Mayor Tran, Vice Mayor Grilli, and Council Members

City Offices Holiday Closure
With the bargaining units officially signing-off on side letters, most City departments will be closed or have reduced staffing and City offices will be closed to the public from Monday, December 24, 2018 through Tuesday, January 1, 2019. The City will be open with normal business hours on Friday, December 21, 2018 and Wednesday, January 2, 2019. As this period of time is generally a slower time for conducting business and many employees enjoy taking this time off, it is an ideal time to close.

Essential services will continue to operate during the closure, including the following:

- Police
- Fire
- Public Works – Call Center open for trees, storm, water and sewer, lighting, etc.
- Recreation and Community Services – Holiday Camp will operate as scheduled and the Senior Center will be open for lunch 10:30 a.m. to 1:00 p.m.
- Human Resources/Finance to process payroll

Messaging has begun to be disseminated to the community, contractors, and employees. In addition, information will be posted on the City’s website, social media channels, local government access Channel 26 and flyers will be posted in City facilities.

New Housing Authority Administrator Begins Monday
It is my great pleasure to announce that Robert Musallam has accepted the position of Housing Authority Administrator. Robert brings a wealth of expertise to Milpitas with an exceptional tenure and experience managing numerous projects, ensuring each are delivered on time and under budget, while exceeding client expectations. He worked at the San Francisco Housing Authority from 2009-2013 where he progressively promoted to the position of Assistant Director of Section 8 and was responsible for the maintenance of the Public Information Center, facilitation of Section 8 Management Assessment Program reporting, review of Retail Integrity Monitoring, and management of HUD policies and procedures. In addition, he has real estate experience, most recently working for Intero Los Gatos where he is responsible for the day-to-day activities of owning and operating a real estate business. He also holds a Masters of Justice Studies from San Jose State University. Robert will begin to work on key initiatives, including working with community stakeholders on a potential tenant protection program to stabilize rents and mitigate the impacts of displacement for eligible housing units, affordable housing developments, and keeping apprised of changes in Federal, State and local legislation and regulation effecting housing programs. He begins work on Monday, December 3 and reports to Sharon Goei, Director of Building and Housing.
Police Academy Graduation
On Friday, November 30, Police Officer Trainees Matthew Ramirez, Thi Van and Miguel Nava were honored at the Basic Police Academy Graduation ceremony held at Bayside Performing Arts Center in San Mateo. City Manager Edmonds-Mares, Assistant City Manager Kantak, and the Police Chief were in attendance to celebrate the graduates. We began the year with 11 vacancies in the Police Department and are now down to only three and staff is confident that we will be able to fill these positions shortly. Once that happens, the Police Department will be fully-staffed. I’d like to extend my appreciation for the recruitment team’s energy and efforts to fill these positions with highly-qualified candidates so promptly.

Planned Water Shutdown on Saturday, December 1 at Water Main along Tarob Court
A pair of planned water system shut-downs will occur on Saturday, December 1 from 7 a.m. to 3 p.m. The water main along Tarob Court, north of Lundy Place, will be shut down to allow a contractor to cut-in two new connections for the 1980 Tarob Court housing development.

- The water shut downs will be from the north side of Lundy Place to the end of Sango Court taking out the end of Tarob Court.
- The shut-down will affect a total of four fire hydrants within this reach.
- Fire watch has been scheduled and will be present during the entire shutdown.
- The businesses affected by this shutdown include all the businesses in the 1901-1911 Tarob Court building and the vacant building at 1831-1841 Tarob Court and notification was given to the tenants last week.
- City Public Works Utility staff will be on-site to operate the water valves, and a Public Works inspector will be on site to observe the construction activities.
- Any questions related to this work, please contact Senior Public Works Inspector, Casey Crary at (408) 649-0514.

Tenant Protection Task Force
The City has established and launched a Tenant Protection Task force comprised of local community representatives that include private, public and nonprofit sectors with members from the tenant and landlord/property owner communities. The purpose of the task force is to bring community and landlord representatives together to discuss solutions to housing affordability directly related to tenant protection in Milpitas. The City is holding a series of meetings and public participation is welcomed. Two meetings have been conducted in October and two in November where each meeting had a focus on either tenant or landlord considerations. As the tenant group and landlord group would like further meeting(s) to each develop their recommendations, the meetings to be scheduled in December will continue to have a focus on either tenant or landlord considerations. This will extend the timeline for the Task Force slightly. It is anticipated that the Task Force will come together to develop consensus in the January/February timeframe. Please refer to this link for Task Force agenda and minutes: [http://www.ci.milpitas.ca.gov/tenant-protection-task-force/]
**Affordable Housing Impact Fee Outreach Meeting**

The City of Milpitas hosted a third community outreach meeting on Thursday, November 29, 2018, to discuss residential and commercial impact fees for affordable housing. The Milpitas City Council voted on June 12, 2018, to pass an Affordable Housing Ordinance. This ordinance allows the City to raise funds for affordable housing through residential and commercial impact fees. The amount of commercial and residential impact fees will be set by the City Council through a resolution. Building, Planning and Economic Development staff presented on the recently adopted affordable housing ordinance and proposed impact fees. Members of the development community and housing advocates attended, including representatives from McCarthy Ranch, Lyon Living, the Building Industry Association of the Bay Area, and SV@Home.

**Safe Internet and Email Usage**

The City’s email protection systems are detecting increased malicious traffic and attachments this holiday season. As always, please be vigilant when using the internet and reading emails. Please remember:

- Do not open emails from someone you do not know.
- Never open an attachment unless you know the sender and are expecting it. Delete immediately.
- Do not send any sensitive information over email.
- Do not click on links inside of emails unless you know the sender and you were expecting it.
- Use a strong password and change often.

**Updates from the Police Department:**

On Wednesday, November 28, Officers Jackson and Lopez visited the Western Digital campus in Milpitas located at 951 Sandisk Drive. The purpose of their visit was to speak with security staff about crime trends in the area, crime prevention tips for their employees, and a site visit to see the physical layout of the campus as well as security measures that were in place. They also provided them with some tips on how to improve their physical security at the campus and maximize their security camera coverage.

On Thursday, November 29, School Resource Officer Kita Inthasak attended the monthly Community Collaborative meeting located at the San Jose City College Extension in Milpitas. There were approximately eight (8) attendees. Officer Inthasak presented “Juvenile Crime Trends” and provided resources given to us by the District Attorney's Office. Officer Inthasak also spoke about monitoring residential burglaries in the area of the high school and investigating which students were absent or tardy for a class to see if they are on probation and possibly the culprits.

The Milpitas Police Department Recruitment Team attended the following events this week actively looking for those interested in applying for police officer and dispatch positions:

- Tuesday, November 27 from 8:00 a.m. to 3:00 p.m. - Academy at Coyote Creek in San Jose.

**Building Permits and Occupancy**

Building permits were issued to the following:

1. McCarthy Ranch developer, for the site improvements and construction for McCarthy Creekside development, for the remaining three single story shell buildings out of six shell buildings, intended to be used for office, warehouse/manufacturing located at 625 N. McCarthy Blvd. at an estimated construction cost of $31.9M.
2. Pulte Homes developer of Metro Flats & Rows, 303 townhome and single family development located at 1401 S Milpitas Blvd (former Milpitas Station) for the construction of two buildings consisting of 12 units at a total estimated construction cost of $3.71M.
3. LD Milpitas Lodging, LLC, for the site improvements of Element Hotel, a new 5-story 194-room hotel located at 521 Alder Dr. at an estimated construction cost of $948,182.
Building permit applications were submitted by the following:

1. C S BIO, a leading peptide synthesizer manufacturer company, for tenant improvements at their new facility at an estimated construction cost of $3.5M.
2. Orchard Investors LLC, for tenant improvements at the vacant building in preparation for future tenant move-in located at 1455 McCarthy Blvd. at an estimated construction cost of $1.33M.
3. Kamet Precision Machining & Assembly, a precision component machining and manufacturing business for the semiconductor, medical, automotive and aerospace industries, for tenant improvements at their new facility located at 580 Cottonwood Dr. at an estimated construction cost of $451,888.

The following businesses have received final inspection and are now open for operation:

1. JJ after School, an after-school center located at 154 S Main St.
2. MX2 Technology, IT software consulting firm relocating from San Jose to 375 Fairview Way.
3. Bliss, shoe store located at the Great Mall.
4. MTM Trading LLC, online retail business relocated from San Jose to 797 Ames Ave.
5. Straits Learning LLC, community classes for programming and robotics center located at 1639 S Main St.
6. PDF solutions, a developer company for process-design integration technologies for integrated circuits located at 1473 N Milpitas Blvd.

**Construction Update**

Rawasf located at 102 Dixon Rd.: To allow an earlier start of operation, a temporary occupancy permit was issued to Rawasf, an organic superfood café.

PDF Solutions, located at 1473 N Milpitas Blvd.: To allow an earlier start of construction, a temporary building permit was issued to PDF Solutions, a developer company for process-design integration technologies for integrated circuits.

The Diamond Ring Co. located at Great Mall: To allow an earlier start of operation, a temporary occupancy permit was issued to The Diamond Ring Co., a retail store at the Great Mall.

Anton Milpitas, two 5-story, 582-unit multifamily residential development with 5,000 sf of commercial space over 7-story parking garage by Anton Building Co. located at 750 E. Capitol Ave.: The photo on the left shows that the 7-story parking garage walls are erected and 3-story of apartment walls are in progress.

Igenex, located at 556 Gibraltar Dr.: To allow an earlier start of operation, a temporary occupancy permit was issued for office use only to Igenex, a new research and development testing facility that detects Lyme and other tick borne disease.

620 E. Capitol, 5-story, 351-unit multifamily residential development over 2-story underground parking garage by Lennar Communities located at 620 E. Capitol Ave.: To allow an earlier start of operation, a temporary occupancy permit for phase 2 including apartments was issued.

Metro Towns & Rows, 149 townhome development located at 1401 S Milpitas Blvd.: One more 3-story building with a total of 6 units was finalized at the development, bringing it to a total of 85 completed units in the development. See below photos.
**Upcoming and Past Events:**

On Monday, November 26, Mayor Tran and City Manager Julie Edmonds-Mares attended a luncheon at Stanford University with President Marc Tessier-Lavigne, and three other Mayor’s and City Manager’s from Santa Clara County. President Tessier-Lavigne and his team facilitated a conversation with the attendees on matters that are of top-of-mind in our region, such as Housing and Transportation, as Stanford plans for its future. The participants also began a conversation on potential partnership opportunities, a conversation that will continue at a follow up meeting in the spring of 2019.

On Tuesday, November 27, San Jose State University students conducted hearing screenings with members of the Senior Center. At the event, members were also able to receive equipment most suitable for their level of hearing loss from CTAP at no cost. Pre-registration and appointments were required and scheduled through the Front Desk.

On Wednesday, November 28, City Manager Julie Edmonds-Mares, Deputy City Manager Steve McHarris, and Building and Housing Director Sharon Goei attended a meeting with Ky Le, Director of Office of Supportive Housing for Santa Clara County and his team members. The group discussed potential opportunities for expanding City and County partnerships to increase the supply of affordable housing in Milpitas. Santa Clara County Supportive Housing team members accepted our invitation to jointly present potential affordable housing opportunities to the Milpitas City Council.

On Wednesday, November 28, City Manager Julie Edmonds-Mares met with Milpitas Unified School District Superintendent Cheryl Jordan to discuss issues of collaboration between the City and the school district that enable both systems to best serve Milpitas residents, children, and their families. Topics of discussion included joint use agreements, meeting preparation for the next City/School Communications Subcommittee, and future event planning.

A representative from Rebuilding Together Silicon Valley presented information at the Senior Center on Thursday, November 29. This non-profit organization has served the Silicon Valley area for over 30 years and is dedicated to providing low-income homeowners with safety repairs and modifications at no cost to them. Its goal is to ensure older and disabled populations can age safely in their own homes free of health hazards.

The City of Milpitas will be hosting its 31st Annual Tree Lighting event on Saturday, December 1 at 6:30 p.m. in the Civic Center Plaza rain or shine. Staff has a wonderful evening planned for the community, complete with music, sing-a-longs and Santa, and with the help of our City Council, the lighting of the Holiday Tree! Following the lighting of the big Holiday tree there are additional performances and activities: Community Concert Band, strolling Carolers, photos with Santa, kids crafts table, balloon artists, face painting, and refreshments including a campfire s’mores area, coffee and hot chocolate.

On Saturday, December 8 the City of Milpitas will host Milk & Cookies with Santa. This event is a pre-registered program with nominal fees to participants. This year there will be three sessions: 10:00 a.m. to 11:00 a.m., 12:00 p.m. to 1:00 p.m., and for adaptive/special needs families, 2:00 p.m. to 3:00 p.m. We are very excited to offer a session open only for families with adaptive needs based on valuable feedback from Focus Groups conducted with Milpitas residents who have a child(ren) with special needs. At each session, participants will have an opportunity to decorate (and eat) a large sugar cookie, listen to holiday-based music, plus be treated to a special visit from Santa. Everyone will have an opportunity to take a photo with Santa, crafts, coloring and numerous other little holiday themed activities for them to enjoy. At the end of the session, kids are encouraged to write a letter to Santa and put it in a special mailbox that goes to the North Pole. Children who write a letter receive an email back from Santa letting them know he got their list! This event is very popular and always sells-out quickly.

**Senior Center Upcoming Events:**

December 3 & 7: Chinese Folk Dance & Chinese Chorus - Lunch time Entertainment, 11:30 a.m.
December 4: Holiday Tea, 2:00 p.m.
December 6: Presentation: Socialization Leads to Ideal Mental Health, 9:30 a.m.
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<th>INFORMATION SENT</th>
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<td>Event invitation: Community meeting announcement from Assemblymember Kansen Chu to set 2019 legislative priorities</td>
<td>11/26/18, via email</td>
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<tr>
<td>Event reminder: the City’s 31st Annual Tree Lighting Ceremony</td>
<td>11/27/18, via email</td>
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<td><strong>Memo to Council re CFD Refund</strong></td>
<td>11/28/18, via email</td>
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<td><strong>Memo to Council re Resolution 8236 as it relates to event at ICC</strong></td>
<td>11/28/18, via email</td>
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<td>Informational email: Update to Police Department Organizational Assessment</td>
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