



**CITY OF MILPITAS**  
 Building Safety & Housing Department  
 455 E. Calaveras Blvd.  
 Milpitas, CA 95035  
 408-586-3240  
 www.ci.milpitas.ca.gov

# PERMIT APPLICATION

DATE: \_\_\_\_\_  
 BUILDING PERMIT #B – \_\_\_\_\_ -- \_\_\_\_\_  
 ELECTRICAL PERMIT #B – EL \_\_\_\_\_ -- \_\_\_\_\_  
 MECHANICAL PERMIT #B – ME \_\_\_\_\_ -- \_\_\_\_\_  
 PLUMBING PERMIT #B – PL \_\_\_\_\_ -- \_\_\_\_\_

**PROJECT ADDRESS:** \_\_\_\_\_ Suite/Unit # \_\_\_\_\_

**APPLICANT:**

Name/ Company: \_\_\_\_\_  
 Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Phone (\_\_\_\_\_) \_\_\_\_\_ Fax (\_\_\_\_\_) \_\_\_\_\_ Cell (\_\_\_\_\_) \_\_\_\_\_  
 Contact person: \_\_\_\_\_ Email: \_\_\_\_\_

**PROPERTY OWNER:**

Same as:  Applicant  
 Name/Company: \_\_\_\_\_  
 Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Phone (\_\_\_\_\_) \_\_\_\_\_ Fax (\_\_\_\_\_) \_\_\_\_\_ Cell (\_\_\_\_\_) \_\_\_\_\_  
 Contact person: \_\_\_\_\_ Email: \_\_\_\_\_

**TENANT:**

Same as:  Applicant  Owner  
 Company Name: \_\_\_\_\_  
 Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Phone (\_\_\_\_\_) \_\_\_\_\_ Fax (\_\_\_\_\_) \_\_\_\_\_ Cell (\_\_\_\_\_) \_\_\_\_\_  
 Contact person: \_\_\_\_\_ Email: \_\_\_\_\_

**ARCHITECT**  **DESIGNER**  **ENGINEER:**

Same as:  Applicant  
 Company Name: \_\_\_\_\_ License number: \_\_\_\_\_ Expires: \_\_\_\_\_  
 Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Phone (\_\_\_\_\_) \_\_\_\_\_ Fax (\_\_\_\_\_) \_\_\_\_\_ Cell (\_\_\_\_\_) \_\_\_\_\_  
 Contact person: \_\_\_\_\_ Email: \_\_\_\_\_

**CONTRACTOR:**

Same as:  Applicant  
 Company Name: \_\_\_\_\_ Contractors license number: \_\_\_\_\_  
 Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Phone (\_\_\_\_\_) \_\_\_\_\_ Fax (\_\_\_\_\_) \_\_\_\_\_ Cell (\_\_\_\_\_) \_\_\_\_\_  
 Contact person: \_\_\_\_\_ Email: \_\_\_\_\_

**PROJECT DESCRIPTION:**

Describe work to be done: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Total valuation \$** \_\_\_\_\_  Commercial  Residential Fire sprinklers:  Yes  No  
 Existing building size: \_\_\_\_\_ sf Area of work/Addition: \_\_\_\_\_ sf # of stories: \_\_\_\_\_  
 Type of construction: \_\_\_\_\_ Occupancy type: \_\_\_\_\_ Hazardous materials:  Yes  No  
 Describe existing use: \_\_\_\_\_  
 Describe proposed use: \_\_\_\_\_

Approved by Planning: \_\_\_\_\_ Date: \_\_\_\_\_ Approved by Engineering: \_\_\_\_\_ Date: \_\_\_\_\_

**LEAD PAINT RULE – BUILDINGS BUILT BEFORE 1978**

I hereby affirm that I shall not perform lead-related construction work that creates a lead hazard, and if I am a contractor and perform any Lead-Based Paint Renovation, Repair and Painting, that my firm is EPA certified for such work or will hire a firm that is certified. Refer to EPA handout, California H&S Code, [www.epa.gov/getleadsafe.org](http://www.epa.gov/getleadsafe.org) or [www.getleadout.org](http://www.getleadout.org) for additional information.

Signature of Contractor or Property Owner or Authorized Agent: \_\_\_\_\_ Date: \_\_\_\_\_

**LICENSED CONTRACTOR'S DECLARATION**

I hereby affirm under penalty of perjury that I am licensed under provisions of Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code, and my license is in full force and effect.

License Class: \_\_\_\_\_ License No.: \_\_\_\_\_ Signature of Contractor or Authorized Agent: \_\_\_\_\_ Date: \_\_\_\_\_

**OWNER-BUILDER DECLARATION**

I hereby affirm under penalty of perjury that I am exempt from the Contractors' State License Law for the reason(s) indicated below by the checkmark(s) I have placed next to the applicable item(s) (Section 7031.5, Business and Professions Code: Any city or county that requires a permit to construct, alter, improve, demolish, or repair any structure, prior to its issuance, also requires the applicant for the permit to file a signed statement that he or she is licensed pursuant to the provisions of the Contractors' State License Law (Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code) or that he or she is exempt from licensure and the basis for the alleged exemption. Any violation of Section 7031.5 by any applicant for a permit subjects the applicant to a civil penalty of not more than five hundred dollars (\$500).):

\_\_\_\_ I, as owner of the property, or my employees with wages as their sole compensation, will do (\_\_\_\_) all of or (\_\_\_\_) portions of the work, and the structure is not intended or offered for sale (Section 7044, Business and Professions Code: The Contractors' State License Law does not apply to an owner of property who, through employees' or personal effort, builds or improves the property, provided that the improvements are not intended or offered for sale. If, however, the building or improvement is sold within one year of completion, the Owner-Builder will have the burden of proving that it was not built or improved for the purpose of sale.)

\_\_\_\_ I, as owner of the property, am exclusively contracting with licensed Contractors to construct the project (Section 7044, Business and Professions Code: The Contractors' State License Law does not apply to an owner of property who builds or improves thereon, and who contracts for the projects with a licensed Contractor pursuant to the Contractors' State License Law.)

\_\_\_\_ I am exempt from licensure under the Contractors' State License Law for the following reason: \_\_\_\_\_

By my signature below I acknowledge that, except for my personal residence in which I must have resided for at least one year prior to completion of the improvements covered by this permit, I cannot legally sell a structure that I have built as an owner-builder if it has not been constructed in its entirety by licensed contractors. I understand that a copy of the applicable law, Section 7044 of the Business and Professions Code, is available upon request when this application is submitted or at the following Web site: <http://www.leginfo.ca.gov/calaw.html>.

Signature of Contractor or Property Owner or Authorized Agent: \_\_\_\_\_ Date: \_\_\_\_\_

**WORKERS' COMPENSATION DECLARATION**

WARNING: FAILURE TO SECURE WORKERS' COMPENSATION COVERAGE IS UNLAWFUL, AND SHALL SUBJECT AN EMPLOYER TO CRIMINAL PENALTIES AND CIVIL FINES UP TO ONE HUNDRED THOUSAND DOLLARS (\$100,000), IN ADDITION TO THE COST OF COMPENSATION, DAMAGES AS PROVIDED FOR IN SECTION 3706 OF THE LABOR CODE, INTEREST, AND ATTORNEY'S FEES.

I hereby affirm under penalty of perjury one of the following declarations:

\_\_\_\_ I have and will maintain a certificate of consent to self-insure for workers' compensation, issued by the Director of Industrial Relations as provided for by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued. Policy No. \_\_\_\_\_

\_\_\_\_ I have and will maintain workers' compensation insurance, as required by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued. My workers' compensation insurance carrier and policy number are:

Carrier: \_\_\_\_\_ Policy Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Name of Agent: \_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_ I certify that, in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the workers' compensation laws of California, and agree that, if I should become subject to the workers' compensation provisions of Section 3700 of the Labor Code, I shall forthwith comply with those provisions.

Signature of Contractor or Property Owner or Authorized Agent: \_\_\_\_\_ Date: \_\_\_\_\_

**DECLARATION REGARDING CONSTRUCTION LENDING AGENCY**

I hereby affirm under penalty of perjury that there is a construction lending agency for the performance of the work for which this permit is issued (Section 3097, Civil Code).

Lender's Name: \_\_\_\_\_ Lender's Address: \_\_\_\_\_

**CERTIFICATION, AGREEMENT AND AUTHORIZATION**

I certify that I have read this application and state that the information is correct. I agree to comply with all city and county ordinances and state laws relating to building construction and hereby authorize representatives of this city to enter upon the above-mentioned property for inspection purposes.

Signature of Contractor or Property Owner or Authorized Agent: \_\_\_\_\_ Date: \_\_\_\_\_



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**ELECTRICAL  
 MECHANICAL  
 PLUMBING  
 PERMIT  
 WORKSHEET  
 2020 Fee Schedule**

DATE: \_\_\_\_\_  
 BUILDING PERMIT #B – \_\_\_\_\_ -- \_\_\_\_\_  
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 PLUMBING PERMIT #B – PL \_\_\_\_\_ -- \_\_\_\_\_

**PROJECT ADDRESS:**

**Suite #**

<b>ELECTRICAL</b>				
DESCRIPTION	CODE	FEE	TOTAL QTY	TOTAL
Receptacle Outlets, multiple on one circuit	BLDELC03	\$107/first 20 each		
		\$89/ea. additional 20		
Receptacle, fed from dedicated circuit	BLDELC04	\$54/ea.		
Junction box, fed from dedicated circuit	BLDELC20	\$54/ea.		
Power pole for cubicles	BLDELC12	\$54/ea.		
Switches, Dimmers, Occupancy sensors, Sensor Power Packs, etc.	BLDELC05	\$107/first 20 each		
		\$89/ea. additional 20		
Lighting Fixtures, Sockets	BLDELC06	\$107/first 20 each		
		\$89/ea. additional 20		
Track lighting with fixtures – per linear foot	BLDELC07	\$1.07/lf.		
Pole/Platform-Mounted/theatrical Fixtures	BLDELC08	\$54/ea.		
HEPA filter	BLDELC18	\$107/first 20 each		
		\$89/ea. additional 20		
Sign, lighting systems from one branch circuit	BLDELC21	\$214/first one		
		\$107/ea. additional		
Electrical vehicle charging station, residential	BLDELC16	\$54/ea.		
Electrical vehicle charging station, commercial	BLDELC17	\$89/ea.		
Residential Equipment or Appliance, fed from dedicated circuit	BLDELC10	\$54/ea.		
Commercial Equipment or Appliance, fed from dedicated circuit	BLDELC11	\$89/ea.		
Miscellaneous Apparatus, Conduits & Conductors	BLDELC26	\$89/ea.		
Special Circuitry, per circuit	BLDELC29	\$89/ea.		
Construction Temporary Power Pole with service panel, each pole	BLDELC27	\$107/ea.		
Power Apparatus (UPS) or Transformer	BLDELC25	\$89/ea.		
Time Clock	BLDELC19	\$54/ea.		
Circuit Breaker Panel/Subpanel, Lighting Control Panel	BLDELC09	\$89/ea.		
Services - not over 200 amps (new or change)	BLDELC22	\$107/ea.		
Services - 201 amps – 1,000 amps (new or change)	BLDELC23	\$214/ea.		
Services - over 1000 amperes (new or change)	BLDELC24	\$268/ea.		
Generator, portable	BLDELC13	\$107/ea.		
Generator, 10 kW or less	BLDELC14	\$107/ea.		
Generator, more than 10 kW	BLDELC15	\$161/ea.		
Swimming Pool/Spa MEP – Per Trade	BLDPSP05	\$532		
Elevator	BLDELC28	\$214/ea.		
Permit Fee, Electrical Permit Issuance*	BLDELC01	\$183		
	BLDELC02			
Plan Check Fee – (MIN. 1 HR.) – PER HOUR		\$226/hr.		
			<b>SUB TOTAL:</b>	

<b>MECHANICAL</b>				
DESCRIPTION	CODE	FEE	TOTAL QTY	TOTAL
Install Furnace or Heater, Residential (not including duct work)	BLDMEC03	\$143/ea.		
Install/Replace Condenser, VAV or Fan Coil 0-5 ton <2000 CFM	BLDMEC10	\$107/ea.		
Install/Replace Condenser, VAV or Fan Coil Over 5 ton >2000 CFM	BLDMEC11	\$214/ea.		
Roof-top HVAC package unit including duct work	BLDMEC12	\$214/ea.		
Duct Work per unit or System	BLDMEC07	\$89/ea.		
Install/Replace Fire or Fire/Smoke Dampers	BLDMEC16	\$107/five ea.		

<b>MECHANICAL – Continued</b>				
DESCRIPTION	CODE	FEE	TOTAL QTY	TOTAL
Dryer vent, residential	BLDMEC13	\$89/ea.		
Dryer vent, commercial	BLDMEC14	\$214/ea.		
Pump	BLDMEC15	\$161/ea.		
Install, Relocate, Replace Flue Vent (not included with appliance)	BLDMEC04	\$107/ea.		
Install Hood with Mechanical Exhaust – Residential	BLDMEC05	\$89/ea.		
Install Hood with Mechanical Exhaust – Commercial	BLDMEC06	\$214/ea.		
Non-Portable Evaporative Cooler	BLDMEC17	\$161/ea.		
Single Bathroom Ventilation Fan Connected to Single Duct	BLDMEC18	\$89/ea.		
Ventilation System, not HVAC	BLDMEC19	\$107/ea.		
Install Industrial-type Incinerator	BLDMEC08	\$161/ea.		
Install/Replace Boiler	BLDMEC09	\$107/ea.		
Residential AC Condenser Replacement (one only standalone permit)	BLDRMC04	\$268/ea.		
Residential Furnace Replacement (one only standalone permit)	BLDRMC05	\$321/ea.		
Other Regulated Appliance	BLDMEC20	\$161/ea.		
<b>PROCESS PIPING:</b>				
Hazardous process piping system, per outlet	BLDMEC21	\$161/first four		
		\$89/ea. additional		
Non-hazardous process piping system, per outlet	BLDMEC22	\$161/first four		
		\$89/ea. additional		
Permit Fee, Mechanical Permit Issuance*	BLDMEC01	\$183		
Plan Check Fee – (MIN. 1 HR.) – PER HOUR	BLDMEC02	\$226/hr.		
				<b>SUB TOTAL:</b>

<b>PLUMBING</b>				
DESCRIPTION	CODE	FEE	TOTAL QTY	TOTAL
Plumbing Fixtures – per trap	BLDPLB03	\$161/first five		
		\$89/ea. additional		
Water System Installation, New	BLDPLB12	\$321/ea		
Water System Installation, Re-pipe	BLDPLB13	\$214/ea		
Building Drain or Sewer (New or Replacement)	BLDPLB04	\$161/ea.		
Rain Water Drainage System	BLDPLB05	\$107/ea.		
Water Heater and Vent	BLDPLB06	\$161/ea.		
Gas Piping System - (each appliance)	BLDPLB07	\$107/ea.		
Automatic Gas Shut-off (Seismic or Excess Flow) if not part of piping system	BLDPLB08	\$107/ea.		
Industrial Waste Pre-Treatment System	BLDPLB09	\$214/ea.		
Grease Trap	BLDPLB10	\$161/ea.		
Grease Interceptor	BLDPLB11	\$214/ea.		
Pump	BLDPLB14	\$161/ea.		
Repair/Alteration of Drain/Vent	BLDPLB15	\$161/ea.		
Landscape Sprinkler System	BLDPLB16	\$161/ea.		
Landscape Reclaim Water, per valve	BLDPLB17	\$268/ea.		
Swimming Pool/Spa MEP – Per Trade	BLDPSP05	\$532		
Backflow Protection	BLDPLB18	\$161/first five		
		\$89/ea. additional five		
Reclaim Water System, No Irrigation	BLDPLB19	\$321/ea.		
Private Sewage Disposal System	BLDPLB20	\$107/ea.		
Residential Water Heater Replacement (one only standalone permit)	BLDRMC06	\$321/ea.		
				<b>SUB TOTAL:</b>
Permit Fee, Plumbing Permit Issuance*	BLDPLB01	\$183		
Plan Check Fee – (MIN. 1 HR.) – PER HOUR	BLDPLB02	\$226/hr.		
				<b>TOTAL:</b>
Permitting Automation – 3.8% of total permit fee	BLDPAF01	3.8%		
Community Planning Fee	BLDCPF01	5%		
				<b>GRAND TOTAL:</b>

\*Only one MEP Permit Fee Charge is required if doing more than one of the trades.