

**City of Milpitas
Approved Minutes
Telecommunications Commission
May 20, 2013**

I. Call to Order & Roll Call:

Chair D. Gupta called the meeting to order.

Members Present: D. Gupta, A. Alcorn, H. Nguyen, K. Bohan, S. Singh, N. Gupta, H. Tran

I.S. Staff: M. Luu, E Pasion, R. Long

City Council: A. Polanski

Members Absent: D. Lax, E. Batista, W. Lam, I. Munir

II. Pledge of Allegiance:

The members of the Commission recited the Pledge of Allegiance.

III. Announcements:

Staff introduced Mr. Ronald Long as new GIS Manager for the Information Services Department.

IV. Approval of the Agenda:

Motion to approve the agenda as submitted.

M/S N. Gupta / A. Alcorn Ayes: 7

V. Approval of the Minutes:

Motion to approve the April 22, 2013 minutes as submitted.

M/S N. Gupta / K. Bohan Ayes: 7

VI. Citizen's Forum:

No comments made for the record.

VII. New and Continued Business:

1. Master Plan Meeting Schedule 2013

As requested by the commission during its April meeting staff had provided a listing of the past Telecommunications Master Plan work session meeting dates in which the group has met to review and plan for a revised document. Staff noted that the commission was on scheduled for meet again to review the master plan document and it was up to the members as to when they wanted to schedule a possible weekend work session.

Commission Alcorn suggested that the group meeting at the City's Public Works-Information Services Building to discuss and plan for ideas and recommendations to the master plan document. Chair D. Gupta added that the commission can then develop and list of items and recommendations that can be developed into a revised document. Commissioner Bohan

agreed that a less formal setting would be helpful in the brainstorming process.

Motion to note, receipt and file.

M/S A. Alcorn / H. Tran Ayes: 7

2. SVU WIFI REPORT

Staff provided a brief history of the development and deployment of WiFi services in the Milpitas community over the past several years from its initial rollout of paid wireless access services provided and then dropped by EarthLink to its current free services provided by Silicon Valley Unwired. Staff reported that the SVU WiFi service covers a large area of the Milpitas residential community with very limited coverage in the hillside areas.

The members of the commission requested that they be provided data information regarding SVU's current data usage and traffic in the Milpitas. They looked at the Mountain View relationship with Google and hoped to replicate that working model. It hopes to also better promote the Milpitas WiFi services to area users.

Staff noted that it will provide an electronic copy of the existing contract with SVU and provide updated data information on the services usage at their June meeting.

Note, receipt and file

M/S N. Gupta / A. Alcorn Ayes: 7

3. April 2013 Information Services Report

Staff provided an overview of the monthly Information Services report for the month of April which included the successful review and preparation of the City's annual budget. The final review and adoption was held on Tuesday, May 14th by the City Council.

Staff was making preparation and for rollout for the additional functions and features to the city's new telephone system.

Final tests and were being made for the use of the new online timesheet applications. Information Services staff has been finalizing the online timesheet project and will be other departments to use the new reporting software with full implementation in the coming months.

The city's mobile fire apparatus will be outfitted to provide WiFi hotspots as part of its operations to better connect data and information links to the department's command staff during an emergency incident.

Note, receipt and file

M/S

N. Gupta / A. Alcorn

Ayes: 7

4. ROUND TABLE DISCUSSION

Commissioner Alcorn that use of technology was helpful during a grass fire that temporarily closed traffic on highway 237 recently. He was able to access updated information from the CHP website that provided data to users for the reason of the road closure.

VIII. Adjournment of Meeting:

Meeting adjourned to Monday, June 17, 2013.