

CITY OF MILPITAS  
COMMUNITY ADVISORY COMMISSION  
MILPITAS CITY HALL COMMITTEE MEETING ROOM  
APPROVED MINUTES  
March 7, 2007

**I.  
Call to Order  
and Roll Call**

Chair Lee called the meeting to order at 7:00 p.m. Present were Commissioners, Lind, Mohsin, Ranker, and Villegas  
Alternates present were Commissioners Choudhury, Nwobi, and Meharu  
Absent: Commissioners Abelardo, Fang, Pham, and Queenan

**II.  
Seating of  
Alternates**

Alternates seated: Choudhury, Nwobi, and Meharu

**III.  
Pledge of  
Allegiance**

Commissioner Ranker led the Pledge of Allegiance.

**IV.  
Approval of  
Agenda**

MOTION to approve the Agenda as submitted.

M/S: Mohsin, Lind

Ayes: 8

**V.  
Approval of  
Minutes**

MOTION to approve the minutes of February 7, 2007.

M/S: Lind, Ranker

Ayes: 8

**VI.  
Announcements**

Staff announced that those Commissioners that were unable to view the DVD on Open Government could obtain a copy for viewing from the City Clerk's office. Commissioner Lind announced that the Milpitas Unified School District is having their 4<sup>th</sup> annual crab feed dinner and auction on Friday, March 23, 2007 at the Napredak Hall in Milpitas. Tickets can be purchased through the district office.

**VII.  
Public Forum**

Chair Lee invited members of the audience to address the Commission on any item not on the agenda. There were no requests.

**VIII.  
Liaison Reports**

**a. City Council**

Councilmember Polanski introduced herself to the Commission and gave a brief summary of the most recent City Council items. She stated that the Mayor had placed on the City Council meeting agenda the re-appointment of Heidi Pham, however, the City Council had a GPA and Rezone on the City Council agenda that lasted until 11:30 pm so the Council continued the re-appointment for Ms Pham until the March 20, 2007 City Council meeting. The agenda item was a general plan amendment and rezone for

13 parcels on South Park Victoria and was rejected by a 4 – 0 vote. The only other item was a letter to be sent to VTA expressing the Council's concerns about BART.

**IX.  
New Business**

**a. Review of Community Development Block Grant (CDBG) Program Applications for FY 2007-08.**

Senior Housing and Neighborhood Preservation Specialist Gloria Anaya outlined the Community Development Block Grant (CDBG) Program, explaining that the City received a total of 19 eligible applications for funding. The City of Milpitas expects to receive \$600,963 of CDBG funds for FY 2007-08 from the Department of Housing and Urban Development (HUD).

As provided by federal regulations, 20% or \$120,192 of the total grant will be used for General Program Administration.

Per federal regulations, a total of 15% of the grant or \$90,144 is available to fund Public Services. 65% of the grant or \$390,627 is available to fund Non-Public Services.

Staff also stated that on October 4, 2005, the City Council adopted the two-year (2006-08) funding priorities as guidelines to assist the CAC in evaluating the grant applications. For the public service category, the following priorities were established, in order of preference:

1. Senior Services
2. Youth Teen Services
3. Homeless Sheltering / Services
4. Child Care
5. Battered Women Sheltering / Services

For the non-public service applications, the following priorities were approved:

1. Home Repair / Rehabilitation
2. Affordable Housing
3. Rental Apartment Rehabilitation

On October 4, 2005, the CAC and City Council also established two policies relating to the CDBG Program:

1. 25% of all Public Service funds must be spent within the City of Milpitas. Based on the CDBG Program allocation for public services (\$90,144), 25% of these funds are \$22,536.
2. Increased the allocation from \$15,000 to \$25,000 for Fair Housing Services. Traditionally, \$15,000 has been allocated from CDBG Program Administration; the balance of \$10,000 will come from the Redevelopment Agency 20% Low-Income Housing Set-Aside Funds.

The application booklets distributed to the CAC early this month include staff funding recommendations. A schedule of presentations was included in the Commission's agenda packets. The CAC recommendations for CDBG funding for FY 2007-08 will be forwarded to the City Council on April 17, 2007.

Ms. Anaya explained that each applicant would be allowed three minutes for presentations, and two minutes for questions from the Commission; after the public hearing is closed, the Commissioners would be asked to allocate the available funds via the ballot process; and a recess is taken while staff enters each Commissioner's ballot allocation into a spreadsheet which would be totaled and averaged for final discussion and recommendation. The minimum funding level that was established by the CAC and City Council is \$5,000. Ms. Anaya asked that ballot allocations be at \$5,000 or above.

Therefore, any of the programs that average less than \$5,000 would need to be redistributed to other organizations.

The recording secretary, Yvonne Andrade, asked each Commissioner individually if they were currently receiving compensation from any of the application agencies. Commissioner Lind stated that she was employed with the MUSD and staff asked her to abstain from voting on that application. Staff was informed by all other Commissioners that they were not receiving compensation from any of the applicant agencies.

Commissioner Mohsin noticed that there were no new agencies applying and asked why. Staff stated that they put out notices a month in advance and any agency can apply. Staff also stated that notices were placed in the Milpitas Post, cable channel, and on the web for advertising.

A representative from each of the applicant agencies present (except Live Oak Adult Day Care Services and Next Door Solutions) addressed the Commission with an outline of their agency's functions and how allocated funds would be utilized. Commissioner Lind was not present when MUSD presented their application.

MOTION to close the public hearing.

M/S: Lind, Mohsin

Ayes: 8

Commissioner Lind stated she was comfortable with staff's recommendation. Commissioner Ranker also agreed with staff's recommendation.

Staff entered each Commissioner's ballot figures into the spreadsheet and presented the results to the Commission.

Staff stated that there was a discrepancy with one of the agencies. Commissioner Villegas tally needed to be balanced. Commissioner Lind explained the process to Commissioner Villegas. Commissioner Villegas agreed to change his tally to staff's recommendation. Staff stated that since the tally is public record Commissioner Villegas would need to revise his tally sheet.

Commissioner Mohsin suggested that there should be discussion when the Commission is filling out their tally sheets. Councilmember Polanski stated that the Commission could do that during the tally but that when agencies are done speaking that's when the discussion is done. Staff stated that they would have a workshop with all the Commissioners prior to next year's CDBG funding cycle. Commissioner Villegas revised his tally sheet.

MOTION to allocate Public Service CDBG funds as follows and forward to the City Council for funding:

Alum Rock Counseling Center	\$ 5,000
Asian American Recovery Services	\$ 5,000
Long Term Care Ombudsman Program	\$ 5,000
Catholic Charities – Shared Housing	\$ 5,000
Milpitas Recreation Assistance Program (RAP)	\$22,536
Emergency Housing Consortium	\$ 5,000
Filipino Youth Coalition	\$ 5,000
India Community Center	\$ 5,000
Live Oak Adult Day Care Services	\$ 5,000
Milpitas Food Pantry	\$ 7,608
Next Door Solutions to Domestic Violence	\$ 5,000
Project Sentinel	*See Below
Second Harvest Food Bank	\$ 5,000
Senior Adult Legal Assistance (SALA)	\$ 5,000

Support Network for Battered Women \$ 5,000

**Total Public Service: \$90,144**

**\*\$15,000 coming from General Admin. plus \$10,000 from RDA 20% Housing Set Aside.**

M/S: Mohsin, Ranker Ayes: 8

MOTION to allocate Non-Public Service CDBG funds as follows and forward to City Council for funding:

Economic and Social Opportunities	\$ 81,348
Milpitas Housing Rehabilitation	\$158,654
Terrace Gardens Senior Housing Inc.	\$150,625

**Total Non-Public Service: \$390,627**

M/S: Ranker, Mohsin Ayes: 8

**b. Subcommittee/Task Force Status Reports.**

Community Outreach (Lee and Queenan)

Chair Lee stated he received one message from Commissioner Lind regarding parking and traffic in relationship to the new KB housing complex. He will forward the message to Gloria Anaya for recommendation.

Programs for Those with Disabilities (Lee, Lind and Pham)

Commissioner Lind stated that Bonnie Greiner is still waiting for responses from the community and will share them with the subcommittee as they come in.

**X.**

**Adjournment**

Chair Lee adjourned the meeting at 9:20 p.m. to the April 4, 2007 meeting.

Respectfully submitted,

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Yvonne Andrade, Recording Secretary