City of Milpitas
Unapproved Minutes
Telecommunications Commission
November 18, 2013

I. Call to Order & Roll Call:

Telecom chair D. Gupta called the meeting to order.

Members Present: D. Gupta, W. Lam, H. Tran
K. Bohan, N. Gupta, A. Alcorn, E. Batista, D. Lax

I.S. Staff: M. Luu, E Pasion

City Council: A. Polanski

Members Absent: I. Munir (e), S. Singh (e)

II. Pledge of Allegiance:

The members of the Commission recited the Pledge of Allegiance.

III. Announcements:

No announcement made for the record.

IV. Approval of the Agenda:

Motion to approve the agenda as submitted.

M/S A. Alcorn / N. Gupta Ayes: 8

V. Approval of the Minutes:

Motion to approve the minutes for September 16, 2013.

M/S N. Gupta / A. Alcorn Ayes: 8

Motion to approve the minutes for October 21, 2013.

M/S H. Tran / D. Lax Ayes: 8

VI. Citizen's Forum:

No comments made from the public.

VII. New and Continued Business:

1. December 16, 2013 Meeting

The members of the commission voted to cancel the December 16th telecom commission meeting.

Motion to cancel the December 16, 2013 Telecom Commission to January 27, 2014.

M/S D. Lax / A. Alcorn Ayes: 8

2. 60th Anniversary Participation

Staff reported that the City's 60th anniversary celebration is planned for the weekend of January 25th and 26th, 2014.

All city commissions were invited to participate on January 26th, 2014 in a "family day" event day to be held at Milpitas civic center plaza area, weather permitting.

Vice Mayor Polanski noted that several city commissions have already lined up to participate on that day. She added that it would be an excellent opportunity to have the commission represented and display telecommunications technology information involving the City's wireless and web access technology.

Chair D. Gupta asked for volunteers from the commission to help prepare for this 60th anniversary event. Commissioners Alcorn, Bautista, N. Gupta and Lam volunteered to help coordinate with staff for this event on January 26, 2014.

Motion to note, receipt and file the report and volunteer to help coordinate the event.

M/S N. Gupta / A. Alcorn Ayes: 8

3. Master Plan Subsection Discussion.

Chair D. Gupta requested final input on the subsection areas of the telecommunications master plan document.

The commissioner conducted a review of the subsections that pertained to Milpitas Community Television (MCTV26), Telecommunications, Public Safety, Applications and City Facilities & Infrastructure.

Under MCTV26 the commission agreed to find a solution to get the MCTV video content back to web streaming. It stream component was lost when the City was longer subscribing to the Granicus web streaming service. Under Telecommunications the commission agreed to remove the subsection relating to becoming a Premier Local Broadband provider. Under Public Safety Communications the commission found no additional changes were needed. Under Applications the commission noted only minor changes to the area of cell and tablet technologies. Under Facilities & Infrastructure noted only minor changes were needed or were fully completed.

Motion to approve the edits to subsection of the Master Plan document.

M/S D. Lax / N. Gupta Ayes: 8

4. September & October 2013 Information Services Report

Staff provided an overview of the monthly Information Services report for the month of September & October 2013.

Mike Luu, Information Services department acting director, gave a preview of a new mobile application running on a tablet device. He noted that the new tablet application would not require lengthy network connections since the majority of the tablet application was running from the data center servers and is completely web-based. The new tablet application would be first used for the City's building inspectors and will introduce to the other Milpitas city departments.

Staff is also working on a mobile application for Android smart phones that is similar to the iPhone mobile application. There have been a 300 downloads of the Milpitas mobile application.

Motion to note, receipt and file the report.

M/S N. Gupta / A. Alcorn Ayes: 8

5. ROUND TABLE DISCUSSION

Staff noted as a final reminder next meeting will be Monday, January 27, 2014 and wished everyone a happy holiday season.

VIII. Adjournment of Meeting:

Next meeting scheduled for Monday, January 27, 2014.