

# City of Milpitas Planning Division

455 E. Calaveras Blvd., Milpitas, CA 95035  
Telephone: 408-586-3279 • Fax: 408-586-3305  
www.ci.milpitas.ca.gov

## Telecommunications Antenna Checklist

The table below shows the minimum requirements for this application type. Additional materials may be required as determined by the assigned Project Planner.

### Required Review

Planning Commission

Telecommunications Commission

Type of Permit(s): \_\_\_\_\_ Deposit/Fee: \$ \_\_\_\_\_

### Required Items for Project Submittal:

- |   |  |
|---|--|
| <input type="checkbox"/> Planning and Zoning Application Form                             | <input type="checkbox"/> Color Rendering, Perspectives, color/material board, samples, photos or brochures |
| <input type="checkbox"/> Processing Agreement Form  | <input type="checkbox"/> Current Title Report ( <i>not more than 90 days old</i> )                         |
| <input type="checkbox"/> Provider's build out map of facilities in area. (1000 ft radius) | <input type="checkbox"/> Telecommunications questionnaire  |
| <input type="checkbox"/> Letter of Explanation regarding proposal                         | <input type="checkbox"/> Copy of FCC license   |
| <input type="checkbox"/> Environmental Information Packet                                 | <input type="checkbox"/> EME Report (electromagnetic energy)   |
| <input type="checkbox"/> *Site Plans & Exhibits ( <i>see below for exhibits</i> )         |  |

Other \_\_\_\_\_

### \*Site Plans & Exhibits

Please collate, staple, and fold all plans and materials. Plans must be folded to 8 ½" X 11" with printed side up, dated, legible and clean. **All plans and attachments shall be placed on a CD in PDF format.** Staff will determine requirements for project specific plans by checking in the appropriate boxes below.

Site Plans: Please Provide

- \_\_\_ sets of 24" X 36" prints;      and/or       \_\_\_ sets of 11" X 17" prints

Each Set of Plans Shall Include:

- |   |   |
|---|---|
| <input type="checkbox"/> Site Plan and Vicinity Map | <input type="checkbox"/> Roof Plan, Roof Cross Section, Line of Sight Drawing |
| <input type="checkbox"/> Floor Plan                 | <input type="checkbox"/> Landscape Plan                                       |
| <input type="checkbox"/> Architectural Elevations   |   |

Other Exhibits Required:

- |  |   |
|--|---|
| <input type="checkbox"/> Burrowing Owl Survey                    | <input type="checkbox"/> Justification of Variance Form   |
| <input type="checkbox"/> Acoustical Study                        | <input type="checkbox"/> Letter of support from Homeowners Association (or other applicable architectural review committee) |
| <input type="checkbox"/> Hazardous Materials Report, Phase 1 & 2 | <input type="checkbox"/> Traffic Impact Analysis (four copies required)   |
| <input type="checkbox"/> Stormwater Control Report (C.3)         | <input type="checkbox"/> Geotechnical Report  |
| <input type="checkbox"/> Vibration Study                         |   |
| <input type="checkbox"/> Risk Assessment                         |   |

Other: \_\_\_\_\_

### Items Required at a Date Provided by Project Planner:

Staff will provide the applicant with an Accurate list of property owners and residential renters.

- Affidavit of Notification and mailing       \_\_\_ set of Stamped, addressed business size envelopes

(See Procedure for Notice of Public Hearing)

Planner: \_\_\_\_\_

Date: \_\_\_\_\_