



VI. – ITEMS FOR DISCUSSION

Finance Subcommittee

January 10, 2017

Agenda

- A. Annual Review of City Cal-Card Holders List as of December 31, 2017.
- B. Monthly Review of City Manager Cal-Card Statements
- C. Monthly Review of Contracts Approved under City Manager Authority
- D. Monthly Budget Process Update
- E. Review of City Budget Policies



Cal-Card Holders

- Cal-Card holders are granted City credit cards based upon department request and need.
- Requests reviewed and approved (if appropriated) by Director of Financial Services.
- Subject to City credit card policy and manual.
- **90** Cal-Card holders as of **December 31, 2017**
 - ❑ Summary and detail reports handed out.
 - ❑ All Department Directors have a credit card
 - ❑ Other cards are assigned based on role and need
 - ❑ Departments that have field staff or staff that may often have urgent or emergency needs assigned a great number of cards.
 - ❖ Eg., Fire (27) , Police (15), Public Works (20), RCS (10)
- Questions?



City Manager Cal-Card Statements

- Will be reported on monthly going forward
- Today's report reflects periods July 1 - December 31, 2017 to catch up.
- Details handed out
- **No** irregularities or deviations from policy or manual
- Used 3 times for \$230.97 total
 - ❑ July 2017 Statement: \$206.02
 - ❑ October 2017 Statement: \$24.95
 - ❑ 6 Month Average: \$38.50
- Questions?



Contracts Approved Under CM Authority

- Will be reported on monthly going forward
- Today's report reflects periods July 1 - December 31, 2017 to catch up.
- Summary and detail reports handed out.
- <\$100,000 prior to 12/07/17; <\$50,000 12/07/07 and after
- **No** irregularities or deviations from Municipal Code; all contracts receive internal review.
- 121 Contracts averaging \$24,130
 - ❑ \$2.9 million total
 - ❑ \$1.2 million spent to date
 - ❑ \$1.7 million remaining balance
- Contracts warranting additional scrutiny can be researched further and a report can be prepared for the full Council.
- Questions?



Monthly Budget Process Update

- Working with Management Partners (MP) to implement new process.
 - ❑ Completed
 - ❖ November 4 - Council Budget Education Workshop
 - ❖ November 15 - MP Interviews with Executive Team
 - ❖ December 7 - MP Interviews with Council
 - ❖ December 12 - MP Meeting with Bargaining Groups
 - ❖ December 21 - Commissioners Focus Group
 - ❖ January 5 - Open Employee Survey (due Jan 19)
 - ❖ January 9 - Open Community Survey (due Jan 23)
 - Will be publicized via social media and may in newspapers and by direct mail.
 - ❑ To Be Completed
 - ❖ January 22 and 23 - Community Budget Workshops
 - Will add to promotion of community survey.
 - ❖ February 3 - Budgetary Strategic Planning
- Questions?



Review of City Budget Policies

- Staff is proposing several changes to Budget Policies to increase efficiencies:
 - ❑ Out of State Travel
 - ❖ Shift approval from City Council to City Manager.
 - ❑ Budget Appropriations for Grants/Donations Not Requiring Matching
 - ❖ Allow for Finance Director to Authorize. Currently requires Council Approval.
 - ❑ City Manager Approved Transfers between Departments within the Same Fund
 - ❖ Increase from \$20,000 to \$50,000 to match City Manager Contract Authority.
- Also, staff needs further direction on how Council wishes to develop its own City Council budget
- Questions?



City of Milpitas - CalCard Holders as of December 31, 2017
Summary Listing

Number of Card Holders: 90

Card Holder	Dept.	Title
<i>CMO Sub-Total</i>	2	
<i>Building Sub-Total</i>	1	
<i>Economic Dev Sub-Total</i>	1	
<i>Engineering Sub-Total</i>	2	
<i>Finance Sub-Total</i>	4	
<i>Fire Sub-Total</i>	27	
<i>HR Sub-Total</i>	3	
<i>IS Sub-Total</i>	3	
<i>Planning Sub-Total</i>	2	
<i>Police Sub-Total</i>	15	
<i>Public Works Sub-Total</i>	20	
<i>RCS Sub-Total</i>	10	

City of Milpitas - CalCard Holders as of December 31, 2017

Detailed Listing

Number of Card Holders:

90

Card Holder	Dept.	Title
CMO Sub-Total	2	
Steve Pangelian	CMO / Police	City Manager / Police Chief
Rachelle Currie	CMO	Executive Secretary
Building Sub-Total	1	
Keyvan Irannejad	Building	Building and Safety Director
Economic Dev Sub-Total	1	
Edesa Bitadal	Economic Dev	Director of Economic Development
Engineering Sub-Total	2	
Steve Erickson	Engineering	CIP Manager
Leslie Stobbe	Engineering	Pub Info Specialist
Finance Sub-Total	4	
Will Fuentes	Finance	Director of Financial Services
Jane Corpus	Finance	Assistant Financial Services Director
Chris Schroeder	Finance	Purchasing Agent
Mankay Tsang	Finance	Senior Accountant
Fire Sub-Total	27	
Robert Mihovich	Fire	Fire Chief
Albert Zamora	Fire	Deputy Fire Chief
Rick Frawley	Fire	Deputy Fire Chief
Brian Stelling	Fire	Fire Battalion Chief
Galahad Zamora	Fire	Fire Battalion Chief
Jason Schoonover	Fire	Fire Battalion Chief
Eric Emmanuele	Fire	Chief Enforcement Officer
Toni Charlop	Fire	Emergency Services Coordinator
Natalie Livezey	Fire	Administrative Analyst II
David Peterson	Fire	Fire Captain
Geoffrey Maloon	Fire	Fire Captain
George Perez	Fire	Fire Captain
Jerome Ornellas	Fire	Fire Captain
John Bankston	Fire	Fire Captain
Ken Laver	Fire	Fire Captain
Ken Ricci	Fire	Fire Captain
Kenju Suzuki	Fire	Fire Captain
Mario Blackwell	Fire	Fire Captain
Phil Ascarrunz	Fire	Fire Captain
Phil Dye	Fire	Fire Captain
Reggie Sutton	Fire	Fire Captain
Rey Deliz	Fire	Fire Captain
Richard Cunningham	Fire	Fire Captain
Ryan Peters	Fire	Fire Captain

City of Milpitas - CalCard Holders as of December 31, 2017

Detailed Listing

Number of Card Holders:

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Card Holder	Dept.	Title
Tim Young	Fire	Fire Captain
James Queenan	Fire	Fire Engineer/Paramedic
Leif Juliussen	Fire	Fire Engineer/Paramedic
HR Sub-Total	3	
Tina Murphy	HR	Human Resources Director
Jenah Cabana	HR	Human Resource Analyst II
Connie Hom	HR	HR Analyst
IS Sub-Total	3	
Mike Luu	IS	Information Services Director
Daniel Nam	IS	Operations Manager
Olivia General	IS	Office Specialist
Planning Sub-Total	2	
Bradley Misner	Planning	Director of Planning & Neighborhood Services
Tim Wong	Planning	Housing & Neigh Svcs Manager
Police Sub-Total	15	
Armando Corpuz	Police	Police Captain
Daryl Sequeira	Police	Police Captain
Henry Kwong	Police	Police Captain
Jared Hernandez	Police	Police Lieutenant
John Torrez	Police	Police Lieutenant
Kevin Moscuzza	Police	Police Lieutenant
Raj Maharaj	Police	Police Lieutenant
Frank Morales	Police	Police Sergeant
Gene Smith	Police	Police Sergeant
Maximino Nobida III	Police	Police Sergeant
Tim Campbell	Police	Police Sergeant
Veronica Bejines	Police	Executive Secretary
Tirzah Cedillo	Police	Office Specialist
Fernando Armas	Police	Police Officer
Peter Tachis	Police	Police Officer
Public Works Sub-Total	20	
Tony Ndah	Public Works	Deputy Public Works Director
Glen Campi	Public Works	Public Works Manager
James Levers	Public Works	Public Works Manager
Robert Hill	Public Works	Public Works Manager
Daniel Lopez	Public Works	Senior Public Works Lead
Eric Weisler	Public Works	Senior Public Works Lead
Estaban Ontiveros	Public Works	Senior Public Works Lead
John McCarthy	Public Works	Senior Public Works Lead
Roger Robledo	Public Works	Senior Public Works Lead

City of Milpitas - CalCard Holders as of December 31, 2017

Detailed Listing

Number of Card Holders:

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Card Holder	Dept.	Title
Alison Phagan	Public Works	Sr. Administrative Analyst
Lori Casagrande	Public Works	Office Specialist
Pete Scrempo	Public Works	Assistant Water Operator
Derek Bryan	Public Works	Equip Maint Worker III
Richard Leitner	Public Works	Equip Maint Worker III
Sunny Gallegos	Public Works	Equip Maint Worker III
Thai Nguyen	Public Works	Equip Maint Worker III
Robert DeLong	Public Works	Fleet Maintenance Worker III
Jerry Guting	Public Works	Maint Worker III
Ladondi Ceaser	Public Works	Maint Worker III
Austreberto Herrera	Public Works	Maint. Worker II - 37.5
RCS Sub-Total	10	
Renee Lorentzen	RCS	Recreation Services Director
Dale Flunoy	RCS	Recreation Supervisor
John Macon	RCS	Rec Services Super
Rosana Cacao	RCS	Rec Services Super
Andrew Mendes	RCS	Program Coordinator
Joshua Clevenger	RCS	Program Coordinator
Lynette Wilson	RCS	Program Coordinator
Ruby General	RCS	Office Specialist
Jose Gomez	RCS	Recreation Assistant III
Ann Marie Asis	RCS	Recreation Assistant IV

City of Milpitas - City Manager Approved Contracts July 1 - December 31, 2017

Note: CM Authority at <\$100,000 until 12/06/17; <\$50,000 12/07/17 and after

Summary Listing

Total \$ All Contracts:
 Total Qty All Contracts: 121
 Average Contract \$: \$ 24,130

Total \$ Amount	\$ Spent To Date	Remaining \$ Balance
\$ 2,919,707	\$ 1,246,945	\$ 1,672,762

Department	Contract Date	Contract #	Vendor #	Vendor Name	Full Description	Total \$ Amount	\$ Spent To Date	Remaining \$ Balance
<i>Building Sub-Total</i>	2					\$ 55,059	\$ 2,068	\$ 52,991
<i>Engineering Sub-Total</i>	10					\$ 422,759	\$ 222,123	\$ 200,636
<i>Finance Sub-Total</i>	5					\$ 241,475	\$ 88,203	\$ 153,272
<i>Fire Sub-Total</i>	9					\$ 234,165	\$ 64,522	\$ 169,642
<i>HR Sub-Total</i>	3					\$ 15,656	\$ 9,046	\$ 6,610
<i>IS Sub-Total</i>	10					\$ 145,173	\$ 95,250	\$ 49,923
<i>Planning Sub-Total</i>	4					\$ 49,100	\$ 20,112	\$ 28,988
<i>Police Sub-Total</i>	12					\$ 239,106	\$ 98,471	\$ 140,636
<i>Public Works Sub-Total</i>	30					\$ 755,643	\$ 315,835	\$ 439,808
<i>RCS Sub-Total</i>	36					\$ 761,570	\$ 331,315	\$ 430,255

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\$ 2,919,707	\$ 1,246,945	\$ 1,672,762

Department	Contract Date	Contract #	Vendor #	Vendor Name	Full Description	Total \$ Amount	\$ Spent To Date	Remaining \$ Balance
Building Sub-Total	2					\$ 55,059	\$ 2,068	\$ 52,991
Building	09/07/17	FY18501	11093	BMI Imaging Systems	FY2017-2018 Imaging Plans/Permits - Building & Safety	\$ 30,000	\$ -	\$ 30,000
Building	10/05/17	EQ18550	16684	Wondries Fleet Group	2018 Ford Escape	\$ 25,059	\$ 2,068	\$ 22,991
Engineering Sub-Total	10					\$ 422,759	\$ 222,123	\$ 200,636
Engineering	07/30/17	DP18450	10091	EOA Incorporated	FY15-16 - MRP 2.0 and Prep/Final Report	\$ 27,913	\$ 12,418	\$ 15,495
Engineering	09/06/17	C510202	17825	Exaro Technologies Corporation	McCandless Park	\$ 29,413	\$ 10,032	\$ 19,381
Engineering	09/06/17	FY18452	18506	Kier & Wright Civil Engineers	Contract Services - On Call	\$ 60,000	\$ 22,581	\$ 37,419
Engineering	09/21/17	C370009	17579	Terracare Associates LP	Wrigley & Ford Creeks - Debris Removal	\$ 9,180	\$ 9,180	\$ -
Engineering	09/29/17	FY18454	18519	R3 Consulting Group Inc	Consulting Services	\$ 55,225	\$ 40,499	\$ 14,726
Engineering	10/05/17	FY18455	10091	EOA Incorporated	3rd Party C3 Regulatory Review of Development Projects	\$ 82,526	\$ 35,197	\$ 47,329
Engineering	10/23/17	C428700	11334	Engeo Inc.	Technology Dr. Road Repair	\$ 39,800	\$ 12,500	\$ 27,300
Engineering	11/27/17	C427901	18543	Nelson\Nygaard Consulting	Pines Resident Park Survey Study	\$ 32,200	\$ 1,015	\$ 31,185
Engineering	12/06/17	C428701	10404	O'Grady Paving Inc.	Technology Drive Road Repairs	\$ 78,703	\$ 78,703	\$ -
Engineering	12/31/17	FY18456	17963	NBS Government Finance Group	Assessment District Management of LLMD 95-1 & LLMD 98-1	\$ 7,800	\$ -	\$ 7,800
Finance Sub-Total	5					\$ 241,475	\$ 88,203	\$ 153,272
Finance	07/21/17	FY18300	17772	DataProse LLC	FY2017-2018 Printing and Mailing of Utility Bills	\$ 66,250	\$ 14,111	\$ 52,139
Finance	08/04/17	FY18301	17893	Invoice Cloud Inc	FY2017-2018 E-Bill Presentment / Payment of Utility Bill	\$ 26,015	\$ 8,000	\$ 18,015
Finance	08/30/17	FY18302	15611	Wells Fargo Bank, N.A.	FY2017-2018 Banking Service Charges	\$ 53,500	\$ 21,182	\$ 32,318
Finance	09/19/17	DP18300	16029	National Meter &	Orion SE Fixed Network Gateway	\$ 20,710	\$ 20,710	\$ -
Finance	11/02/17	FY18305	17578	Management Partners Inc	Budget Strategic Planning - FY2018-2019	\$ 75,000	\$ 24,200	\$ 50,800
Fire Sub-Total	9					\$ 234,165	\$ 64,522	\$ 169,642
Fire	07/03/17	FY18801	17698	Municipal Emergency Services	FY2017-2018 Fire Personal Protective Equipment	\$ 96,000	\$ 42,608	\$ 53,392
Fire	07/03/17	FY18800	10708	Praxair Distribution Inc.	FY2017-2018 Medical Oxygen	\$ 8,738	\$ 1,510	\$ 7,228
Fire	07/13/17	C341501	15132	Motorola Inc.	Aeroflex 3920B Service Monitor	\$ 47,285	\$ 3,876	\$ 43,409
Fire	07/18/17	FY18802	18480	Stanford Health Care	FY2017-2018 Medical Director Services	\$ 15,000	\$ -	\$ 15,000
Fire	08/09/17	DP18800	16993	RW Jones and Associates	Consulting Services - SFT Ropr Rescure Technician	\$ 12,010	\$ 12,010	\$ -
Fire	09/05/17	FY18804	17907	Ted S Farr Consulting	Consulting Services	\$ 19,920	\$ 2,449	\$ 17,471
Fire	10/17/17	DP18801	15132	Motorola Inc.	Update Radio Programming	\$ 1,144	\$ -	\$ 1,144
Fire	12/18/17	EQ18802	10149	LN Curtis & Sons	Edraulic 2 Combi Package	\$ 25,068	\$ 2,070	\$ 22,998
Fire	12/29/17	EQ18803	18554	TravlN Toys, Inc.	Tandem Axle Enclosed Trailer	\$ 9,000	\$ -	\$ 9,000
HR Sub-Total	3					\$ 15,656	\$ 9,046	\$ 6,610

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Department	Contract Date	Contract #	Vendor #	Vendor Name	Full Description	Total \$ Amount	\$ Spent To Date	Remaining \$ Balance
HR	07/30/17	FY18100	13172	Managed Health Network, Inc.	FY2017-2018 Employee Assistance Program	\$ 3,706	\$ 3,046	\$ 660
HR	08/04/17	DP18100	14001	Elite Backgrounds	Pre-Employment Screening	\$ 6,000	\$ 6,000	\$ -
HR	11/27/17	DP18101	18240	Regional Government Services	Supervisor/Manager Academy	\$ 5,950	\$ -	\$ 5,950
IS Sub-Total	10					\$ 145,173	\$ 95,250	\$ 49,923
IS	07/03/17	FY18901	18321	Level 3 Communications LLC	FY2017-2018 Internet Services	\$ 18,760	\$ 7,817	\$ 10,943
IS	07/03/17	FY18900	18321	Level 3 Communications LLC	FY2017-2018 Voice Services	\$ 20,769	\$ 8,688	\$ 12,080
IS	08/04/17	DP18901	11745	CDW Government, Inc	MS Windows Server 2016	\$ 9,203	\$ 9,203	\$ -
IS	08/04/17	DP18900	18459	Superion, LLC	eTrakit License and Support Services	\$ 6,750	\$ 5,000	\$ 1,750
IS	08/23/17	C342702	18380	Avisolve LLC	Scale Computing	\$ 31,012	\$ 31,012	\$ -
IS	09/07/17	DP18902	11745	CDW Government, Inc	HP Servers	\$ 13,250	\$ 4,669	\$ 8,581
IS	09/19/17	C343401	18509	Avolve Software Corporation	Electronic Plan Submittal Support	\$ 6,000	\$ -	\$ 6,000
IS	09/27/17	DP18903	18516	Fivesky LLC	Anti-Virus Protection & Security	\$ 19,782	\$ 19,782	\$ -
IS	11/21/17	DP18904	11745	CDW Government, Inc	Veeam Availability Suite Standard for Hyper-V - License	\$ 8,129	\$ 8,129	\$ -
IS	12/31/17	DP18905	17411	Art Computer Inc.	Hyper V Hosts Equipment	\$ 11,520	\$ 951	\$ 10,569
Planning Sub-Total	4					\$ 49,100	\$ 20,112	\$ 28,988
Planning	09/06/17	FY18500	18030	Austin, Robert M	Property Management - 1432 to1446 So. Main St.	\$ 21,780	\$ 5,750	\$ 16,030
Planning	09/19/17	FY18502	14655	Wright, Alice	FY2017-2018 Shopping Cart Retrieval	\$ 14,400	\$ 6,417	\$ 7,983
Planning	09/27/17	FY18504	13108	Wildlife Center of	FY2017-2018 Wildlife Animal Care Services	\$ 7,920	\$ 7,920	\$ -
Planning	11/02/17	FY18505	18534	Eads, John Michael	Administrative Hearing Services	\$ 5,000	\$ 25	\$ 4,975
Police Sub-Total	12					\$ 239,106	\$ 98,471	\$ 140,636
Police	07/12/17	FY18700	17361	Santa Clara County(Communicate	FY2017-2018 EMD Services	\$ 49,004	\$ -	\$ 49,004
Police	07/18/17	FY18701	14416	Telecommunications Engineering	FY2017-2018 Annual Maintenance and Support	\$ 28,744	\$ 28,744	\$ -
Police	07/21/17	FY18702	15066	LexisNexis (Accurint)	Crime Analysis Software	\$ 5,890	\$ 5,890	\$ -
Police	08/02/17	FY18703	17841	Fraser, Michael Ja	Pre-employment Backgrounds	\$ 14,400	\$ 4,873	\$ 9,527
Police	09/19/17	FY18704	17845	Noonan and Hart Investigative	Pre-employment Backgrounds	\$ 18,000	\$ 7,035	\$ 10,965
Police	09/21/17	DP18701	16701	Universal Security & Fire Inc.	Biometric Fingerprint Reader	\$ 7,014	\$ 7,014	\$ -
Police	09/29/17	FY18706	10338	Central Medical Laboratory	FY2017-2018 Drug Testing Services	\$ 14,000	\$ 3,373	\$ 10,627
Police	09/29/17	FY18705	10274	Jafco Canine Management	FY2017-2018 Police Canine Training	\$ 5,560	\$ 4,170	\$ 1,390
Police	09/29/17	FY18707	18112	Speakwrite LLC	FY2017-2018 Dictation Services	\$ 12,000	\$ 3,204	\$ 8,796
Police	10/05/17	DP18702	10116	LC Action	Firearm Sights	\$ 15,692	\$ 1,296	\$ 14,397
Police	10/17/17	DP18703	14734	Safe Restraints Inc	COPS 2017 Grant - WRAP Safe Restaints	\$ 18,500	\$ 18,500	\$ -

City of Milpitas - City Manager Approved Contracts July 1 - December 31, 2017

Note: CM Authority at <\$100,000 until 12/06/17; <\$50,000 12/07/17 and after

Detailed Listing

Total \$ All Contracts:
Total Qty All Contracts: 121
Average Contract \$: \$ 24,130

Total \$ Amount	\$ Spent To Date	Remaining \$ Balance
\$ 2,919,707	\$ 1,246,945	\$ 1,672,762

Department	Contract Date	Contract #	Vendor #	Vendor Name	Full Description	Total \$ Amount	\$ Spent To Date	Remaining \$ Balance
Police	10/23/17	FY18708	14416	Telecommunications Engineering	FY2017-2018 Annual Maintenance and Support	\$ 50,302	\$ 14,372	\$ 35,930
Public Works Sub-Total	30					\$ 755,643	\$ 315,835	\$ 439,808
Public Works	07/03/17	FY18401	10739	Tecogen Inc.	Co-Generator / Sports Center	\$ 26,000	\$ -	\$ 26,000
Public Works	07/18/17	C342200	18167	Weatherproofing Technologies	Fleet Maintenance Roof Restoration	\$ 42,775	\$ 38,888	\$ 3,887
Public Works	07/21/17	DP18700	18484	Matrix HG Inc	MPD Radio Room Air Conditioning	\$ 44,800	\$ 40,392	\$ 4,408
Public Works	07/30/17	FY18411	16679	Alpha Analytical Laboratories	Bacteriological Laboratory Analysis Services	\$ 25,380	\$ 9,860	\$ 15,520
Public Works	07/30/17	FY18410	17625	Eurofins Eaton Analytical Inc	UCMR3 Nitrate DBP Lab Testing	\$ 11,900	\$ 1,200	\$ 10,700
Public Works	07/30/17	C340306	18487	Flooring Solutions Inc	Fire Station #1 Carpet / Floor Covering	\$ 36,484	\$ -	\$ 36,484
Public Works	08/02/17	FY18409	17935	AAA Backflow Prevention	Backflow Test Certification	\$ 24,655	\$ -	\$ 24,655
Public Works	08/22/17	FY18412	18471	Atlas Private Security Inc	FY2017-2018 Park Restroom Security Patrol	\$ 15,000	\$ 6,250	\$ 8,750
Public Works	08/22/17	C342201	18499	Combustion Associates Inc	Skylight Safety Screens	\$ 5,982	\$ -	\$ 5,982
Public Works	08/23/17	FY18416	18107	Battalion One Fire Protection	FY2017-2018 Fire Extinguishers Service	\$ 1,844	\$ 326	\$ 1,518
Public Works	08/23/17	FY18418	18107	Battalion One Fire Protection	FY2017-2018 Fire Extinguishers Service	\$ 21,991	\$ 3,867	\$ 18,124
Public Works	08/23/17	FY18413	18362	Mike Davis Landscape Services	FY2017-2018 City Hall/Milpitas Library Landscape Maintenance	\$ 25,648	\$ 22,751	\$ 2,897
Public Works	08/23/17	FY18414	12520	Simplex Grinnell	FY2017-2018 Fire Alarm/Suppression System Inspection	\$ 2,645	\$ 1,139	\$ 1,506
Public Works	08/23/17	FY18415	12520	Simplex Grinnell	FY2017-2018 Fire Alarm/Suppression System Inspection	\$ 33,462	\$ 12,164	\$ 21,299
Public Works	08/23/17	FY18417	16932	United Technologies	FY2017-2018 Maintenance for (8) Elevators	\$ 29,573	\$ 24,871	\$ 4,702
Public Works	09/06/17	FY18420	13779	ACCO	HVAC Maintenance - All City Buildings	\$ 1,930	\$ 965	\$ 965
Public Works	09/06/17	FY18419	11840	Hach Company	APA 600 Amonia Mono Chloramine Analyzer Service	\$ 17,067	\$ 8,052	\$ 9,015
Public Works	09/06/17	FY18421	15591	Telstar Instruments, Inc.	Sodium Hypochlorite Generation System / City Hall Pond	\$ 2,944	\$ 2,516	\$ 428
Public Works	09/06/17	FY18422	15591	Telstar Instruments, Inc.	Sodium Hypochlorite Generation System / City Hall Pond	\$ 6,000	\$ -	\$ 6,000
Public Works	10/05/17	DP18400	12424	Burton's Fire, Inc	Repairs to Fire Engine E-86	\$ 23,228	\$ 23,228	\$ -
Public Works	10/19/17	C340631	18402	Dormatech Mechanical Systems	Public Works Building-HVAC System	\$ 24,360	\$ 24,345	\$ 15
Public Works	10/19/17	FY18424	18362	Mike Davis Landscape Services	FY2017-2018 City Hall/Milpitas Library Landscape Maintenance	\$ 79,349	\$ 13,997	\$ 65,352
Public Works	10/19/17	C340632	10262	Summers & Sons Electric Inc.	Sports Center Emergency Generator	\$ 37,649	\$ -	\$ 37,649
Public Works	10/19/17	C340307	18529	Tiber Painting	Fire Station 3 - Painting	\$ 42,000	\$ 42,000	\$ -
Public Works	10/23/17	DP18401	14667	FJM Truck & Trailer Center	Repair - USAR 86	\$ 9,226	\$ 9,226	\$ 0
Public Works	11/27/17	FY18425	18446	Marina Landscape Maintenance	FY2017-2018 Park & StreetscapeLandscape Maintenance	\$ 46,795	\$ -	\$ 46,795
Public Works	12/06/17	DP18402	18548	Holiday Lights, LLC	Christmas Tree Lights for City Hall	\$ 59,600	\$ 29,800	\$ 29,800
Public Works	12/07/17	C340633	17774	Daikin Applied	PD/PW HVAC Chiller CompressorReplacement	\$ 28,309	\$ -	\$ 28,309
Public Works	12/07/17	C342202	18167	Weatherproofing Technologies	Community Center Roof Restoration	\$ 18,548	\$ -	\$ 18,548

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Public Works	12/22/17	C611901	18552	Pipelogix Inc	PACP Training Class	\$ 10,500	\$ -	\$ 10,500
RCS Sub-Total	36					\$ 761,570	\$ 331,315	\$ 430,255
RCS	07/03/17	FY18604	17886	Bernal, Malia	Fitness Class Instructor @ Milpitas Sports Center	\$ 9,999	\$ 3,450	\$ 6,549
RCS	07/03/17	FY18603	17885	Chavez-Kaul, Maria	Fitness Class Instructor @ Milpitas Sports Center	\$ 9,999	\$ 3,713	\$ 6,286
RCS	07/03/17	FY18608	18325	Daldon, Fernanda	Fitness Class Instructor @ Milpitas Sports Center	\$ 9,999	\$ 1,974	\$ 8,025
RCS	07/03/17	FY18605	17937	Grinsted, Regeina	Fitness Class Instructor @ Milpitas Sports Center	\$ 9,999	\$ 4,080	\$ 5,919
RCS	07/03/17	FY18610	16186	Gym Doctors	FY2017-2018 Maintenance of Fitness/Cardio Equipment	\$ 9,550	\$ 2,257	\$ 7,293
RCS	07/03/17	FY18601	Y2762	Lahunovich, Tatsiana	Fitness Class Instructor @ Milpitas Sports Center	\$ 15,000	\$ 11,115	\$ 3,885
RCS	07/03/17	FY18607	18108	Lingad, Divina S	Fitness Class Instructor @ Milpitas Sports Center	\$ 8,000	\$ 3,216	\$ 4,784
RCS	07/03/17	FY18602	16295	Offutt, Aira	Fitness Class Instructor @ Milpitas Sports Center	\$ 12,000	\$ 3,795	\$ 8,205
RCS	07/03/17	FY18609	18424	Regalado, Julia Rey	Fitness Class Instructor @ Milpitas Sports Center	\$ 8,000	\$ 3,344	\$ 4,656
RCS	07/03/17	FY18606	18002	Tang, Sarah	Fitness Class Instructor @ Milpitas Sports Center	\$ 6,000	\$ 2,303	\$ 3,697
RCS	07/12/17	FY18612	12504	Bateman Senior Meals	FY2017-2018 Senior Nutrition Program Meals	\$ 61,763	\$ 29,432	\$ 32,331
RCS	07/12/17	FY18613	Y8279	Bay Badminton Center, Inc.	FY2017-2018 Independent Contractor	\$ 8,000	\$ 4,484	\$ 3,516
RCS	07/12/17	FY18614	10089	Skyhawks Sports Academy, Inc	FY2017-2018 Independent Contractor	\$ 9,999	\$ 4,701	\$ 5,298
RCS	07/12/17	FY18611	18070	Tastee Inc	FY2017-2018 Senior Nutrition Program Meals	\$ 53,152	\$ 12,465	\$ 40,686
RCS	07/18/17	FY18618	18262	Futsal Kingz Inc	FY2017-2018 Independent Contractor	\$ 25,000	\$ 1,502	\$ 23,499
RCS	07/18/17	FY18616	17211	Kidz Love Soccer Inc	FY2017-2018 Independent Contractor	\$ 20,000	\$ 12,464	\$ 7,536
RCS	07/18/17	FY18615	Z7910	Poole, Barry	FY2017-2018 Independent Contractor	\$ 35,000	\$ 17,831	\$ 17,169
RCS	07/18/17	FY18617	17374	South Bay Scholars	FY2017-2018 Independent Contractor	\$ 40,000	\$ 14,177	\$ 25,824
RCS	07/21/17	FY18619	18232	Code for Fun	FY2017-2018 Independent Contractor	\$ 19,998	\$ 11,456	\$ 8,542
RCS	07/21/17	FY18621	18306	Kalgold Technologies Inc	FY2017-2018 Independent Contractor	\$ 8,000	\$ 2,262	\$ 5,738
RCS	07/21/17	FY18620	18457	SSB Education LLC	FY2017-2018 Independent Contractor	\$ 7,000	\$ 5,530	\$ 1,470
RCS	07/31/17	FY18623	18005	Bay Area Gurukul LLC	FY2017-2018 Independent Contractor	\$ 79,000	\$ 23,710	\$ 55,290
RCS	07/31/17	FY18626	15729	Communication Academy	FY2017-2018 Independent Contractor	\$ 18,000	\$ 4,823	\$ 13,177
RCS	07/31/17	FY18622	Z8520	DWYS, LLC	FY2017-2018 Independent Contractor	\$ 12,000	\$ 10,313	\$ 1,687
RCS	07/31/17	FY18624	15605	Harmony Makers LLC	FY2017-2018 Independent Contractor	\$ 13,000	\$ 7,396	\$ 5,604
RCS	07/31/17	FY18627	15645	Jensen, Patricia	FY2017-2018 Independent Contractor	\$ 80,000	\$ 22,501	\$ 57,499
RCS	07/31/17	FY18625	15632	Mad Science of the Bay Area	FY2017-2018 Independent Contractor	\$ 25,000	\$ 20,558	\$ 4,442
RCS	07/31/17	FY18629	17884	National Academy of Athletics	FY2017-2018 Independent Contractor	\$ 50,000	\$ 26,784	\$ 23,216
RCS	08/02/17	FY18628	18490	Sordello, Michael	FY2017-2018 Independent Contractor	\$ 15,000	\$ 10,914	\$ 4,087

City of Milpitas - City Manager Approved Contracts July 1 - December 31, 2017

Note: CM Authority at <\$100,000 until 12/06/17; <\$50,000 12/07/17 and after

Detailed Listing

Total \$ All Contracts:
Total Qty All Contracts: 121
Average Contract \$: \$ 24,130

<u>Total \$ Amount</u>	<u>\$ Spent To Date</u>	<u>Remaining \$ Balance</u>
\$ 2,919,707	\$ 1,246,945	\$ 1,672,762

Department	Contract Date	Contract #	Vendor #	Vendor Name	Full Description	Total \$ Amount	\$ Spent To Date	Remaining \$ Balance
RCS	08/04/17	FY18630	17283	Chaparral Country Corp	FY2017-2018 Independent Contractor	\$ 9,999	\$ 2,723	\$ 7,276
RCS	08/09/17	FY18631	16863	Fricke-Parks Press, Inc.	FY2017-2018 Parks & Recreation Activity Guide Printing	\$ 8,595	\$ 2,434	\$ 6,161
RCS	08/22/17	FY18632	17993	Creative Young Minds LLC	FY2017-2018 Independent Contractor	\$ 7,358	\$ 1,835	\$ 5,523
RCS	09/05/17	FY18633	17751	Merschon, Silvia	FY2017-2018 Independent Contractor	\$ 6,900	\$ 3,280	\$ 3,620
RCS	09/08/17	DP18601	10324	Musson Theatrical	Community Center Sound System Upgrade	\$ 31,267	\$ 31,267	\$ -
RCS	11/21/17	DP18602	18541	BWiebe Events	Annual Tree Lighting Event	\$ 5,793	\$ 5,793	\$ -
RCS	11/27/17	FY18634	18542	MoonChef LLC	FY2017-2018 Senior Nutrition Program Meals	\$ 13,200	\$ 1,431	\$ 11,769



16663

U.S. BANCORP SERVICE CENTER
P. O. Box 6343
Fargo, ND 58125-6343

RECEIVED

JUL 31 2017

ACCOUNTS PAYABLE

CITY OF MILPITAS

ACCOUNT NUMBER	██████████-8372
STATEMENT DATE	07-24-17
TOTAL ACTIVITY	\$206.02

"MEMO STATEMENT ONLY"
DO NOT REMIT PAYMENT

000010974 01 SP 0.500 106481133298446 P

STEVE J PANGELINAN
POLICE DEPT
CITY HALL ACCTS PAYABLE
455 E CALAVERAS BLVD
MILPITAS CA 95035-5411

RECEIVED

AUG 15 2017

ACCOUNTING SERVICES

We certify that all purchases listed on this statement, unless annotated to the contrary, are true, correct and for official business only. Payment is authorized.

Cardholder	Date	Approver	Date
	8-17	<i>[Signature]</i>	8-16-17

NEW ACCOUNT ACTIVITY

POST DATE	TRAN DATE	TRANSACTION DESCRIPTION	REFERENCE NUMBER	MCC	AMOUNT
07-04	07-03	CORPORATE TRAVEL SA 800-601-5711 CA PUR ID: 0176873480 TAX: 0.00	24110397184206679800027	5999	97.82
07-17	07-15	TARGET 00009498 SAN RAMON CA PUR ID: 00000000000000000000 TAX: 8.25	24164077197091011279405	5310	108.20

Lockbox for city vehicle
FOR LEGALLY SECURING FIREARM.

NOPIHE RECHARGING PHONE CASE FOR CITY PHONE

ENTERED

AUG 31 2017 16169 18

ACCOUNTS PAYABLE

Default Accounting Code:

CUSTOMER SERVICE CALL 800-344-5696	ACCOUNT NUMBER ██████████-8372		ACCOUNT SUMMARY	
	STATEMENT DATE 07-24-17	DISPUTED AMOUNT \$.00	PREVIOUS BALANCE	\$.00
SEND BILLING INQUIRIES TO: C/O U.S. BANCORP SERVICE CENTER, INC U.S. BANK NATIONAL ASSOCIATION P.O. BOX 6335 FARGO, ND 58125-6335	AMOUNT DUE \$ 0.00 DO NOT REMIT		PURCHASES & OTHER CHARGES	\$206.02
			CASH ADVANCES	\$.00
			CASH ADVANCE FEE	\$.00
			CREDITS	\$.00
			TOTAL ACTIVITY	\$206.02



Veronica Bejines

From: Steve Pangelinan
Sent: Sunday, July 02, 2017 6:18 PM
To: Veronica Bejines
Subject: Fwd: Corporate Travel Safety: Order #75734 has been processed

V: Please keep this for my next Cal Card statement. It's a security lock box for my City car.

Thanks

Begin forwarded message:

From: Corporate Travel Safety <info@corporatetravelsafety.com>
Date: July 2, 2017 at 5:06:12 PM PDT
To: <spangelinan@ci.milpitas.ca.gov>
Subject: Corporate Travel Safety: Order #75734 has been processed
Reply-To: Corporate Travel Safety <info@corporatetravelsafety.com>

Dear Steve,

Thank you for shopping at Corporate Travel Safety, we appreciate your business.

Order Summary:



Order Summary

Order No. 75734

Status: Processed

Date: 07/02/2017, 05:06 PM

Payment method: Credit card

Shipping method: Ground Shipping

Bill to:

Steve Pangelinan
1275 N MILPITAS BL

Ship to:

Steve Pangelinan
1275 N MILPITAS BL

MILPITAS, California 95035
United States
408-690-7023

MILPITAS, California 95035
United States
408-690-7023

Product	Quantity	Unit price	Subtotal
Vehicle Security Lock Box Code: 2746	1	\$89.95	\$89.95
Options: Select Item: w/1 sleeve			
			Subtotal: \$89.95
			Taxes:
			CA 8.75%: \$7.87
			Shipping cost: \$0.00

Total cost: \$97.82

If you have any questions or changes to this order,

please contact us:

Phone: 800-601-5711 (Mon-Fri, 8am to 4pm, PST)

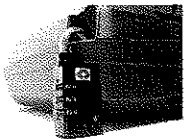
Email: info@corporatetravelsafety.com

Thank you again,

Corporate Travel Safety, your destination for worry-free travel gear.

*CITY VEHICLE TRUNK MOUNTED LOCK BOX
FOR LEGALLY SECURING
FIREARM.*

Related Products



SearchAlert Heavy-Duty TSA Case Lock
\$11.45

89.95 x

9.00 %

8.10 *

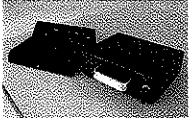
98.05+%

0.00

8.10 +

7.07 -

0.25 T



Security Lock Box
\$89.95



Traveler Beware! Audio Book DIGITAL DOWNLOAD
\$2.95



011710540004601500

Packing Slip

Corporate Travel Safety
23603 Park Sorrento #105
Calabasas, CA 91302

Page: 1
Customer Ref: 109546
Order Date: 07/03/2017
Print Date: 07/03/2017

Customer Service: (800) 601-5711 or info@corporatetravelsafety.com

Order Number 0004601500

Bill To:
Steve Pangelinan
1275 N Milpitas Blvd
Milpitas, CA 95035-3153
(408) 690-7023
spangelinan@ci.milpitas.ca.gov

Ship To:
Steve Pangelinan
1275 N Milpitas Blvd
Milpitas, CA 95035-3153
(408) 690-7023
spangelinan@ci.milpitas.ca.gov

P.O. Number	Terms	Rep	Via UPS Ground	F.O.B. Calabasas
--------------------	--------------	------------	--------------------------	----------------------------

Qty	Product	Pick Seq.	Description
1	2746-W/1 SLEEVE	1F3A2D	Security Lock Box

Total Pieces to ship: 1

RETURNS: No prior authorization needed.

Send the item(s) you wish to return within 60 days to the above address. All merchandise must be clean, unused and in original packaging with tags attached! Please include a copy of your packing slip and your money will be refunded back to your original form of payment upon return. Please note that Corporate Travel Safety is not responsible for packages lost or stolen in the mail. We suggest that you add tracking to your return shipment so you have proof that it was received. For Exchanges please visit: <http://www.corporatetravelsafety.com/catalog/shipping-and-returns.html>

Ship By: 20 UPS Ground
6440-EX-11

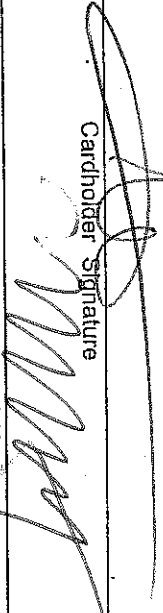
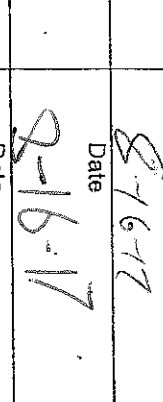

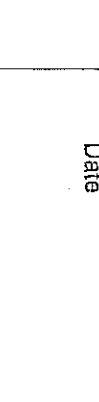
CITY OF MILLPITAS

Missing Receipt / Invoice Form

This form is to be completed when a transaction record has been lost, or not issued (in the case of phone orders, for example). The form must be filled out in its entirety and attached to the Cardholder Statement of Account prior to submitting to Accounts Payable.

Employee Name	Steve Pangelinan	
Department	Police	
Purchase Date	7-15-17	
Statement Ref. No.	24164077197091011279405	
Merchant Name	Target	
Amount	\$108.20	
Account Number	100-700-4221	
Description of Charge	Mophie's recharging phone case for City phone.	
Credit Card Number Provide if this was a CAL-Card charge	[REDACTED] -8372	

I certify that the above information is true and correct and that this transaction was made for official City business.

<div style="display: flex; justify-content: space-between;"> <div style="text-align: center;">  Cardholder Signature </div> <div style="text-align: center;">  Date 8-16-17 </div> </div>	<div style="display: flex; justify-content: space-between;"> <div style="text-align: center;">  Department/Division Head Signature </div> <div style="text-align: center;">  Date 8-16-17 </div> </div>
--	--

SOP 6-3 attachment

STORE MANAGER I.D.

RECEIPT ID# 2-7196-0949-0112-7940-0
 R-EMP# 63872766 (SALE)
 001:S080085579 MBL PHN BATT 99.95 T
 RETURN BY 08/14/17
 MSG: COUPON OFFER
 MSG: Extended Services Plan
 SUBTOTAL 99.95
 T = CA TAX8.2500% ON 99.95 8.25
 TOTAL 108.20
 004: *8372 VISA CHARGE 108.20



REPRINT OF INVOICE FOR "MOPHI"
 RE-CHARGING PHONE CASE, FOR CITY PHONE
 ORIGINAL PURCHASE OCCURRED 7-15-17



DATE OF REPRINT AT
 STORE





U.S. BANCORP SERVICE CENTER
 P. O. Box 6343
 Fargo, ND 58125-6343

RECEIVED

OCT 30 2017

ACCOUNTS PAYABLE

CITY OF MILPITAS

ACCOUNT NUMBER [REDACTED]-8372
 STATEMENT DATE 10-23-17
 TOTAL ACTIVITY \$ 24.95

16663

000013214 01 SP 0.500 106481270198975 P

STEVE J PANGELINAN
 POLICE DEPT
 CITY HALL ACCTS PAYABLE
 455 E CALAVERAS BLVD
 MILPITAS CA 95035-5411

"MEMO STATEMENT ONLY"
 DO NOT REMIT PAYMENT

We certify that all purchases listed on this statement, unless annotated to the contrary, are true, correct and for official business only. Payment is authorized.

Cardholder _____ Date _____ Approver _____ Date _____

NEW ACCOUNT ACTIVITY

POST DATE	TRAN DATE	TRANSACTION DESCRIPTION	REFERENCE NUMBER	MCC	AMOUNT
09-25	09-23	SHELL OIL 10008043001 MILPITAS CA PUR ID: 22405935 TAX: 0.00	24316057267548224059357 100-700-4221	5541	24.95

ENTERED

18-16311 NOV 30 2017

Default Accounting Codes ACCOUNTS PAYABLE

CUSTOMER SERVICE CALL 800-344-5696	ACCOUNT NUMBER [REDACTED]-8372		ACCOUNT SUMMARY	
	STATEMENT DATE 10-23-17	DISPUTED AMOUNT \$.00	PREVIOUS BALANCE	\$.00
SEND BILLING INQUIRIES TO: C/O U.S. BANCORP SERVICE CENTER, INC U.S. BANK NATIONAL ASSOCIATION P.O. BOX 6335 FARGO, ND 58125-6335	AMOUNT DUE \$ 0.00 DO NOT REMIT		PURCHASES & OTHER CHARGES	\$24.95
			CASH ADVANCES	\$.00
			CASH ADVANCE FEE	\$.00
			CREDITS	\$.00
			TOTAL ACTIVITY	\$24.95

Welcome to Shell
LEE SHELL
950 E. CALAVERAS
MILPITAS CA 95035
10008043001
LEE SHELL
950 E CALAVERAS BLVD
MILPITAS CA 95035

<CUSTOMER COPY>

Description	Qty	Amount
CAR WASH	1	24.95
Subtotal		24.95
Tax		0.00
TOTAL		24.95
CREDIT \$		24.95

VISA USD\$24.95
XXXX XXXX XXXX 8372
Chip Read
APPROVED
AUTH # 053450 INV # 710400

Mode: Issuer
AID: A000000003101001
TVR: 0000008000
IAD: 06010A03600002
TSI: F800
ARC: 00

Customer Copy

Your Bonus Savings
Save at least \$0.05/gal on every fuel
purchase. Join the Fuel Rewards program
and get INSTANT GOLD STATUS!
Pick up a FREE card and register at
fuelrewards.com/gold today.

Please come again

THANKS, COME AGAIN

ST# 11111 TILL XXXX DR# 1 TRAN# 1019625
CSH: 6 09/23/17 17:08:22