

**City of Milpitas  
Unapproved Minutes  
Telecommunications Commission  
June 15, 2015**

---

**I. Call to Order & Roll Call:**

Chair Albert Alcorn called the meeting to order.

Members Present: A. Alcorn, W. Lam, D. Gupta, S. Singh, N. Gupta, K. Bohan, H. Tran, E. Bautista, S. Tang (Alt. 2)

I.S. Staff: M. Luu, E. Pasion

City Council: G. Barbadillo

Members Absent: I. Munir, A. Bao (Alt 1)

**II. Pledge of Allegiance:**

The members of the Commission recited the Pledge of Allegiance.

**III. Announcements:**

Staff reminded the commissioners of the annual Milpitas July 4<sup>th</sup> pool party and aerial fireworks display. This year's event is scheduled for Saturday, July 4 and will be held at the Milpitas Sports Center complex.

**IV. Approval of the Agenda:**

Motion to approve the agenda as submitted.

M/S                      N. Gupta / D. Gupta                      Ayes: 9

**V. Approval of the Minutes:**

Vice Chair D. Gupta cited minor factual notes to the minutes and requested staff to correct the items.

Motion to approve the minutes as amended for May 18, 2015.

M/S                      D. Gupta / H. Tran                      Ayes: 9

**VI. Citizen's Forum:**

Evelyn Chua with Emergency Preparedness Commission invited the commission member to the free SAFE training class scheduled for August 2015. It is sponsored by the City of Milpitas and Milpitas Fire Department. The commission members are welcome to attend the two week training class.

**VII. New and Continued Business:**

1. EPC ANDRIOD MOBILE APP

Tim Howard with the Milpitas Emergency Preparedness Commission was seeking information on the development status of the MyMilpitas app for the Android Smart phones. He and

members of the EPC expressed their interests in having an Android base application for the My Milpitas mobile app that can be used for emergency preparedness and planning development as well notification.

Mike Luu, IS director, reported to the commissioners that an Android My Milpitas app will be available with the release of the redesigned city website in July 2015.

Motion to note receipt and file.

M/S

N. Gupta / H. Tran

Ayes: 9

## 2. August Telecom to City Council Presentation

Staff reported on the list of suggested topics and programs that the commissioners may report back to the city council at their scheduled presentation on August 18<sup>th</sup>. The topics included the release of the redesigned city webpage, the recycling and donation of recondition city computers, the launch of an Android version of the My Milpitas mobile application and the update to the city's phone system.

The commissioners supported that list of presentation items and also made additional suggestions.

Chair Alcorn asked that a status of the City's wireless Wi-Fi network be added to the report. He asked that staff provide a status on the request for proposal on the two vendors seeking to provide Wi-Fi services in the Milpitas community and its timeline for review and approvals.

Vice Chair D. Gutpa asked about the donation of surplus computers being donated. Staff noted that it would expand discussion on the computer on the next agenda item and provide better details in that report.

Staff noted that the MCTV 26 request for proposal is being finalized for review and a report will be delivered to the city council.

The Chair asked that staff provide a draft presentation for the commission to review at their July 20<sup>th</sup> meeting and give input to staff. The commission will then give a final review at their August 17<sup>th</sup> meeting for any last-minute changes to the report.

Motion to note, receipt and file

M/S

N. Gupta / H. Tran

Ayes: 9

## 3. PC RECYCLE SENIOR CTR

The City is recycling refurbished personal computers that will be donated to needy citizens in the Milpitas community on a first come basis.

These computers will be gathered by staff and will be cleaned up and tested for reuse. The recycled computers will be preloaded with the Eubantu/Linux operating system that can run all existing Microsoft Windows software. Staff noted that there are currently 40 computers that are available to be donated local seniors.

Staff is also looking for a sponsor to donate new accessory hardware like mice and keyboards with these recycled computers.

Commissioner Tang asked if staff if instructions will be provided with these computers. Staff noted that minimal operational instruction may be provided. Members of the commission are welcome to volunteer their time to have training those receiving these donated computers.

Commissioner Lam also recommended that some of the computers be donated to needy students in the local schools.

Vice Chair D. Gupta recommended a motion that a priority list of 1 Senior Center and low income, 2 needy MUSD students, 3 low income 4 nonprofit organizations.

Commissioner Singh also suggested that the donations be tracked to be used for future recycling and donations based on the suggested priority categories.

Motion to provide recycled computer on the list of the following priority donation groups: 1 Low Income Seniors, 2 needy MUSD students, 3 low income residents and 4 nonprofit organizations.

M/S                      N. Gupta / H. Tran                      Ayes: 9

Motion to note, receipt and the presentation.

M/S                      N. Gupta / D. Gupta                      Ayes: 9

#### 4. City Website Development

Staff presented that web site release of the new design will be done in July 2015. It will now include the release of the new Android MyMilpitas mobile application.

Staff will give demonstration of the new website redesign at the July 20<sup>th</sup> commission meeting.

Motion to note recite and file.

M/S                      N. Gupta / D. Gupta                      Ayes: 9

#### 5. MAY 2015 Monthly Report

Staff provided an update on the May 2015 monthly report and the list included the following items: The start of the replacement of the Milpitas Community Center auditorium audio system upgrade that will take place late summer 2015; Completed

iTrakIT installation and scheduled training for building dept. planned for June 23<sup>rd</sup>; Completed the replacement of traditional hard drives with new Solid State Drives for the police and fire mobile computers which will allowing for faster uptime speeds and extending life on the vehicles computers; Continued with Finance system and Utility Billing system testing; upgrading the Police Command Vehicle technology; Provided Recon training for Utility Operations city staff for Public Works users; staff Completed 223 Helpdesk tickets for the month of July.

For July staff will continue with the Upgrade iTrakIt applications, Go Live with Finance and Utility Billing system and the

RFP MCTV 26, continue with conversion and finalize Android version for MyMilpitas app.

The commissioners expressed their input of the MCTV 26 RFP and the component of the Streaming media status which is not part of the request for proposal document.

Commissioner Lam asked that at the September commission meeting an update report be given on MCTV 26 request for proposal.

Motion to note, receipt and file IS May report.

M/S                      D. Gupta / N. Gupta      Ayes: 9

#### 6. Round Table Discussion

No comments or observations made for the record.

#### **VIII. Adjournment of Meeting:**

Next meeting scheduled for Monday, July 20, 2015, at Milpitas City Hall.