MEETING MINUTES

I. Call to Order and Roll Call: Present: Mayor Rich Tran, Councilmember Carmen Montano

II. Pledge of Allegiance: Mayor Tran led the Pledge of Allegiance

III. Approval of Agenda: Mayor Tran motioned to approve the agenda, Councilmember Montano seconded. Motion approved.

IV. Approval of Minutes: No prior minutes to approve.

V. Public Forum: No members of the public addressed the Committee.

VI. Items for Discussion:

a. Monthly Review of Contracts Approved by City Manager (December 2019)
   i. Mayor Tran pointed out contracts of interest such as the railroad crossing light at S. Milpitas Blvd as the community has been asking about this intersection.
   ii. Mayor Tran recalls the canopy was listed last year as a line item and wanted verification. Staff responded that the contract for the Recreation Canopy was listed as a rental.
   iii. Councilmember Montano noticed the water bottle filling station line item and suggested the City look into Potter the Otter drinking fountain.

b. FY 2020/21 Budget Process
   i. Presentation given by Walter C. Rossmann, Finance Director
   ii. Councilmember Montano requested budget training
   iii. Councilmember Montano requested clarification on the term Vacancy Savings and how those funds are being allocated.
   iv. Councilmember Montano asked how the City plans on broadening outreach efforts to the community.

c. Future Topics of Discussion
   i. Second Quarter claims report
   ii. Second Quarter Investment Report
   iii. Loss prevention program
   iv. Councilmember Montano suggested that Mayor Tran spearhead a youth career program

VII. Other Business: No other business was discussed

VIII. Next Meeting: February 28, 2020, 12 p.m.

IX. Adjournment: 3:00 p.m.