

**Higuera Adobe Park
Exterior Art Installation Project
Materials to be Submitted**

Proposal Deadline: Friday, November 16, 2018

To be considered for this project, artists must submit all of the following. Proposed art pieces, concept, design, etc. will remain the property of the artist throughout the selection process.

1) Cover Letter - Not to exceed one page

Artists should indicate the reason for their interest in the project and briefly describe their approach to this commission that includes: materials and project budget breakdown. The cover letter should include the artists name, mailing address, daytime phone number, and email address.

2) Photo Resume

Artist must supply up to six images (digital) of previously completed and/or representative work, numbered according to the completed image list provided. In addition to the six digital images, Artist must also include a digital image of the required rendered drawing (see below).

Images must be submitted on a CD or thumbdrive. Each image must be saved as an individual 300 dpi JPEG file, no larger than 1MB. Images must be saved in PC format. Images must be listed in the same order as on the CD/Thumbdrive and must correspond to the numbered file name and titles that are on the CD/Thumbdrive.

3) Rendered Drawing

Artists must submit a rendering of their proposal. All materials must be submitted on 11" x 17" paper. A color palette representing the colors the artist will be using (if applicable) should be indicated on the bottom right side of the rendering.

4) Completed Image List

Artist must complete either the provided image list or create their own, including the same information.

5) References - Not to exceed one page

**Late or incomplete applications will not be considered.
Please do not bind your application materials.**

Artist must include a resume of their education, professional accomplishments and three professional references.

**Higuera Adobe Park
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Image List**

Use this form or create your own, including the same information

Artist Name

<i>Slide #</i>	<i>Title of Work</i>	<i>Client</i>	<i>City (location)</i>	<i>Year</i>	<i>Dimensions</i>	<i>Medium</i>

**Proposal Deadline is Friday, November 16, 2018
(Postmarks will not be accepted)**

Mail to:
Milpitas Sports Center
Attn: Rosana Cacao, Art Commission Staff Liaison
1325 E. Calaveras Blvd.
Milpitas, CA 95035

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REQUEST FOR PROPOSALS

Art Installation Higuera Adobe Park

Commission Budget: \$30,000

Media: Mixed Media, 3-D, Free Standing, For outdoor space

Proposal Deadline: Friday, November 16, 2018

The City of Milpitas' Art Commission invites you to submit a proposal for the Higuera Adobe Park Public Art Project. Project is to be located inside the Higuera Adobe Park. The piece should be three dimensional and free standing. This project is in honor of Larry Voellger who was integral in establishing the first Art in Your Park public art program in Milpitas and supported quality, multicultural experiences in the areas of visual and performing arts in our city. He was MAFTA (Milpitas Alliance for the Arts) founding president and longtime Arts Commission member.

Higuera Adobe Park

Higuera Adobe Park is nestled in the foothills of Milpitas. The historical building, Jose Higuera Adobe is situated on the park grounds. The park has recently been remodeled with new picnic tables, accessible playground, bbq pits and walking paths. The Commission is encouraging a variety of approaches to this project. Both the historical nature of the park, as well as Larry Voellger's passion for the arts should be of consideration for art proposals submittals.

Project Timeline

Please note all dates, except proposal deadline, are subject to change.

Deadline for receipt of Proposals:	November 16, 2018 (no postmarks)
Notification of artist finalists:	November 29, 2018
Models Due:	January 18, 2019
Selection and Approval:	January 28, 2019
Installation:	August 2020

Public Art Component

Artists interested in pursuing this commission are asked to design a visually interesting, safe and functional, 3-dimensional public art piece that enhances Higuera Adobe Park. The piece will be located inside the park; the exact location will be dependent upon the composition of the art piece. The City will determine the exact placement of the art piece and may choose to change the location dependent upon other activities.

The piece must meet safety requirements as they relate to Higuera Adobe Park. Artists must address engineering, construction, lighting, installation, and maintenance standards as well. The piece must also meet any applicable California ADA requirements.

The art piece must be fabricated with bolting or attachment to a concrete surface or suitably designed footing. The Artist's shall be responsible for the design of any required footing for the art piece. The artist's shall be responsible for the complete installation of the art piece including any required footings upon approval from the City. The art piece must be designed to withstand the elements and allow for proper drainage.

The artist's scope of work and responsibilities shall include all required design, engineering, fabrication, construction, materials and installation of the art piece on site complete and in place.

Eligibility

Qualified artists are encouraged to apply by complete submittal of the attached "Materials Submitted." Artists shall also have the ability to execute the City's standard consulting services contract without requirement of material change to content, and shall be capable of providing the required levels of insurance.

Budget

The artist's fee for this project is up to \$30,000 (includes all costs related to the design, engineering, materials, fabrication, travel expenses and installation of the artwork, including required insurance and shipping.) The City does not provide design, engineering, or installation services to contracted artists.

Selection Process

The Milpitas Art Commission will review the materials submitted by interested artists and make the Selection of Finalists. The Milpitas Art Commission will forward its recommendation to the Milpitas City Council for final approval. The City of Milpitas reserves the right to reject any or all applications or proposals, or to terminate the selection process without prior notice. The City of Milpitas reserves the right to terminate the project at any time.

The Milpitas Art Commission is an advisory body made up of 11 citizens with related expertise or a sincere interest in the arts. Members are appointed by the Milpitas City Council to oversee and make recommendation on the City of Milpitas Public Art Program.

For more information or questions:

Rosana Cacao
Recreation & Community Services Supervisor
Art Commission Staff Liaison
City of Milpitas
408-586-3207
rcacao@ci.milpitas.ca.gov

