

**City of Milpitas
Unapproved Minutes
Telecommunications Commission
March 21, 2011**

I. Call to Order & Roll Call:

Chair Alcorn called the meeting to order.

Members Present A. Alcorn, H. Tran, W. Lam, D. Gupta, S. Ahjua, R. Shaw, N. Gupta, S. Bansal, I. Munir, D. Lax

I.S. Staff: B. Marion, E. Pasion

City Council: A. Polanski

Members Absent: K. Bohan

II. Pledge of Allegiance:

The members of the Commission recited the Pledge of Allegiance.

III. Announcements:

Staff reminded the Commission of the All Commissioners Brunch scheduled for Saturday, April 9 at Dave and Busters and the Great Mall.

IV. Approval of the Agenda:

Motion to approve the agenda as submitted.

M/S N. Gupta / H. Tran Ayes: 10

V. Approval of the Minutes:

Commissioner Niranjan Gupta noted he was not present at the February meeting and did not make any motions to items 1 and 2.

Motion to approve the minutes as corrected.

M/S N. Gupta / H. Tran Ayes: 10

VI. Citizen's Forum:

Mr. Robert Marini requested that additional languages be added to the city's web site addressing the up coming water and sewer rates meetings. He noted this would allow for greater participation members of the public in the water and sewer rate discussion.

VII. New and Continued Business:

1. Silicon Valley Regional Interop Authority.

George Washburn, with the Silicon Valley Regional Interoperability Authority (SVRIA), presented the current accomplishments and goals of the organization. He reported on the authority's role in providing communications connectivity via

radio communications and through a dedicated microwave link connecting all Santa Clara County law enforcement and fire agencies.

Mr. Washburn noted that radio interoperability project operates countywide on a multi-band voice radio system, along with a private secure microwave network. The services also allows for records sharing between law enforcement agencies in Santa Clara County. The SVRIA is currently planning for a countywide 700 MHz radio system along with Transportable radio gateway which is currently under construction. He also touched on regional communications initiatives that would involve the SVRIA but are a work in progress.

SVRIA is also working on several regional projects that would eventually provide radio communications connectivity throughout the bay area region. He noted that a funding component is also being determined either locally or through federal grants.

Milpitas' role in the project is essential. It provides a dedicated microwave link to law enforcement resources throughout Santa Clara County and is a major cost savings to Milpitas. Staff noted that Milpitas' radio communications can be a long term costs savings as it plans to reduce the number of leased T-1 data lines to be moved over to the SVRIA microwave network.

Chair Alcorn asked if the 700 MHz radio band is the direction that will be taken replace radio communications equipment. Mr. Washburn noted that the 700 MHz radio band is what has been made available as part of the FCC frequency allocation.

Commissioner N. Gupta asked if SVRIA operated as a non-profit organization. Mr. Washburn noted that it operates through funding from all the participating local government agencies in Santa Clara County as well as federal grant funding.

Commissioner D. Gupta asked of the cellular 911 calls. Staff noted that the cellular technology provides data to geographical locations of the caller and directs the call to either the California Highway Patrol dispatch call center or to the nearest local emergency dispatch center.

Staff noted that Milpitas' involvement with microwave communications network has been a savings to the overall cost to the City. There is more development in progress and will be a great benefit to the all the agencies involved.

Motion to note, receipt and file.

M/S N. Gupta / H. Tran Ayes: 10

2. Discussion Five-Year Master Plan

Chair Alcorn reiterated his request to the commission members to select a weekend work session meeting date for the five year Master Plan planning discussions. Staff would work with the

commission on a Saturday meeting date and confirm location. Review the past complete master plan, mid term report and summary of the recommendations over the last five year period.

Chair Alcorn noted that his meeting with Mayor Esteves in finding a solution in saving money for the city.

Second Saturday, July 9, 2011. This will be discussed further at the April commission meeting for final approval of a meeting date.

The goal of the master plan document will be to present to the city council by November 2011 to February 2012 time frame.

Motion to note, receipt and file.

M/S N. Gupta / H. Tran Ayes: 10

3. Infrastructure Technology Discussion.

Chair Alcorn reiterated the need to better monitor the city's technology infrastructure and should be an integral part of the future master plan document.

Commissioner D. Gupta noted that his discussion with Mayor Esteves requested that the commission expand its role to look at expanding areas of technology that could be implemented to address the city's infrastructure needs.

CIO Bill Marion, added that a presentation on the city's voice and radio communications network equipment could a starting point. He could arrange a presentation at a future meeting. Commissioner D. Gupta suggested that a subcommittee work on developing and reviewing the possible goals and recommendations as the master plan is being developed. A standing subcommittee would be working in parallel in this process.

Commissioners Bansal reported that his meeting with Mayor Esteves also asked the telecom commission look beyond its traditional roll as a commission to look at new technology to address the city's infrastructure. Even as going as far as changing the commission's title.

Chair Alcorn noted that work of the subcommittee would not duplicate the process of the commission but rather help save time in the review and recommendation process prior to the master plan work session. He added that additional information will be needed and the subcommittee would have an integral roll in the review the process. He asked the commission to make a motion to create a subcommittee for the April 18th commission meeting.

Motion to create subcommittee at the April 18th meeting

M/S N. Gupta / H. Tran Ayes: 10

Chair Alcorn continued with this item being a standing agenda item as part of the master plan document presentation as the progress moves forward. Staff reiterated would like a presentation on the voice and data network.

Motion to note, receipt and file.

M/S N. Gupta / H. Tran Ayes: 10

4. February 2011 Information Services Report

Staff provided a summary of the activities from the Information Services Department for the month of February.

Staff is working in transferring its law enforcement communications technology to the SVRIA data network resulting in a major costs savings to the city of Milpitas. There would be a fewer commercial telephone lines in use by the city and only a few would be used for alarm services.

The city's contract with AT&T phone and data services is under review. The contract is state wide and is being reviewed for added costs benefit.

Staff is reviewing and updating the parcel and property assessment data information. The city may have better updated information that can be communicated to the county assessor's office. That current city GIS data that would be updated as it is being reviewed for future property development in Milpitas. There are currently 16,000 parcels in the Milpitas.

Law enforcement and GIS data maps also came into valuable use again. Milpitas police were able to utilize GIS maps that included areas outside of the Milpitas area during a police pursuit.

Staff is also reviewing the city's cellular phone contracts and seeking better pricing.

Commissioner Lam asked of the automated timecard project. Staff noted that the pilot project was underway and that there was a review process for signature authority and supervisor approvals for the times card process.

Commission N. Gupta asked about the 211 information service. Chair Alcorn added that there was information being provided on the service on the city's cable channel 15.

Commissioner Lam asked if the city maintained the Milpitas Library's computer network. Staff noted that the public computer at the library is all maintained by the Santa Clara County Library system.

Motion to note, receipt and file.

M/S

D. Gupta / H. Tran

Ayes: 10

5. Round Table Discussion

Commissioner Tran asked on the Silicon Valley Unwired equipment Wi-Fi network upgrade. Mr. Marion noted the costs estimates, design specifications and data requirements have been sent to the vendor review as part of the SVU Wi-Fi equipment upgrade and will respond accordingly.

VIII. Adjournment of Meeting:

Meeting adjourned to April 18, 2011.