

MEETING MINUTES

MILPITAS COMMUNITY ADVISORY COMMISSION Milpitas City Hall, Committee Meeting Room Wednesday, November 2, 2016

- I. **Call to Order & Roll Call** Chair Mohsin called the meeting to order at 7:00 PM
Present: Chair Mohsin, Vice Chair Leon, Commissioners Batilo, Bilbao, Rosario, Sharma

Alternate Commissioners Present: Lee, Chen, Gandhi

Absent: Kathapurkar, Manassau, Bell
Commissioner Truong was absent at roll call and arrived at 7:05 PM
- II. **Seating of Alternates** – Lee, Chen, Gandhi
- III. **Pledge of Allegiance** – Chair Mohsin led the Pledge of Allegiance
- IV. **Approval of Agenda** – Commissioner Bilbao motioned, and Vice Chair Leon seconded, for approval of the agenda. Motion carried unanimously.
- V. **Approval of Minutes – Minutes of October 5, 2016** – Commissioner Rosario motioned, and Commissioner Bilbao seconded, for approval of the meeting minutes. Motion carried unanimously.
- VI. **Public Forum** – No speakers
- VII. **Announcements** – No announcements
- VIII. **Liaison Report** – Vice Mayor Montano said the CAC presented its work plan at the City Council meeting and did an excellent job. There was discussion regarding the tree ordinance, concerns regarding poor health of trees, trees being cut illegally with no fines, etc. and Vice Mayor Montano said these issues are the responsibility of the Public Works department, and the CAC does not have the manpower, nor is it their role, to water trees or keep an inventory of them.
- IX. **Business Items**

A. General Plan Advisory Committee Nomination

The City is in the process of updating its General Plan and would like one member of the CAC to serve on the General Plan Advisory Committee (GPAC). Chair Mohsin asked who was interested in serving on the GPAC to represent the commission. Vice Chair Leon and Commissioner Truong were both interested and Chair Mohsin asked that they each explain why they would like to serve on the GPAC.

Commissioner Truong has attended the General Plan meetings, understands it will be a large commitment, and has the time to be involved. The minority community has not participated much in the past and she would like to get them more involved in the city.

Vice Chair Leon has lived in Milpitas since arriving in the United States. He recently retired and has time to be involved. He has a vested interest because his granddaughter and other

family members live in the city and he has over 30 years of experience in the field of education.

Commissioner Rosario nominated Commissioner Truong to serve on the GPAC.
Commissioner Lee nominated Vice Chair Leon to serve on the GPAC.

It was agreed to make the selection by secret ballot, and Vice Chair Leon was designated as the GPAC nominee. Chair Mohsin asked for a vote of approval and the commission voted unanimously.

B. Make a Difference Day

This year's Make a Difference Day was held on October 22, 2016 in the parking lot of Seafood City. Commissioner Batilo said there was good participation at the event and quite a few people received flu shots. Unfortunately, fingerprinting did not take place, due to equipment failure, and in the future there needs to be better pre-planning and coordination with the Department of Parks and Recreation.

C. Neighborhood Beautification Awards

The winners of the Neighborhood Beautification Awards were presented at the October 18, 2016 City Council meeting. Chair Mohsin was present for an invocation item, and the Mayor called on him to give an overview of the awards. Overall the meeting went well.

D. Budget

The CAC has spent \$600 of its annual budget and should determine how to expend the remaining \$400. Chair Mohsin said the commission has until June 30 to spend the money and recommended leaving the balance for now.

E. Potluck

The CAC will have a potluck in December to celebrate the events of the past year. Chair Mohsin will create a list of items and share it with the commissioners, who should select what they want to bring and send him an email letting him know.

X. Commissioners Round Table – No announcements

Review Subcommittee Member Assignments and Update as Needed

Make a Difference Day:	Batilo, Mohsin, Lee, Sharma (A)
National Night Out:	Mohsin, Manassau, Truong, Chen (A)
NBO Awards:	Chen, Manassau, Rosario, Leon (A)
Spring Cleanup Day:	Sharma, Manassau, Bell, Batilo (A)
Town Hall Meeting:	Bell, Gandhi, Leon, Sharma (A)
Tree Planting:	Kathapurkar, Bilbao, Rosario, Mohsin (A)

XI. Adjournment – The meeting was adjourned at 8:10 PM to the next meeting of December 7, 2016.