

SENIOR ADVISORY COMMISSION
Milpitas City Hall, Committee Room
455 E. Calaveras Blvd.
February 27, 2007, 1:30 PM

AGENDA

A. CALL TO ORDER: Chairperson Denny Weisgerber, Mary Banick, Ed Connor, Bal Daquigan
Barbara Ebright, Florentino Menor, Amanda Santos, Albert Wang, and Joanne
Wood

Alternates: Bernice Wrinkle and Estrella Gilana

B. SEATING OF ALTERNATES:

C. FLAG SALUTE:

D. ADOPTION OF AGENDA: February 27, 2007

E. APPROVAL OF MINUTES: December 19, 2006

F. FINANCIAL REPORT: December 1, 2006 – January 31, 2007

G. PUBLIC FORUM:

Members of the audience are invited to address the Commission on any subject not on the agenda. Speakers must supply their name and address for the record and limit their remarks to three (3) minutes. As an unagendized item, no response is required of City staff or the Commission; however, the Commission may agendize the item for a future meeting.

H. ANNOUNCEMENTS/CORRESPONDENCE

Update from Police Department – Dennis Graham, Police Chief

Parks & Recreation Services Customer Appreciation Day on Wednesday, March 28, 2007. Stop by the following locations and get recognized: Milpitas Community Center (457 E. Calaveras Blvd), Milpitas Senior Center (540 S. Abel Street), Milpitas Sports Center (1325 E. Calaveras Blvd), and Milpitas Teen Center (1325 E. Calaveras Blvd.)

The works by Horoko Muramatsu will be on display at the Milpitas Phantom Art Gallery February 26 – April 13, 2007.

Certificates for Distribution

I. OLD BUSINESS:

1. Flea Market – Fundraising Opportunity for Senior Advisory Commission Meeting (Jennifer Tagalog, Recreation Services Supervisor)

Background: At the June 27, 2006, Senior Advisory Commission meeting, Commissioner Wrinkle suggested that the Commission look into doing a flea market as a fundraising opportunity for the Commission. She suggested offering this event at the Senior Center or a local park. Commissioner Ebright questioned if the event was not held at the Senior Center would insurance be a problem.

Staff has completed some research on the possibility of offering a flea market as stated below:

- 1) The Commission would need administrative approval through the planning division by completing an application form, a site plan and a description of what you are proposing to do with the hours of operation, parking plan for customers, etc.). The Planning Division then would send the application for approval to the Fire Department for their clearance;

- 2) Since this is a city-sponsored event, and it takes place on the City's property, it would be covered by the City's insurance. If this event took place on School District property, the school would ask for an insurance certificate;
- 3) For a City sponsored event, a business license could also be exempted, however, the event must receive prior approval from the City Council.

At the December 19, 2006, Senior Advisory Commission meeting, the Commission selected Saturday, June 2, 2007, as the date for the Flea Market at the Sports Center/School District parking lot. They also expressed interest in selling pre-packaged foods, having a banner on the parking lot's exterior fence and portable restrooms in the event area. The parking lot's exterior fence is no longer available, however, a sign can be posted

The potentials costs for running the event are as follows:

- | | |
|--|---------------------------------------|
| 1) One ADA Restroom and hand washing station | \$265.00 |
| 2) Banner (quote included in packet) | \$138.00 (46 X 72) or \$144 (34 X 96) |
| 3) Trash Receptacle (Allied Waste) | Free |

There are approximately 52 parking stalls available for flea market use. Each vendor will receive 2 parking stalls, so there will potentially be 26 spaces available for rental.

The City's current Master Fee Schedule does not have a fee designated for Flea Markets, so approval on the cost of the event would also need prior approval from the City Council. The fee ranges for flea market spaces are from \$5-\$20.

Recommendation: 1) Staff recommends creating a Flea Market Sub-committee with 3 Commissioners to assist with marketing the event and to determine if other elements should be included at the event. 2) Determine how much will need to be charged for vendor space to make enough profit to make it worthwhile for the Commission and forward the recommendation to City Council. 3) Determine the hours of the event.

2. Final Budget and Status Report on AARP (Ed Connor, Commissioner/AARP President)

Background: At the October 24, 2006, Senior Advisory Commission meeting, Ed Connor (AARP President), reported that the Berryessa/Milpitas AARP Chapter was dissolving due to a lack of individuals wanting to volunteer on the board, which is a requirement to remain in existence. The Commission requested that Commissioner Connor provide a final update on AARP at the next Senior Advisory Commission meeting.

Recommendation: Note, receipt, and file.

J. NEW BUSINESS:

1. Volunteers for Upcoming Evening Bingo Food Booth (Jennifer Tagalog, Senior Center Supervisor)

Background: Staff is requesting two volunteers to sign-up for each upcoming evening BINGOS (March 23rd and April 23rd). Volunteers are needed to assist from 4:30 p.m. – 7:30 p.m. Volunteers will assist with food set-up, sales, and clean up.

Recommendation: Discuss and advise staff accordingly.

2. Tours of Other Senior Centers in the Area (Jennifer Tagalog, Senior Center Supervisor)

Background: At the October 24, 2006, Senior Advisory Commission meeting, the Commission requested to tour other Senior Centers. A driver is available on the following dates: 3/9, 3/16, and 3/23. Staff is recommending touring Mountain View, Dublin and Santa Clara Senior Centers since they are newer built facilities.

Recommendation: Select date to tour other Senior Centers.

2. Year in Review Presentation (Lynette Wilson, Program Coordinator)

Background: Lynette Wilson Program Coordinator at the Senior Center prepared a presentation with photos from events and activities throughout 2006, which was shown at the Senior Center at the New Year's Party on Friday, December 29, 2006, and will be reviewed at the Commission meeting.

Recommendation: Note, receipt and file.

K. OTHER BUSINESS:

1. Staff Reports

1.1 Recreation Services Report – Jennifer Tagalog, Recreation Services Supervisor Senior Programs

February

- 25 Craft Project Day, 10:00 a.m.
Senior Advisory Commission Meeting, 1:30 p.m.
Evening Bingo, 6-8 p.m.

March

- 6 VTA Photos, 10 a.m. – 12 p.m.
7 Bingo, 1:00 p.m. (also on March 14,21,28)
8 Local Shopping Trip, 10:30 a.m.
9 Wally's Rhythm Rascals, 10:30 a.m.
11 Honk' Trip – West Valley Light Opera (Full)
12 Registration begins for new trips being offered
13 Potluck Supper & Bingo, 5:00 p.m.
14 Legal and Identity Theft Support for Seniors Presentation, 10:30 a.m.
15 The Truth About Diabetes Presentation, 10:00 a.m.
18 Customer Appreciation Day
19 Registration begins for April Classes
20 Birthday Party with The Bins
23 Wally's Rhythm Rascals, 10:30 a.m.
26 Jackson Rancheria Casino Trip
27 Treasure Island Culinary Trip (Full)
Craft Project Day, 10:00 a.m.
Evening Bingo Session, 6:00 p.m.
30 Cupcakes Cooking Class, 2:00 p.m.

April

- 4 Bingo, 1:00 p.m. (also April 11,18 and 25)
6 Wally's Rhythm Rascals, 10:30 a.m.
10 Potluck & Bingo Game, 5:00 p.m.
12 Niles Canyon Railroad Trip
17 Birthday Party with The Bins
19 Local Shopping Trip, 10:30 a.m.
20 Wally's Rhythm Rascals, 10:30 a.m.
24 Monterey Bay Aquarium Trip
Senior Advisory Commission Meeting, 1:30 p.m.
Evening Bingo Session, 6:00 p.m.
27 Senior Center Idols (Karaoke), 10:30 a.m.
30 Thunder Valley Casino Trip

1.2 Senior Center Nutrition Report – Roseann Costabile, Nutrition Site Manager

- Nutrition Program – **December:** Daily average 84 participants, 1,846 meals were served.
- Transportation – 493 nutrition program riders.
- Nutrition Program – **January:** Daily average 81 participants, 1,538 meals were served.
- Transportation – 431 nutrition program riders.

2. Liaison Reports

- 2.1 City Council Report – Debbie Giordano
2.2 Council on Aging Advisory Commission – Denny Weisgerber
2.3 Arts Commission Report – Linda Rabe
2.4 Parks, Recreation & Cultural Resources Commission – Kathryn Gray

3. Future Agenda Items

L. **ADJOURNMENT**

Next Senior Advisory Commission Meeting

Tuesday, April 24, 2007, 1:30 pm, City Hall Committee Room, 455 E. Calaveras Blvd.

KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review. FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE OPEN GOVERNMENT COMMISSION

at the City Attorney's office at the Milpitas City Hall, 455 E. Calaveras Blvd, Milpitas, CA 95035.

E-mail: rpioroda@ci.milpitas.ca.gov

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Phone 408/586-3000

A free copy of the Open Government Ordinance is available from the City Clerk's Office or by visiting the City's website www.ci.milpitas.ca.gov Select Open Government Ordinance under News Features