



# AGENDA

## Community Advisory Commission

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**Wednesday, September 7, 2016**  
Milpitas City Hall, Committee Meeting Room  
455 E. Calaveras Blvd.  
7:00 PM

- I. **Roll Call:** Syed Mohsin, Oscar Leon, Thelma Batilo, Mike Bilbao, Ashish Kathapurkar, Michelle Manassau, Jose Rosario, Ashok Sharma, Van Lan Truong  
Alternates: Michael Lee, Evan Bell, George Chen, Vishal Gandhi
- II. **Seating of Alternates:**
- III. **Pledge of Allegiance:**
- IV. **Approval of Agenda:** September 7, 2016
- V. **Approval of Minutes:** August 3, 2016
- VI. **Public Forum**

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Members of the audience are invited to address the Commission on any subject not on tonight's agenda. Speakers are asked to supply their name and address for the record. Each person wishing to speak on an item before the CAC at a regular or special meeting shall be permitted to be heard once for a maximum of three minutes. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

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- VII. **Announcements**
- VIII. **Liaison Report**  
**City Council Report:** Vice Mayor Carmen Montano
- IX. **Business Items**

### A. **Neighborhood Beautification Awards**

The Subcommittee, consisting of Commissioners Manassau, Rosario and Chen joined staff on a tour of nominees on August 18, 2016. The subcommittee has made recommendations after review of the nominees. Winners of the awards will be announced at the City Council meeting in October.

The Neighborhood Beautification Awards participants will receive a certificate of appreciation. The results will be posted on the City's website, Cable TV, Milpitas Post and City's Facebook page. The awards are tentatively scheduled to be distributed by the City Council at their meeting of October 18, 2016.

**Recommendation:** Receive staff presentation and approve the subcommittee recommendations.

## **B. 9/20 Council Presentation**

On September 20, the CAC is scheduled to present to the Council its 2016 achievements and its 2017 work plan.

**Recommendation:** Provide 2016 accomplishments to be included in the presentation and review draft 2017 work plan.

## **C. Town Hall Meeting**

The town hall meeting is a bi-annual meeting sponsored by the CAC. This year, the CAC chose Public Safety as the topic for the October 2 Town Hall meeting. However, on September 28, the Emergency Preparedness Commission (EPC) is sponsoring an Emergency Preparedness Town Hall meeting. There have been some initial discussions on whether to participate with the EPC and their Town Hall meeting.

**Recommendation:** Discuss and provide direction to the Town Hall subcommittee whether to participate in the EPC Town Hall meeting

## **D. National Night Out**

On Thursday, August 4<sup>th</sup>, the CAC participated in National Night Out throughout several community neighborhoods. The commission agendaized this item to obtain feedback and comments on ways the commission can improve and enhance community participation.

**Recommendation:** Discuss National Night Out, receive feedback and comments and direct staff accordingly (if necessary).

## **E. Make a Difference Day**

Make a Difference Day (MADD) is an annual event supported by the CAC. The City Community Center has been scheduled for October 23, 2016 however there may be other locations more appropriate for the event.

**Recommendation:** Discuss planning and assignments to the MADD subcommittee.

## **X. Commissioners' Round Table**

**Background:** This time is for Commissioners to share information they feel may be of interest to the Commission.

### **Review Subcommittee Member Assignments and Update as Needed**

Make a Difference Day:	Batilo, Mohsin, Lee, Sharma (A)
National Night Out:	Mohsin, Manassau, Truong, Chen (A)
NBO Awards:	Chen, Manassau, Rosario, Leon (A)
Spring Cleanup Day:	Sharma, Manassau, Bell, Batilo (A)
Town Hall Meeting:	Bell, Gandhi, Leon, Sharma (A)
Tree Planting:	Kathapurkar, Bilbao, Rosario, Mohsin (A)

## **XI. Adjournment:** to October 5, 2016

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Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business.

This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

Materials related to an item on this agenda submitted to the Community Advisory Commission after initial distribution of the agenda packet are available for public inspection at the Neighborhood Services Division at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, during normal business hours.

For more information on your rights under the Open Government Ordinance or to report a violation of the ordinance, contact the City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, CA 95035 Phone 408-586-3040

*The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City's website [www.ci.milpitas.ca.gov](http://www.ci.milpitas.ca.gov) by selecting the Milpitas Municipal Code link.*