaw, I. Munir, W. Lam, S. Bansal, K. Bohan, S. Ahuja, H. Tran

I.S. Staff: B. Marion, E. Pasion

Members Absent:
D. Gupta. (excused)

City Council: A. Gomez

II. Pledge of Allegiance:

The members of the Commission recited the Pledge of the Allegiance.

III. Announcements:

No announcements made for the record.

IV. Approval of the Agenda:

Motion to approve the agenda as submitted.

M/S N. Gupta / H. Tran Ayes: 9

V. Approval of the Minutes:

Motion to approve the minutes as submitted.

M/S R. Shaw / I. Munir Ayes: 9

VI. Citizen's Forum:

No comments made for the record.

VII. New and Continued Business:

1. MCTV Corporation Group.

Commissioner H. Tran reported that the agreement with the city and the MCTV26 organization of fund raising program to support the organization.

Commissioner Tran looks forward to expanding the public hours to use the studio and thanked staff for maintaining the programming hours on a weekly basis.

Commissioner Bohan added that he has assisted with various groups in the evenings to help with studio tapings and looks forward to expanding the evening use of the cable studio. He

also worked with staff to test a hearing device to give direction to the studio talent from the cable control room.

Chair Alcorn thanked all the commissioners for all their work in establishing the operational policies for the MCTV26 cable studios.

Commissioner N. Gupta noted that it was suggested from another community producer that a count-down timer clock be added to the studio.

Motion to note, receipt and file.

M/S N. Gupta / H. Tran Ayes: 9

2. Master Plan Work Session.

Chair Alcorn recommended that the commission review the Master Plan document. He requested staff to forward a copy of the current version of the master plan document to all the commissioners.

The commission suggested that alternative meeting date be considered other than the recommended date of June 27th.

The chair requested this item be brought back for discussion at the June 15 meeting for additional input from all the commissioners. He also requested staff to email the current version of the Telecommunications Master Plan for the commissioners to review before the June 15 commission meeting.

Motion to note, receipt and file.

M/S N. Gupta / W. Lam Ayes: 9

3. April –'09 Information Services Report

Staff reported on the monthly highlights for April 2009.

Staff provided technical support for the mayor's state of the community address as well as televised the event on Milpitas cable 15 and the city's website.

The new network equipment is being configured and prepared for delivery. Staff has been working with Silicon Valley Unwired and continues to do installation and testing of the wireless network throughout the Milpitas area. Communications towers have been installed at Milpitas fire station 2 and station 4 to support the new wireless network. It is anticipated that the wireless network would be available for use early this summer. An outreach program will also part of the introduction of the new wireless network.

Staff is also assisting the city police department is upgrading its auto licensing reader and in-car video equipment installation. The city's E911 dispatch center will also be receiving a new equipment upgrades as part of the state of California emergency phone system integration project.

Staff reported that it has been updating its GIS data maps that also included the new Silicon Valley Humane Society facility and new city/county library buildings.

Staff has reported the reduction of service coverage and staff duties within the information services department. The city council approved a conceptual budget that will reduced the city's operation budget. A final budget will be considered and approved in early June.

Finally, staff reported that the city's main data center will be receiving a new air condition ventilation system in the next week. Currently, temporary air-conditioner units have been installed while removal of the existing AC system is done.

Staff reported that the city continues operate its own wireless network to support public safety operations and public works.

Motion to note, receipt and file.

M/S N. Gupta / H. Tran Ayes: 9

4. Roundtable Discussion

The commissions requested discussion on the status of the MUSD telecom commission representative. Staff reported that there was no updated on an appointment. Chair Alcorn added that it would be beneficial for the telecom commission to have an interested member from the community fill the current vacancy. Commission suggested that several retired school employees be considered for the vacancy. Chair Alcorn stated that he would contact the mayor and seek direction on this vacancy.

Finally....Chair Alcorn requested that this item be placed on the agenda for additional discussion at the June 15 meeting.

VIII. Adjournment of Meeting:

Meeting adjourned to June 15, 2009.