

**CITY OF MILPITAS
COMMISSION BYLAWS**

Revised Addendum: Measure F Oversight Committee

The Measure F Oversight Committee was established by the Milpitas City Council on October 6, 2020 subject to voter approval on November 3, 2020 of Measure F, a ¼ cent Sales Tax Measure with a sunset of the tax in eight years.

Advisory Area

This Committee advises the Council by Committee motion regarding staff recommendations, a report furnished and approved by the Committee, and/or at a City Council meeting:

- Annually, as part of the development of the budget, review the projected revenues and recommended expenditures for the funds generated by Measure F
- Annually, after the end of the Fiscal Year review status of programs and services, funded wholly or partially with proceeds from Measure F
- Receive annual presentations from the City' s sales and use tax consultant and the City's independent financial auditor.

Membership

While not required, it is preferred that Members of the Measure F Oversight Committee possess the following areas of expertise and/or are advocates for:

- Business and/or residential community
- Municipal or governmental services operations
- Municipal finance, taxation, budgeting, and/or accounting

Meetings

The Measure F Oversight Committee shall hold quarterly meetings the 3rd Thursdays of March, June, September, and December at 5:30 PM at the Committee Conference Room in City Hall, or at another designated location.

- C14. Approve and Authorize the City Manager to Execute the Construction Contract with McGuire and Hester to Provide Construction of the Main Lift Station Emissions Control Facility for the Not-To-Exceed the Amount of \$1,293,500. (Staff Contact: Tony Ndah, Public Works Director, 408-586-2602)**

Awarded NIB No. 2511 to McGuire and Hester; approved and authorized the City Manager to execute the construction contract with McGuire and Hester to provide construction of the Main Lift Station Emissions Control Facility for the not-two exceed amount of \$1,293,500; and authorized the City Manager to execute one or more change orders related to the project to increase the maximum compensation by an aggregate amount not to exceed \$200,000.

- C15. Approve Amendment to Bateman Community Living, LLC Contract FY2020-21 for Senior Nutrition Services (Staff Contact: Renee Lorentzen, Recreation and Community Services Director, 408-586-3226)**

Approved an amendment to Bateman Community Living, LLC contract FY2020-2021 to increase the contract amount by \$70,000 to \$146,500 to cover the cost of additional Senior Nutrition meals during the pandemic.

- C16. Receive Monthly Report for Unhoused Services (Staff Contact: Sharon Goei, Building Safety and Housing Director, 408-586-3260)**

Received the April 2021 report for unhoused services.

- C17. Approve Amendment to Measure F Oversight Committee Bylaws to Adjust Regular Quarterly Meeting Dates (Staff Contact: Lauren Lai, Lauren Lai, Finance Director, 408-586-3111)**

Approved an amendment to Measure F Oversight Committee Bylaws to adjust regular quarterly meeting dates.

- C18. Approve and Authorize the City Manager to Enter into a Side Letter to Amend the Memorandum of Understanding between the City and LIUNA/UPEC Local 792, representing the Milpitas Employees Association (MEA) Unit amending the Vacation Cash Out MOU provisions (Jeannine Seher, Director of Human Resources, 408-586-3086)**

Approved and authorized the City Manager to Enter into a Side Letter to amend the Memorandum of Understanding between the City and LIUNA/UPEC Local 792, representing the Milpitas Employees Association (MEA) Unit amending the Vacation Cash Out MOU provisions.

- C19. Accept Commissioner Resignation (Staff Contact: Wendy Wood, City Clerk, 408-586-3001)**

Accepted the resignation of Commissioner Gil Roy Galindez Casanova III from Community Advisory Commission; and confirmed the noticing of the unscheduled vacancy.

- C20. Establish a Project titled "COVID-19 Safe Facility Improvements" and Approve a Budget Amendment in the Amount of \$375,000 to Fund the Project with American Rescue Plan Act Funds (Staff Contact: Tony Ndah, Public Works Director, 408-586-2602)**

Established a Project titled "COVID-19 Safe Facility Improvements" and approved a budget amendment in the amount of \$375,000 to fund the project with American Rescue Plan Act Funds.

- C21. Approve Delegation of Authority to the City Manager or Designee to Approve and Execute Project Related Documents and Urgent Administrative Items During the City Council Summer**