



**City of Milpitas
Approved Veterans Commission
Meeting Minutes
Wednesday, September 4, 2013
5:30 p.m.**

**Milpitas City Hall Committee Room
455 E. Calaveras Blvd.
Milpitas, CA 95035**

I. CALL TO ORDER: 5:30 P.M.

II. FLAG SALUTE: Chair Weisgerber led the Pledge of Allegiance.

III. ROLL CALL

Present: Denny Weisgerber, Dana Arbaugh, Arthur Ebright, Mel Hinshaw, and David Grundstrom

Absent: Juan Samano (on leave), Bruce Choy, Liliana Ramos, and Ferdinand Luis, Jr.

IV. SEATING OF ALTERNATES: No seating of alternates.

V. APPROVAL OF AGENDA

Vice Chair Arbaugh moved, and Commissioner Hinshaw seconded the motion to approve the Agenda as submitted. The motion carried unanimously.

VI. APPROVAL OF MINUTES – Minutes of August 21, 2013

Vice Chair Arbaugh moved, and Commissioner Ebright seconded the motion to approve the minutes as submitted. The motion carried unanimously.

VII. PUBLIC FORUM: None

VIII. NEW BUSINESS: None

IX. OLD BUSINESS

1. Veteran of the Year – Currently Accepting Applications, Deadline is October 4, 2013 – Chair Weisgerber

Staff Liaison Valdez informed the Commission she had not received any applications thus far. She stated she would continue to advertise it on the local cable channel and email the application to the commissioners.

2. Car Show – Continue Discussion on Potential Car Show in Milpitas – Chair Weisgerber

Staff Liaison Renee Lorentzen reviewed the sponsor list on the bottom of the flyer. She stated the sponsorship deadline was August 31st, however, she will continue to accept sponsors. These sponsors would not be listed on the flyer but acknowledged verbally at the event and printed on the t-shirts. She stated the t-shirts will be ordered by October 4th. Staff Liaison Lorentzen said she emailed the flyers to the sponsors and tagged businesses on Facebook.

Staff Liaison Lorentzen informed the Commission there were 13 car entries. She reminded the Commission the deadline is October 1st and most entries will probably be submitted the last week before the deadline.

Staff Liaison Lorentzen asked the commissioners if they contacted the car clubs she assigned to them by email. All commissioners responded they did contact their assigned car clubs.

Staff Liaison Lorentzen reviewed the raffle items received thus far and stated the deadline for raffle items is October 11th. She reviewed the volunteer list and asked commissioners to email Commissioner Ramos any additional volunteers they recruit since she is the Volunteer Coordinator for the event. Staff Liaison Valdez stated they will be meeting with Public Safety to discuss logistics and volunteers.

Staff Liaison Lorentzen reviewed the proposed budget of \$1,800 which included supplies/decorations, banners, dog tags, event ad, t-shirts, refreshments, trophies, and the DJ. Staff Liaison Lorentzen reported Commissioner Ramos received a donation from Subway to provide sandwiches for the volunteers and commissioners on event day. Vice Chair Arbaugh said he also received a donation from Peet's Coffee. The store manager will provide free coffee to all participants and attendees and also coupons for the goodie bags.

Vice Chair Arbaugh moved, and Commissioner Grundstrom seconded the motion to approve the budget as submitted. The motion carried unanimously.

There was discussion regarding the event benefactors. It was the consensus of the Commission to choose local Veteran charities. Commissioner Ebright agreed to bring a 4-star list of local charities to the next meeting and at that time the Commission could choose its benefactors from this list.

Staff Liaison Lorentzen described the pre-registration packet. She said it will include instructions, arrival time, the map, where to enter, and any other special instructions deemed appropriate. Staff Lorentzen agreed to bring rough drafts of the packet and survey to the next meeting.

Staff Liaison Lorentzen reviewed the map with the Commission. She stated the front of the Senior Center will be the main stage, hub area, check-in, and adjacent to that, the Shapell parking lot, is where the food trucks will be located. There was further discussion regarding logistics, tables, chairs, canopies, and setting up a Veterans table. She also confirmed providing 1-1/2 spaces per vehicle and the Commission approved the parking arrangement. She said she would provide another map of the complex noting the stations at the next meeting.

- X. COMMISSIONER ANNOUNCEMENTS:** None
- XI. FUTURE AGENDA ITEMS:** Continue discussion on the Car Show
- XII. LIAISON REPORTS**
 - A. City Council – None
 - B. Staff Report – None
- XIII. NEXT MEETING** – Wednesday, September 18, 2013
- XIV. ADJOURNMENT** – 6:45 P.M.