

Agenda

City of Milpitas Senior Advisory Commission Meeting

Tuesday, October 25, 2016
Barbara Lee Senior Center, Room 140
40 N. Milpitas Blvd.
1:30 pm

I. Call to Order

II. Flag Salute

III. Roll Call & Seating of Alternates

IV. Approval of Agenda: October 25, 2016

V. Approval of Minutes: August 23, 2016

VI. Financial Reports: August 2016 – September 2016

VII. Public Forum

Members of the audience are invited to address the Commission on any subject not on today's agenda. Speakers must supply their name and address for the record and limit their comments to three minutes. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

VIII. Announcements/Correspondence

- Subcommittee Meetings (determine the schedule of subcommittee meetings)
- Recreation Services Programs
 - Milpitas Community Concert Band – November 4, 7:30 pm, Community Center
 - Veterans Day Ceremony – November 11, 9:00 am, Civic Center Plaza
 - Tree Lighting Ceremony – December 1, 6:30 pm, Civic Center Plaza
 - Milk & Cookies with Santa – December 10, 10:00 am/12:00 pm Community Center
- Police Chief briefing

IX. New Business

1. Document Shredding Service – John Macon, Recreation Supervisor

Background: At its August 23, 2016 meeting, the Senior Advisory Commission inquired about the possibility of having a document shredding day/service at the Senior Center. This would provide a means for members to safely destroy identity sensitive paper-based documents such as tax forms, cancelled and voided checks, credit card and bank statements, etc. The Senior Center is unable to dispose of its members' documents on an on-going basis due to liability concerns of having unsecured confidential information and the expense of document disposal.

Recommendation: For Commission to work with staff by researching the options of having an outside company hold a one-day shredding event at the Senior Center, or have an outside agency offer a presentation at the Senior Center to educate members about safe document destruction at home.

2. December Meeting Date – John Macon, Recreation Supervisor

Background: The Senior Advisory Commission’s meetings are scheduled for the 4th Tuesday of even months. The meeting for December 2016 will fall on Tuesday, December 27. The Commission has historically cancelled their meeting in December and rescheduled it to the next month (January).

Recommendation: Approve cancellation of the December 27, 2016 meeting and reschedule it to January 24, 2017 or meet again on the Commission’s regularly scheduled meeting on February 28, 2017.

X. Old Business

1. Age Friendly Initiative– John Macon, Recreation Supervisor

Background: Senior Center staff continues to work with the Center for Age Friendly Excellence (CAFÉ) and its Task Force to assemble two focus groups (older adults in the community and professionals in the aging industry) by mid-November to advance the Age-Friendly Initiative application process. Additionally, since SAC’s August meeting, approximately 75 Age-Friendly surveys were completed at the Senior Center.

Recommendation: Receive update from staff on progress of Milpitas’ Age-Friendly Initiative and commissioners are requested to provide staff with names and/or contact information of potential focus group members by November 1.

XI. Staff, City Council and Liaison Reports

1. Senior Center Activities Reports – John Macon, Recreation Supervisor
Trips, Presentations & Events: See handout
2. Senior Nutrition Program – John Macon, Recreation Supervisor
3. City Council Report – Mayor Jose Esteves
4. Sourcewise Report – William Devereux, Sourcewise Advisory Council

XII. Future Agenda Items

XIII. Adjournment

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Materials related to an item on this agenda submitted to the Senior Advisory Commission after initial distribution of the agenda packet are available for public inspection at the Barbara Lee Senior Center 40 N. Milpitas Blvd., Milpitas during normal business hours.

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