

# **A G E N D A**

## **Community Advisory Commission**

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**October 3, 2007**

Milpitas City Hall Committee Meeting Room

455 E. Calaveras Blvd.

7:00 p.m.

- I. Roll Call:** Joselito Abelardo, Reena Choudhury, Danny Fang, Chris Lee, Jenifer Lind, Syed Mohsin, Michael Queenan, Craig Ranker, and Nelson Villegas  
Alternates: Chinedu Nwobi, Heidi Pham, Viramrider Meharu, and Rajeev Madnawat
- II. Seating of Alternates:**
- III. Pledge of Allegiance:**
- IV. Approval of Agenda:**
- V. Approval of Minutes:** September 5, 2007
- VI. Announcements:**
- VII. Public Forum:**

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Members of the audience are invited to address the Commission on any subject not on tonight's agenda. Speakers are asked to supply their name and address for the record. Each person wishing to speak on an item before the CAC at a regular or special meeting shall be permitted to be heard once for a maximum of three minutes. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

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### **VIII. Liaison Reports**

- A. City Council Report** Councilmember Polanski

### **IX. Public Hearing**

*Members of the audience are invited to address the Commission on these items. Speakers must come to the podium, state their name and address for the record, and limit their remarks to three minutes.*

#### **A. Review of Community Development Block Grant (CDBG) Funding Priorities for FY 2009-2011.**

On January 1989, the City Council established the policy of reviewing the Community Development Block Grant (CDBG) Funding Priorities every two years. The last time funding priorities were adopted by Council was October 4, 2005. The next CDBG funding cycle will be in February 2007. In accordance with HUD guidelines, the City of Milpitas has used its CDBG funding allocation for Public Services (typically, non-profit organizations offering services which predominately benefit lower income households) and Non-Public Services (other funding categories including housing activities). During the next fiscal years 2009-2011, the City of Milpitas anticipates to receive approximately \$600,000 in CDBG funds.

Since October 2005, the following priorities have been established:

### Public Service

1. Senior Services
2. Youth Teen Services
3. Homeless Sheltering / Services
4. Child Care
5. Battered Women Sheltering / Services

### Non-Public Service

1. Home Repair / Rehabilitation
2. Affordable Housing
3. Rental Apartment Rehabilitation

As recommended by the CAC, the City Council, on October 4, 2005, also established two policies relating to the CDBG Program:

- 25% of all Public Service funds must be spent within the City of Milpitas. Based on the CDBG Program allocation for public services.
- Increased the allocation from \$15,000 to \$25,000 for Fair Housing Services. Traditionally, \$15,000 has been allocated from CDBG Program Administration; the balance of \$10,000 will come from the Redevelopment Agency 20% Low-Income Housing Set-Aside Funds.

Since becoming a CDBG Entitlement City in 1997, the CDBG programs, services and activities has been extremely beneficial in assisting Milpitas very low to moderate-income residents on the priorities identified above. Furthermore, Milpitas has received positive feedback from HUD on meeting its goals and objectives outlined in the five-year Consolidated Plan (2002-2007). Given the success of the existing priorities, staff recommends maintaining the existing priorities and policies outlined above, for the next two years (2009-2011).

On November 6, 2007, the CAC recommendations on the CDBG Program Funding Priorities will be forwarded to the City Council for their review.

### **Recommendation:**

1. Open the Public Hearing.
2. Take public testimony.
3. Close the Public Hearing.
4. Recommend that the City Council maintain the current established funding priorities for FY 2009-2011 with the existing two policy changes: 1) annually reserve 25% of Public Services money to fund City programs only and 2) City Council/Redevelopment Agency authorize the use of \$10,000 annually to fund Fair Housing/Tenant Landlord activities.

**X. New Business**

**A. Neighborhood Beautification Appreciation – 2007 Annual Awards Program.**

At its meeting of August 1, 2007, the Commission formed the Neighborhood Beautification Awards subcommittee to make recommendations to the full Commission. Included in your agenda packet is a list of all the nominations, and photographs of the locations, if applicable. Staff received (16) sixteen nominations by the August 31, 2007, deadline. Staff nominated (1) one Staff Choice Award and the subcommittee chose (3) three properties to ensure all categories are represented for a total of 20 nominations. The subcommittee toured the sites and made selections on September 17, 2007, and due to time constraints finished on September 19, 2007.

The NBO Residential Award winners will receive a \$100.00 gift certificate from Home Depot and declaration. In addition, all nominees will receive a certificate of appreciation. The results will be posted on the City's website, Cable TV and in the Milpitas Post. The awards will be distributed by the City Council at their meeting of November 20, 2007, with a break for refreshments and a celebration. The following are the NBO Awards subcommittee recommendations for consideration by the full Commission:

**Building a Sense of Community Winner**

Pearl Zanker Elementary School

**Attractive Non-Residential Winner**

Hill Crest Center

**Staff Choice Award Winner**

76 La Crosse Drive

**Central Area**

**Attractive Residential Winner**

655 Corinthia Drive

**Attractive Residential Nominees**

1489 Fountainbleu Avenue

846 Kizer Street

**Attractive Multi-Family Units Winner**

60 Wilson Way#173 –Pioneer Mobile Home Park

**Attractive Homeowners Associations Winner**

210 Edgewater Drive- Beresford Meadows

**Attractive Homeowners Associations Nominee**

971 Sandalridge Court – Foothill Square

**Hillside Area**

**Attractive Residential Winner**

2260 N. Park Victoria Drive

**Attractive Residential Nominees**

1133 N. Park Victoria Drive

2237 N. Park Victoria Drive

**Attractive Homeowners Association Winner**

1855 St. Andrews Court – Summit Pointe

**East Valley Floor Area**

**Attractive Residential Winner**

2216 Shiloh Avenue

**Attractive Residential Nominee**

517 Topham Court

**Attractive Multi-Family Units Winner**

389 and 391 Lynn Avenue

**Attractive Homeowners Associations Winner**

190 Ayer Lane – Cross Point

**West Area**

**Attractive Residential Winner**

1267 Sunrise Way

**Attractive Multi-Family Units Winner**

1686 Starlite Drive

**Attractive Homeowners Association Winner**

1233 Moonlight Way

**Recommendation:** Review and approve the subcommittee and staff's NBO 2007 award recommendations as listed above.

**B. Assessment of Neighborhood Beautification Awards Program**

At the August meeting, the Commission asked that an opportunity to assess the Neighborhood Beautification Awards Program be placed on the October agenda.

**Recommendation:** Discuss as appropriate and direct staff.

### C. Heritage Tree Nominations

The CAC Work Plan schedules opportunities to nominate heritage trees in January, May and October. The major elements of the Heritage Tree Program are to:

- Recognize and designate individual trees or groves of trees to promote appreciation of the trees and their benefit to the community and to nurture and protect the trees as part of the city's heritage.
- Protect all heritage trees or groves through the Tree and Planting Ordinance.
- Make it unlawful for any person, other than City personnel in the performance of their duties, to remove a heritage planting without first applying for a permit from the Public Works Department.
- Provide a process for the City Council to designate individual trees or a grove of trees.

A tree or grove of trees may be designated, as a Heritage Tree or a Heritage Tree Grove, with the finding that it is unique and of importance to the community due to any one of the following factors:

1. It is an outstanding specimen or grove of a desirable species.
2. It is one of the largest or oldest trees or grove of trees in Milpitas.
3. The tree, or grove of trees, possesses distinctive form, size, age, location and/or historical significance.

A heritage tree designation may be requested by any person and with the written consent of the property owner.

Heritage trees or groves that are removed without city approval must be replaced with one or more trees which, in the opinion of the Public Works Department, will provide comparable economic, aesthetic, or environmental value at the site or by reimbursing the City for the value of the tree or grove as determined by a certified arborist.

**Recommendation:** Determine if there are any new trees, or groves of trees, to recommend to the City Council for a heritage designation.

### D. Subcommittee/Task Force Status Reports

Community Outreach (Lee and Queenan)

**Recommendation:** Discussion only, no action needed.

## XI. Adjournment to November 7, 2007

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