

MEMORANDUM

Department of Public Works



To: Steve Pangelinan, Acting City Manager
From: Nina Hawk, Public Works Director *N.H.*
Subject: Public Works Activity Report – July 2017
Date: August 8, 2017

Events, Training, and Coordination

- Weco Hydro nozzle demo 7/12/17
- ITPipes software demo 7/17/17
- WinCan software demo 7/20/17
- Oil Drain Valve Operations 7/13/17
- Tire Machine Safety 7/26/17

Maintenance & Operations Productivity

- Public Works Customer service requests complete: 269
- Emergency call backs responded to (not included in above total) 0
- Facilities maintenance service requests responded to: 65

Facilities Maintenance

- Service calls for mechanical/electrical/plumbing repairs 1/0/5
- Facility Set-Ups/Office Furniture 0/3
- Door-Lock Service Calls 1
- Lights replaced 9
- Misc. 10

Streets/Traffic Maintenance

- Graffiti removal service responses 3
- Special service requests 0
- Street pothole repair responses 8
- Sign repairs & new installations 8/0
- Custom Signs 13
- Street lights maintained/repaired 2/35
- Traffic signals maintained/repaired 9/20
- Underground electrical power locates 294

Utility Maintenance

- Pump station repairs (water/storm/sewer) 2/5/5
- Water/storm water samples collected and analyzed 163/0
- Water meters set/replaced/repaired 1/3/1
- Water line repairs 14
- Fire hydrants serviced/repaired/replaced 15/0/0
- Backflow devices tested/repaired 0/0
- Sewer line cleaned 44,445 ft
- Storm drain catch basins cleaned/inspected 0/0
- Storm line cleaned 0 ft
- Underground utility locates 177

Parks and Street Landscaping Contract Maintenance

- Street trees planted/removed 0/7

- Street trees pruned 26
- Street trees inspected 14
- Street trees stump grinded 0
- Roots pruned 0
- Curb painted 0'
- Weed abatement (# of locations) 5
- Hedging 5
- Sidewalk cleaning (# of locations) 5
- Irrigation Repairs 6
- Special: July 4th Ultra decking, remove home run fencing, haul debris for Hammond St.

Fleet Maintenance

- Repair Orders Completed 51
- Preventative Maintenance 57
- Units in Service 628
- Special – buildup of PD PT07, check in equipment for Landscape Division