



# AGENDA

## Community Advisory Commission

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**Wednesday, June 1, 2016**  
Milpitas City Hall, Committee Meeting Room  
455 E. Calaveras Blvd.  
7:00 PM

- I. **Roll Call:** Syed Mohsin, Oscar Leon, Thelma Batilo, Mike Bilbao, Ashish Kathapurkar, Michelle Manassau, Jose Rosario, Ashok Sharma, Van Lan Truong  
Alternates: Michael Lee, Evan Bell, George Chen, Vishal Gandhi
- II. **Seating of Alternates:**
- III. **Pledge of Allegiance:**
- IV. **Approval of Agenda:** June 1, 2016
- V. **Approval of Minutes:** May 4, 2016
- VI. **Public Forum:**

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Members of the audience are invited to address the Commission on any subject not on tonight's agenda. Speakers are asked to supply their name and address for the record. Each person wishing to speak on an item before the CAC at a regular or special meeting shall be permitted to be heard once for a maximum of three minutes. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

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- VII. **Announcements**
- VIII. **Liaison Report**  
**City Council Report:** Vice Mayor Carmen Montano

- IX. **Commissioners' Round Table**

**Background:** This time is for Commissioners to share information they feel may be of interest to the Commission.

- X. **Unfinished Business**

- A. **Town Hall Meeting**

The Town Hall Meeting is scheduled for September with a focus on education. However, there was some question about level of the school district's participation. The subcommittee was directed to clarify the school district's position and the topic of the meeting and make recommendations to the full commission at the next meeting.

Recommendation: Receive subcommittee presentation and consider subcommittee recommendations.

## **B. National Night Out**

Chair Mohsin said there were 41 block parties in Milpitas last year for National Night Out. He will provide information to the commission regarding where this year's events will be located. Chair Leon suggested mapping event locations to see where they are held and where they are lacking and encourage the City's Recreation or Police department to sponsor events to fill the gaps.

Chair Mohsin directed the subcommittee will put together a proposal and return to the commission for discussion.

Recommendation: Consider subcommittee proposal and provide direction.

## **C. CAC budget**

The CAC still have some remaining funds from their \$1000 budget. A large portion of the funds have been expended however the remaining funds need to be expended by June 30.

Recommendation: Provide direction to staff in expending the remaining funds.

## **D. Make A Difference Day (MADD)**

Commissioner Batilo gave a presentation to the Library Advisory Commission to see if they would consider co-hosting the event.

Recommendation: Receive Commissioner Batilo's update about the presentation.

# **XI. New Business**

## **A. Neighborhood Beautification Awards**

The Commission formed the Neighborhood Beautification Awards subcommittee to make recommendations to the full Commission. The award categories are: Staff Choice Award, Attractive Non-residential and Attractive Residential properties. Last year, the CAC also included additional requirements in the judging of the awards. Staff has some proposed changes for this year's awards.

Recommendation: Receive staff presentation regarding proposed changes

## **B. August 2 Council Presentation**

Typically each December, the CAC reviews its annual Work Plan to determine if the commission desires to add, modify or delete any future projects or planned activities for the next year. However, Commissions are presenting their workplans to the Council and the CAC's 2017 Work Plan is scheduled to be presented to the City Council on August 2, 2016. Included in the CAC agenda packet is a copy of the CAC 2016 Work Plan.

Recommendation: Consider the 2017 Work Plan and direct staff accordingly.

## **Review Subcommittee Member Assignments and Update as Needed**

Make a Difference Day:	Batilo, Mohsin, Lee, Sharma (A)
National Night Out:	Mohsin, Manassau, Truong, Chen (A)
NBO Awards:	Manassau, Rosario, Bilbao, Leon (A)
Spring Cleanup Day:	Sharma, Bell, Manassau, Batilo (A)
Town Hall Meeting:	Bell, Gandhi, Leon, Sharma (A)
Tree Planting:	Kathapurkar, Bilbao, Rosario, Mohsin (A)

**XII. Adjournment:** to August 3, 2016

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Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business.

This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

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*The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City's website [www.ci.milpitas.ca.gov](http://www.ci.milpitas.ca.gov) by selecting the Milpitas Municipal Code link.*