Budget # 3
Refer #

City of Milpitas, California

BUDGET CHANGE FORM

Type of Change	From		To	
	Account	Amount	Account	Amount
Check one: ☒ Budget Appropriation ☐ Budget Transfer	261-3567	$100,000	261-7xx4223 261-7244873 261-72x4874 261-7xx4921 261-7124922 261-7214923 261-72x4924 261-7144113	$17,290 $14,250 $24,450 $12,260 $2,800 $750 $25,700 $2,500

Explain the reason for the budget change:

The California State Legislature awarded $100,000 to the City of Milpitas through the Citizen Options for Public Safety (COPS) Grant. No city matching funds are required. Government Code sections 30061-30065 specify that these funds must be used for front line law enforcement services and must supplement and not supplant existing funding for front line law enforcement services. These funds shall be appropriated pursuant to a written request from the Chief of Police of the law enforcement agency that provides police services for that city. The request shall indicate the front line law enforcement needs of the requesting entity including the personnel and equipment that are necessary to meet those needs.

The Police staff requests that the designated monies be used to fund: Senior Volunteer supplies; youth/parent outreach effort; DVD handicam for elder abuse interviews; anti-graffiti camera upgrade; undercover wire equipment; SuperMics for motorcycles; auto theft prevention equipment; portable surveillance cameras; community relations supplies; long rifle sights, slings and lights; digital image evidence system; training laptops; LCD projector; handpack radio multi-chargers; digital recorders; and traffic accident diagram system

Approve budget appropriation for $100,000 from Santa Clara to Police Department's operating budget.

☒ **Check if City Council Approval required.** **Meeting Date**: December 20, 2005

Itemization of funds, if needed:		Amount

Requested by:	Division Head:	Date:
	Department Head: Thomas A. Nisle	Date: 11-28-05
Reviewed by:	Finance Director:	Date: 11/23/05
Approved by:	City Manager:	Date: 11/30/05

Date approved by City Council, if required: Confirmed by:

FI/24786/V

Form 30-222 (Rev. 1/92)

MEMORANDUM

Office of Thomas Nishisaka, Chief of Police

To: Charlie Lawson, City Manager

From: Thomas Nishisaka, Chief of Police TN

Subject: **Citizen Options for Public Safety (COPS FY 2006)**

Date: November 22, 2006

ISSUE:

How shall the Milpitas Police Department spend state grant funds (Fiscal Year 2006) allotted by Citizen Options for Public Safety?

BACKGROUND:

The City of Milpitas received COPS funds from the state pursuant to Government Code 30061, in the amount of $100,000. These funds must be used to support front line law enforcement services and must supplement and not supplant existing funding for front line law enforcement services. No city matching funds are required.

These funds shall be appropriated pursuant to written request from the Chief of Police of the law enforcement agency that provides police services for that city. The request shall specify the front line law enforcement needs of the requesting entity including the personnel, equipment and programs that are necessary to meet those needs.

After convening a public hearing before the city council, the funding will be evaluated by the Supplemental Law Enforcement Oversight Committee (SLEOC) as required by law.

We are recommending that the funds be used to finance the following:

- Senior Volunteer Supplies **$3,880**
- Youth/Parent Outreach **$4,000**
- DVD Handicam for Elder Abuse Interviews **$1,400**
- Anti-graffiti Cameras Digital and Solar Upgrade **$8,000**
- Undercover Wire Equipment Upgrade **$7,250**
- SuperMics for Motorcycles **$7,700**
- Auto Theft Prevention Bait Car Equipment **$7,000**
- Portable Surveillance Cameras **$8,600**
- Community Relations Supplies **$3,810**

- Long rifle Sights, Slings and Lights **$8,100**
- Digital Image Evidence Computer System **$12,000**
- Training Laptops **$2,800**
- LCD Projector for Compstat Presentations **$1,760**
- Multi-chargers for Patrol Handpacks **$1,500**
- Digital Recorders **$9,000**
- Major Traffic Accident Diagram System **$13,200**

Total: $100,000

DISCUSSION:

Estimated costs for equipment as outlined below include tax and shipping:

Senior Volunteer Supplies. The Senior Volunteer Program was created in 2001, and has since expanded to 27 volunteers. Volunteers assist in all Police Department Divisions; their activities include assisting at DUI checkpoints, staffing the Great Mall storefront, deploying decoy vehicles and fingerprinting children. As a result of the increase in volunteers and variety of duties, additional supplies including uniforms are needed. Approximately 15 Senior Volunteers require jackets due to their participation in DUI checkpoints, shopping center outreach, or other community events that involve outdoor and/or nighttime activity; 15 jackets @ $59 =$885. Based on recent recruitment levels, we expect at least 10 new citizens to become Senior Volunteers over the next 18 months; each will need to be equipped with uniforms; 10 uniforms (including pants, S/S and L/S shirts, belt, and name tag) @ $150 =$1,500. Volunteers assisting at DUI Checkpoints and other nighttime events require flashlights, which will not be issued but used on a check-out basis; 5 Streamlight flashlights @ $115 =$575. Yearly costs of child ID fingerprinting are $920 (17 ink packs @ $40 =$680; 8 reams of special paper @ $30 =$240). **$3,880.**

Youth/ Parent Outreach. The Police Department is developing an early prevention effort to deter youths from gang, drug and other criminal activities. Trained officers will be available by appointment to meet with parents concerned that their children may be involved in illicit activities, and will offer guidance and resource referrals to assist parents. Emphasis will be on reaching out to parents in a variety of languages, including Spanish, Vietnamese, Cantonese and Hindi as well as English. Funds will be used for outreach materials and pamphlets ($1,500), as well as overtime ($2,500). **$4,000.**

DVD Handicam for Elder Abuse Interviews. The Santa Clara County District Attorney's Office has recently requested that all interviews of elder abuse victims be recorded in the DVD format. Purchase of a DVD handicam will allow the Police Department to comply with this requirement. **$1,400.**

Anti-graffiti Cameras, Digital and Solar Upgrade. The Police Department's 4 anti-graffiti cameras have been frequently deployed and highly effective in preventing graffiti and other crimes at various hotspot locations. Upgrading to digital images will allow for hundreds of snapshots versus dozens for film, and only those images of evidentiary value will need to be processed, versus film, where all snapshots must be developed for review. Solar power will eliminate the need to frequently change batteries in the cameras. Cost is $2,000 to upgrade each camera. **$8,000.**

Undercover Wire Recording Upgrade. The current undercover wire recording equipment is 15 years old. New system will be compatible with FCC narrow banding requirements, increase transmission power, avoid broadcast "bleed over" from other channels, and provide more concealable equipment to undercover detectives. Equipment package includes receiver, 1-watt transmitter, battery and tester, digital noise filter, built-in antenna, and two concealable transmitters. **$7,250.**

Supermics for Motorcycles. Currently, motorcycle officers have to make frequent adjustments to their aging radio equipment (packset and bike radio). At any given time an officer could be riding the motorcycle, standing away from it with the helmet on, or standing away with the helmet off. Supermics will reduce the number of adjustments needed when officers transition from one mode to another. Cost includes 7 Supermics, 7 conversion kits, and labor to rewire existing belt boxes. **$7,700.**

Auto Theft Prevention Bait Equipment. This equipment package is designed to be placed in bait cars (obtained virtually cost free from the National Insurance Crime Bureau). Equipment includes a remote kill switch, auto door lock, sound and video recorder, and GPS tracking. The bait car will be placed in locations during time periods identified by Compstat analysis as likely targets for auto thiefs. The system will save staffing hours, because the bait car does not require personal surveillance. **$7,000.**

Portable Surveillance Cameras. Two network cameras (@ $4,400) and associated equipment (digital recording server with monitor @ $1,100; terrastation storage unit @ $1,000 (houses server and monitor); exterior camera mounting hardware and enclosures @ $1,100) and software (@ $1,000) will allow investigators to place surveillance cameras at locations as needed based on Compstat analysis. Footage will be recorded and retrievable at locations remote from the area of surveillance. **$8,600.**

Community Relations Supplies. Our School Resource Officers assigned to Milpitas High School teach the Police Science Class both semesters, and have determined that textbooks ($2,710) will substantially improve the course. Neighborhood Watch and Home & Personal Security crime prevention materials will assist in community presentations and home and business site security surveys ($1,100). **$3,810.**

Long rifle Sights, Slings and Lights. We previously equiped most Police Department long rifles (AR-15 model) with Eotech sights (Eotech and flip-up), slings and lights. However, 19 guns still require up grading with all or some of these items. Eotech sights: for 10 guns @ $286 =$2,860; GG&C Flip-up sights: for 15 guns @ $86.50 =$1,297.50; Tactical slings: for 17 guns @ $29 =$493; Streamlight M3X lights: for 19 guns @ $143 =$2,717; tax and shipping =$732.50. **$8,100.**

Digital Image Evidence System. Our current digital evidence computer, using older technology, is at 60% of memory capacity; not compatible with all currently available CD/DVD formats; and is slower at processing images than newly available products. The current computer system is also used to create video presentations for community events, such as DARE graduations. The new Apple PowerMac G5 will increase memory capacity by 300%, is compatible with all CD/DVD formats, will reduce computer time for officers processing evidence, and provide an image processing system solely dedicated to evidence processing, thus preserving the integrity of evidence.

Computer and components @ $9,800, associated specialty software @ $750, monitor at $1,450. **$12,000.**

Training Laptops. The Police Department supplies laptop computers to new hires in the academy, as well as for veteran officers attending Command College and other advanced courses requiring their use. The existing laptops are 8 years and older, and use slower, out of date software. Two new laptops using upgraded programs, including traveling case, @ $1,400 each. **$2,800.**

LCD Projector for Compstat Presentations. The projector is used to present crime analysis information at Compstat meetings, where twice monthly Command Staff, the Crime Analyst, and Patrol Watch Commanders discuss and determine the most effective crime prevention and enforcement strategies based on current crime trends. This projector is also used for community presentations. The current projector is several years old, and has incurred over a thousand dollars in repairs. The new projector has a 100% brighter picture, making it easier to see and capable of projecting a larger image for bigger events. Cost includes hard case and spare lamp. **$1,760.**

Multi-chargers for Patrol Handpacks. Currently there are insufficient chargers for the radio handpacks of officers assigned to Field Services. The purchase of two multi-chargers (18 slots each) @ $750 will charge 36 additional batteries, allowing all officers to keep their handpacks charged. **$1,500.**

Digital Recorders. The police department has dictated reports for decades, resulting in daily trips to the police department by word processing personnel, who must pick-up the resulting micro cassettes in order to transcribe them. Digital recorders will eliminate the need for physical pick-up, since for each report a file is created, and sent electronically to word processing. The digital recording is clearer and easier to hear and understand for the transcriptionist. 30 digital recorders @ $300 each will be used by detectives and officers in Patrol on a sign-out basis. **$9,000.**

Traffic Accident Diagram System. This system @ $11,800 combines a laser rangefinder, a handheld encoder, software, and other accessories that allow for accurate measurements and quick diagramming at fatal crash scenes, injury accidents, and major crime locations; price includes two days of training. Computer and monitor to go with the system costs an additional $1,400. **$13,200.**

RECOMMENDATION:

Allocate 2006 COPS funds for the above program areas.