

CITY OF MILPITAS  
COMMUNITY ADVISORY COMMISSION  
MILPITAS CITY HALL COMMITTEE MEETING ROOM  
APPROVED MINUTES  
August 1, 2007

**I.  
Call to Order  
and Roll Call**

Chair Lee called the meeting to order at 7:00 p.m. Present were Commissioners Abelardo (7:05 pm), Choudhury (7:04 pm), Fang (7:05 pm), Lind, Mohsin, Queenan, Ranker, and Villegas  
Alternates present were Commissioners Meharu and Madnawat  
Absent: Commissioners Nwobi and Pham

**II.  
Seating of  
Alternates**

Alternates seated: Meharu and Madnawat

**III.  
Introduction of  
New Commission  
Member**

Staff introduced the Commission to their new member Rajeev Madnawat.

**IV.  
Pledge of  
Allegiance**

Commissioner Mohsin led the Pledge of Allegiance.

**V.  
Approval of  
Agenda**

MOTION to approve the Agenda as submitted.

M/S: Mohsin, Ranker

Ayes: 8

**VI.  
Approval of  
Minutes**

MOTION to approve the minutes of June 6, 2007.

M/S: Lind, Mohsin

Ayes: 8

**VII.  
Announcements**

Staff stated that Commissioner Choudhury has been reappointed to a regular member and Commissioner Nwobi has been reappointed to Alternate 1. Staff stated that a copy of the revised work plan was included in their packets because they added the tree ordinance.

**VIII.  
Public Forum**

Chair Lee invited members of the audience to address the Commission on any item not on the agenda. There were no requests.

**IX.  
Liaison Reports**

- a. **City Council** Councilmember Polanski introduced herself to the Commission and gave a brief summary of the most recent City Council items. She stated that there are 5 openings for the Youth Advisory Commission. The City of Milpitas was featured in the August 2007 San Jose Magazine. Farmers market has come back to Milpitas at the Sports Center on Sundays.

**X.  
Unfinished Business**

- a. **Review of Community Development Block Grant (CDBG) Program Applications – Public Hearing.**

Gloria Anaya, Sr. Housing and Neighborhood Preservation Specialist stated that on April 17, 2007 City Council approved the annual CDBG funding allocations for FY 2007-08. During the meeting, Economic and Social Opportunities (ESO) withdrew their application. City Council requested that staff conduct a Request For Proposal to seek agencies that may provide similar services two applications were received Rebuilding Together for safety repairs/accessibility/mobility improvements to very low income homeowners and City of Milpitas Parks and Recreation Services for replacement of playground equipment to Calle Oriente Park. Staff is recommending \$10,000 for Rebuilding Together and the balance of \$71,348 to Milpitas Parks and Recreation Services.

A representative from each of the applicant agencies addressed the Commission with an outline of their agency's functions and how allocated funds would be utilized.

MOTION to close the public hearing.

M/S: Mohsin, Lind

Ayes: 8

Commission Lind asked if anyone could come after the closing date. Staff stated that due to HUD regulations the City could only accept applications during the cycle period.

Commissioner Mohsin asked how this ad was advertised. Staff stated they advertised in the Milpitas Post for 30 days and they also contacted other agencies. Commissioner Mohsin asked if any other agencies applied besides these two. Staff stated that just the two agencies applied.

MOTION to accept funding allocations based on staff's recommendation and forward to City Council for approval.

M/S: Ranker, Mohsin

Ayes: 8

- b. **Street Tree Planting Ordinance.**

Staff stated that Carol Randisi, Street Landscaping Supervisor, was to present this item but they are still working on the ordinance and has requested to continue this item to the September 5<sup>th</sup> meeting. The Chair requested that the Commission receive a draft copy of the proposed ordinance with the mailed agenda packet.

MOTION to continue this item to the September 5, 2007 CAC meeting.

M/S: Lind, Mohsin

Ayes: 8

- c. **National Night Out Status.**

Staff stated so far there are 15 parties scheduled for National Night Out. Chair Lee stated that he would be having a party and also Vice-Chair Queenan.

**XI.  
New Business**

**a. Neighborhood Beautification Awards.**

Staff gave a brief presentation on the awards program to the new Commission members. To date, staff has only received 3 nominations. The subcommittee for this year is: Commissioners Mohsin, Queenan, and Ranker.

Commissioner Madnawat asked if they could advertise in the utility billing. Staff stated that capable is no longer available.

Commissioner Ranker stated that last year they had some changes to the program but was unable to implement those changes. Staff stated that they would check on the notes from last year. Staff stated there would be 2 staff members going on the tour this year. Vice-Chair Queenan suggested continuing this item to the September 5<sup>th</sup> meeting. Councilmember Polanski suggested discussing the changes at the October meeting.

MOTION to accept guidance to discuss the NBO Awards process at the October 3<sup>rd</sup> meeting.

M/S: Ranker, Queenan

Ayes: 8

**b. Subcommittee/Task Force Status Reports.**

Community Outreach (Lee and Queenan)  
No new information to report.

**XII.  
Adjournment**

Chair Lee adjourned the meeting at 8:20 p.m. to the September 5, 2007 meeting.

Respectfully submitted,

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Yvonne Andrade, Recording Secretary