



CITY OF MILPITAS HOMELESSNESS TASK FORCE

DRAFT MINUTES

5:00 PM

Wednesday, March 10, 2021

Virtual Meeting/Teleconference

1. **Welcome/Call to Order** – Sharon Goei called the meeting to order at 5:00 PM.

2. **Pledge of Allegiance**

Adam Marcus led the Pledge of Allegiance.

3. **Roll Call**

Task Force Members Present: Sanae Alexander, Jeremy Bevington, Ricky Davis, William Lam, Norma Morales, Lisa Moreno, Tingna Xu, Ferdie Centeno joined the meeting at 5:15 PM, Martha Lamdin joined the meeting at 5:35 PM

Mayor Rich Tran present.

Staff Present: City Manager Steve McHarris, Assistant City Manager Ashwini Kantak, Building Safety and Housing Director Sharon Goei, Housing Manager Adam Marcus, Housing Planner Sara Court.

4. **Public Forum**

None.

5. **Business Items**

a. **Welcome and Task Force kick-off by Mayor Rich Tran**

Mayor Rich Tran welcomed the Task Force members and encouraged the public to engage in efforts to address homelessness in Milpitas. The purpose of the taskforce will be to provide solutions, feedback, and input that will contribute to improving the quality of life of our community, neighborhoods, and residents.

b. **Introductions and Goals for Task Force**

Task Force members introduced themselves and shared what goals they hope the Task Force will achieve:

- Connect individuals to resources they need, restore dignity, and plan for prevention through our youth
- Help the unhoused to move into housing for the homeless
- Provide resources and support for navigation of services
- Come up with cost effective solutions to create a safer community
- Address concerns about cleanliness of the City and areas of Milpitas that are polluted
- Find a sustainable and innovative solution to the unhoused and McKinney-Vento students in Milpitas
- Help McKinney-Vento students and the unhoused residents at large

- Provide input/feedback on the challenges faced by families and students in the school district (access to resources)

c. Selection of Task Force Chair and Vice Chair

- The Task Force was to vote to elect a Chair and Vice Chair. The Chair is responsible for leading the regular meetings of the Task Force. The Chair shall call the meeting to order, state items to be discussed on the agenda, permit all members the opportunity to be heard, allow for comments from the public, call for a vote when required, and work directly with the staff liaison to ensure a successful meeting.
- The Vice Chair shall serve the role of Chair in the absence of the Chair.
- The City Clerk will provide training to the Chair and Vice Chair to help them manage the meetings.

Motion to vote William Lam as Chair and Sanae Alexander as Vice Chair
 Motion/Second: Ferdie Centeno / Sanae Alexander
 Motion carried by a vote of Ayes: 9 Noes: 0

d. Discuss Task Force and staff role

Staff discussed the roles of the Task Force members and City Staff:

- Task Force members serve as voluntary members from the community advising the City Council on policies related to the purpose of their Task Force. They are expected to attend all meetings, actively participate, deliberate, conduct work, and vote on any matters that are requested for recommendation to the City Council.
- The City staff liaison will be available to listen and facilitate discussion, to provide occasional updates on City programs, and will work closely with the Chair to develop meeting agendas and to prepare meeting minutes.
- A volunteer Task Force does not direct or delegate work tasks to the staff liaison. Task Force activities and assignments are to be completed by Task Force members.

e. Discuss meeting frequency, date, time, and business items for next meeting

Motion to defer the discussion of meeting frequency, date, time, and business items for next meeting

Motion/Second: Lisa Moreno / Jeremy Bevington
 Motion carried by a vote of Ayes: 9 Noes: 0

Staff liaison will send out a poll via email to Task Force members to vote on availability for the next meeting and a possible regular meeting time.

6. Adjournment

Meeting was adjourned at 6:18 PM.