

# *Agenda*

## *City of Milpitas: Youth Advisory Commission*

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**October 7, 2015**  
**Youth Advisory Commission Meeting**  
Milpitas Sports Center Conference Room  
1325 E. Calaveras Blvd.  
**7:00 pm**

*Founded April 1996. The Youth Advisory Commission (YAC) was established to advise the Council on matters pertaining to youth and teens in Milpitas. Commissioners must be in grades 7 through 12 and live in Milpitas. Members and alternates are appointed to one-year terms.*

**I. Call to Order**

**II. Flag Salute**

**III. Roll Call:** Sahil Sandhu, Sabina King, Alan Pham, Claire Sern, Crystal Tran, Jashandeep Chahal, Claudia Wang, Ravit Sharma

**IV. Seating of Alternates:** Christie Maly, Emerald Gilana

**V. Approval of Agenda:** October 7, 2015

**VI. Approval of Minutes:** September 10, 2015

**VII. Public Forum**

Members of the audience are invited to address the Commission on any subject not on tonight's agenda. Speakers must supply their name and address for the record and limit their comments to three minutes. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

**VIII. Announcements/Correspondence**

1. Welcome all new Commissioners. Please ensure your contact information is correct on the "YAC Contact List."
2. All new commissioners need to be photographed at the end of tonight's meeting. A photo of each commissioner is posted on the City of Milpitas webpage.
3. "YAC Attack" Conference 2016 is scheduled for Saturday March 5, in Redwood City. On Thursday, October 8, 6:00am-8:30pm, a "YAC Attack" planning meeting will be held at the Campbell Community Center. City of Milpitas Commissioners have been invited to participate in the planning meeting.
4. Sports Center Pool Renovations have begun. Pools are tentatively scheduled to open for the beginning of Summer 2016 Programming.

## **IX. New Business**

### **1. Election of Officers**

**Background:** The Youth Advisory Commission shall elect from its membership a Chairperson and Vice-Chairperson for a one year term. The Chairperson shall preside at all meetings of the Youth Advisory Commission and shall appoint standing or special committees as may be necessary to carry the Youth Commission's business, and shall supervise the efficient and responsible operation of the Youth Advisory Commission. The Vice-Chairperson shall preside at Youth Advisory Commission meetings in the absence of the Chairperson, and shall assume specific leadership responsibilities as determined by the Chairperson.

**Recommendation:** Elect Youth Advisory Commission Officers for the 2015-2016 term.

### **2. Work Plan 2015-2016**

**Background:** At the beginning of each term, the Youth Advisory Commission develops a work plan for the upcoming year. This plan encompasses goals and a timeline to complete each goal. At the September 2015 meeting Commissioners were assigned various organizations and events to research. At the October 2015 meeting the research will be shared with the Commission and assist in developing the framework for a work plan proposal.

**Recommendation:** Review research Commissioners collected and develop a proposed work plan to be presented to Milpitas City Council.

### **3. Brown Act/ Open Government Ordinance Training**

**Background:** The policies and procedures that govern the Youth Advisory Commission are derived from the Brown Act. Each year a review is conducted to ensure that all Commissioners are educated on the Brown Act.

**Recommendation:** Conduct Brown Act review via video recorded training. All Commissioners sign Open Government Ordinance Form.

## **X. Old Business**

### **1. Pumpkins in the Park**

**Background:** The City of Milpitas Recreation Services will be hosting a Halloween themed event, Pumpkins in the Park on Saturday, October 24, 11:00pm-2:00pm. The Youth Advisory Commission will be volunteering at this event.

**Recommendation:** Discuss Youth Advisory Commission's role and responsibilities at the event.

## **XI. City Council Liaison Report**

## **XII. Future Agenda Items**

## **XIII. Adjournment**

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Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

Materials related to an item on this agenda submitted to the Youth Advisory Commission after initial distribution of the agenda packet are available for public inspection at the Milpitas Sports Center 1325 E. Calaveras Blvd., Milpitas during normal business hours.

For more information on your rights under the Open Government Ordinance or to report a violation of the ordinance, contact the City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd, Milpitas, CA 95035 Phone : 408-586-3040  
E-mail: [cdiaz@ci.milpitas.ca.gov](mailto:cdiaz@ci.milpitas.ca.gov)

*The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City's website [www.ci.milpitas.ca.gov](http://www.ci.milpitas.ca.gov) by selecting from Online Services the link to Milpitas Municipal Code link.*

If you need assistance, per the Americans with Disabilities Act, for any City of Milpitas public meeting, call Andrew Mendes, Recreation Program Coordinator, 408.586.3231, or send an email to [amendes@ci.milpitas.ca.gov](mailto:amendes@ci.milpitas.ca.gov) prior to the meeting. You may request a larger font agenda or arrange for mobility assistance. For hearing assistance, headsets are available in the Council Chambers for all meetings.