

**City of Milpitas  
Approved Minutes  
Telecommunications Commission  
June 15, 2009**

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**I. Call to Order & Roll Call:**

Telecommunications Chair, Albert Alcorn called the meeting to order.

Members Present: N. Gupta, A. Alcorn, D. Gupta, I. Munir, K. Bohan, S. Ahuja, H. Tran

I.S. Staff: B. Marion, E. Pasion

Members Absent:  
R. Shaw, W. Lam, S. Bansal (excused)

City Council: A. Gomez

**II. Pledge of Allegiance:**

The members of the Commission recited the Pledge of the Allegiance.

**III. Announcements:**

No announcements made for the record.

**IV. Approval of the Agenda:**

Motion to approve the agenda as submitted.

M/S                    N. Gupta / H. Tran                    Ayes: 7

**V. Approval of the Minutes:**

Motion to approve the minutes as submitted.

M/S                    N. Gupta / H. Tran                    Ayes: 7

**VI. Citizen's Forum:**

Rajeev Madnawat, with the Milpitas Community Advisory Commission, invited the commissioners to participate in the annual National Night Out neighborhood campaign scheduled for the August 6, 2009. Commissioner Madnawat provided information to all the telecom members on this event.

**VII. New and Continued Business:**

1. Satellite Dish 1Hanson Ct.

Cindy Hom, with the city's planning department, provided a summary for a request to install a 35 foot satellite dish at 1 Hanson Court for a period of 12 months. The vendor, General Dynamics AIS, reported that it would be leasing the property to install and test the satellite dish for a one year period. Once completed it would be disassembled and delivered to its client in Japan. The satellite dish will operate as a receive-only system. It will operate within a frequency range of 100 megahertz to 18

gigahertz. The vendor added that the Hanson court location provides optimal installation and testing of the equipment. It is also within close proximity to Mount Allison that houses remote testing equipment that will be used as part of the 12 month operation at Hanson court.

Motion to approve for final review by the Planning Commission.

M/S                      S. Ahuja / D. Gupta                      Ayes: 7

## 2. MCTV Corporation Group.

Commissioner D. Gupta the nonprofit status is a work in progress and the filing of the documents should be completed by the end of June. Funding for the MCTV26 Corporation has been approved. Insurance coverage will also be completed as well.

Commissioner Tran reported that the station programming is still being maintained for MCTV26. Programming requests have dropped slightly but there are still enough shows to keep the programming up to date.

Commission Bohan reported that he has taken on the roll of station access director for MCTV26. Commissioners Bohan has been providing staffing on Thursday's afternoon in getting the studio operations and use to the public. He did a real-time studio production shoot with the MCTV26 equipment and with Skype internet technology. He was successful in setting up a live video chat from the MCTV26 studios with a group in St. Petersburg, Russia. The video shoot was all done in real-time using the internet connection provided in the studio to complete the connection. A final edited program will be made for programming in MCTV26.

Chair Alcorn asked if the public domain programming was still being used. Staff noted that the public domain shows are still used for programming on MCTV26. The shows have been used to help expand or change the programming scheduled. Commissioner Bohan added that the studio editing computer needed to be repaired due to technical issues with the audio not operating correctly. Chair Alcorn requested staff to see if they can assist after the commission meeting to address the studio editing computer issues.

Motion to note, receipt and file.

M/S                      N. Gupta / H. Tran                      Ayes: 7

## 3. Master Plan Work Session.

The commission suggested that alternative meeting date be considered and recommended date of Saturday, August 1, 2009.

The commission agreed with the suggested meeting date to review the current telecommunications master plan document at a Saturday work session.

Motion to review the City's Telecom Master Plan on Saturday, August 1, 2009.

M/S

N. Gupta / D. Gupta

Ayes: 7

#### 4. May -'09 Information Services Report

Staff reported on the monthly highlights for May 2009.

Staff has been addressing the recent digital transition involving Comcast. On June 12<sup>th</sup> Comcast had implemented its new digital channel service to all its cable subscribers. The new changes brought in an improved transmission quality to the expanded cable channel tier. In doing so, all analog channels between 35 and up are no longer available. In order to receive those channels a digital converter box from Comcast must be used. A current inventory of Comcast cable connections in all city buildings and have been tabulated and staff is working on getting various locations reconnected with the new digital converter boxes. Staff is also addressing the issue of out dated hard wire cables that cannot carry the new digital signals in certain city buildings.

The new data network equipment is being configured and is prepared for delivery. Installation of the new network equipment is scheduled for July 18<sup>th</sup> and 19<sup>th</sup>.

Staff has been working with Silicon Valley Unwired Wi-Fi project for the city. An announcement will be made at the next council meeting that the Milpitas public Wi-Fi network will be in operation for public use.

Staff is reviewing software for the city's public works department to help address their operational and technology needs to help manage utility and facility maintenance work. Staff reported that the Gov Delivery feature of the website has over 300 subscribers. The new web notification feature has sent out over six thousand email notices and updates to public notices.

GIS work has extended to the hills of Milpitas document security gates codes, fire hydrants, valves and stand-pipes. This will provide update to date information to the city public safety.

Finally, staff reported that it has been impacted by the recent city wide staff layoffs that were recently implemented as part of the new budget. The department eliminated two positions as part of the budget for 2009-2010.

Motion to note, receipt and file.

M/S

N. Gupta / H. Tran

Ayes: 7

#### 5. Roundtable Discussion

Chair Alcorn reported that he plans to meet with Councilmember Gomez to discuss the vacancy with the MUSD representative and to see what can be done to fill that commission seat.

Commissioner Ahuja asked staff if there were any issues with the June 12, FCC digital broadcast transition. Staff reported that the city had not received any calls regarding the FCC digital broadcast transition and reported that most of the cases were being reported out of San Francisco.

Commission N. Gupta asked if the city layoffs impacted all departments. Staff added that all departments lost a minimum of two positions to address the budget shortfall.

**VIII. Adjournment of Meeting:**

Meeting adjourned to July 20, 2009.